

MINUTES OF THE JUNE 14, 2016 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,  
1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA.

**PRESENT:**

Division No. 5	Bob Long, Reeve
Division No. 3	Jerry Wittstock, Deputy Reeve
Division No. 1	Brian Holsworth, Councillor
Division No. 2	Carol Calhoun, Councillor
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor
Division No. 7	Bobby Painter, Councillor

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Communications Officer	Debra Grosfield
Sr. Manager of Transportation and Facilities	Brad Buchert
Environmental Services Manager	John McKiernan
Manager Agricultural Services and Parks	Bowen Clausen
Senior Planning & Development Officer	Barb Hazelton
Economic Development Officer	Patrick Earl
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:30 a.m.

**AGENDA**

**1.0 Agenda**

**ADDITIONS**

**1.1 Additions to the Agenda**

No additions were made to the Agenda.

**ADOPTION OF  
AGENDA**

**265/16**

**1.2 Adoption of Agenda**

Councillor Calhoun moved approval of the agenda as presented.

CARRIED

**MINUTES**

**2.0 Minutes**

**266/16**

**2.1 Regular Council Meeting Minutes of May 24, 2016**

Councillor Hoppins moved approval of the May 24, 2016 Council Meeting minutes as presented.

CARRIED

COUNCIL MINUTES OF JUNE 14, 2016

CORPORATE SERV  
BANK REC

267/16

**5.0 Corporate Services**  
**5.1 Bank Reconciliation- April 2016**

Councillor Wittstock moved that Council accept the April 2016 Bank Reconciliation Report as information.

CARRIED

RESERVE  
TRANSFER

268/16

**5.2 Reserve Transfer**

Councillor Holsworth moved that Council approve the transfer of \$1,200,000.00 from Medical to Water Reserve with the remaining funds in the Medical and Building Reserves at the completion of project B1514 New Administration Building to be transferred to Water Reserve.

CARRIED

MUNICIPAL SERV  
ASB

SUMMER TOUR

269/16

**6.0 Municipal Services**  
**6.1 Agricultural Service Board**

**6.1.1 Kneehill County Agricultural Service Board Summer Tour**

Councillor Holsworth moved that Council authorize attendance to the 2016 ASB Summer Tour for Reeve Long and Councillor Keiver.

CARRIED

WEED INSPECTOR

270/16

**6.1.2 Weed, Pest and Soil Conservation Inspectors**

Councillor Calhoun moved that Council appoint, for the term of their employment with Kneehill County, Megan Lethbridge and Kalen Luck as Kneehill County Weed, Pest and Soil Conservation Inspectors as per the Alberta Weed Control Act, Agricultural Pest Act and the Soil Conservation Act.

CARRIED

Bowen Clausen left the meeting at 8:50 a.m.

TRANSPORTATION  
POLICY REVIEW

271/16

**6.2 Transportation**  
**6.2.1 Policy Review- Policy #13-7 Inspection of Construction Projects and Policy #13-9-1 Machinery Maintenance**

Councillor Wittstock moved that Council delete Policy #13-7, Inspection of Construction Projects and Policy #13-9-1, Machinery Maintenance.

CARRIED

POLICY REVIEW

272/16

**6.2.2 Policy Review- Policy #13-9-2 Machinery Operation During Adverse Weather Conditions, Policy #13-24-2 Sanding Private Land or Driveways and Policy #13-24-3 Sanding Roads**

Councillor Holsworth moved that Council delete Policy #13-9-2, Machinery Operation During Adverse Weather Conditions, Policy #13-24-2, Sanding Private Land or Driveways, and Policy #13-24-3, Sanding Roads.

CARRIED

The meeting recessed from 8:52 a.m. to 9:01 a.m.  
Brad Buchert was not present when the meeting reconvened.

WATER  
CHURCHILL WSA

273/16

**6.3 Water/Wastewater/Environment**  
**6.3.1 Churchill Water System Proposal**

Councillor Hoppins moved that Kneehill County Council approve the design as recommended by WSP for the Churchill Water System upgrade and proceed with the detailed design engineering for the project, with funds to be allocated from Project 1508 and Project 1606 and Water Reserves.

CARRIED

John McKiernan left the meeting at 9:10 a.m.

PLANNING  
POLICY REVIEW

274/16

**6.4 Planning**  
**6.4.1 Policy Review- Policy #5-5, Location Certificates and Policy #10-2, Building Location Certificate**

Councillor Holsworth moved that Council delete Policy #5-5, Location Certificates and Policy #10-2, Building Location Certificates.

CARRIED

BYLAW #1718  
275/16

**6.4.2 First Reading- Land Use Bylaw #1718**

Councillor Holsworth moved that Council move First Reading of Land Use Bylaw #1718.

CARRIED

276/16

Councillor Calhoun moved that Council set a Special Council Meeting for the Public Hearing on August 16, 2016 at 9:00 a.m. for Land Use Bylaw #1718, as per Section 606 of the Municipal Government Act.

CARRIED

Barb Hazelton left the meeting at 9:20 a.m.

COUNCIL MINUTES OF JUNE 14, 2016

NEW BUSINESS  
MARIGOLD  
LIBRARY  
277/16

**8.0 New Business**  
**8.1 Levy Rates for Marigold Library System**

Councillor Calhoun moved that Council approve the Marigold Library Schedule C amendment to the Marigold Agreement that outlines Marigold's levy rates for municipalities and library boards for 2017 and 2018.

CARRIED

THRASHERS  
FUNDING REQUEST  
278/16

**8.2 Three Hills Thrashers Junior Hockey Club Funding Request**

Councillor Calhoun moved that Council provides support to the Three Hills Thrashers Junior "B" Hockey Club, by sponsoring \$350.00.

CARRIED

ROCKY VIEW CNTY  
INVITE  
279/16

**8.3 Rocky View County's Annual Stampede Breakfast Invitation**

Councillor Holsworth moved that Council authorize the attendance of Deputy Reeve Wittstock to the Rocky View County Annual Stampede Breakfast at the Rocky View County Office on Tuesday, July 12th, 2016 at 7:00 a.m. to 9:00 a.m.

CARRIED

AG DEVELOPMENT  
INITIATIVE  
280/16

**8.4 Promote...Grow...Build- Kneehill County Agriculture Development Initiative**

Councillor Holsworth moved that Council accept the Agricultural Initiative as presented.

CARRIED

COUNCIL REPORTS  
AAMDC

**10.0 Council and Committee Reports**  
**10.1 Alberta Association of Municipal Districts and Counties Municipal Government Act Review Consultations-** A written report was provided by Councillor Hoppins on the meeting he attended on June 2, 2016 in Byemore.

CAC

**10.2 Community Action Committee-** A written report was provided by Councillor Hoppins on the meeting he attended on June 2, 2016.

FCSS

**10.3 Kneehill Regional Family and Community Support Services –** Approved meeting minutes were provided from the March 10, 2016 meeting.

281/16

Councillor Wittstock moved that Council receive the Council and Committee reports as presented.

CARRIED



initials

COUNCIL MINUTES OF JUNE 14, 2016

COUNCIL ACT LIST

282/16

**11.0 Council Follow-Up Action List**

Councillor Hoppins moved that Council receive the June 14, 2016 Council Follow-Up Action List as presented for information.

CARRIED

IN-CAMERA

283/16

**12.0 In-Camera**

Councillor Calhoun moved that Council go into In-Camera to discuss Legal and Labour matters at 9:40 a.m.

CARRIED

284/16

Councillor Holsworth moved that Council go out of In-Camera at 9:46 a.m.

CARRIED

The meeting recessed from 9:46 a.m. to 10:02 a.m.

Reeve Long was not present when the meeting reconvened. Deputy Reeve Wittstock assumed the role as Chairman.

Shelley Jackson, FCSS Director was also present when the meeting reconvened.

DELEGATIONS

FCSS

**3.0 Delegations**

**3.1 Kneehill Regional Family and Community Support Services 2016 Annual Report, Shelley Jackson**

Shelley Jackson, Kneehill Regional FCSS Director presented to Council, highlights, short term outcomes, outputs and financial summary of the 2015 Annual Report.

DELEGATIONS

FCSS

285/16

**9.0 Disposition of Delegation Business**

**9.1 Kneehill Regional Family and Community Support Services**

Councillor Calhoun moved to receive the Kneehill Regional Family and Community Support Services 2015 Report as information.

CARRIED


ADJOURNMENT

**Adjournment**

The meeting adjourned at 10:23 a.m.



Bob Long  
Reeve



Al Hoggan  
CAO



Initials