

MINUTES OF THE MAY 24, 2016 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,  
1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA.

**PRESENT:**

Division No. 5	Bob Long, Reeve
Division No. 3	Jerry Wittstock, Deputy Reeve
Division No. 1	Brian Holsworth, Councillor
Division No. 2	Carol Calhoun, Councillor
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor
Division No. 7	Bobby Painter, Councillor

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Communications Officer	Debra Grosfield
Sr. Manager of Transportation and Facilities	Brad Buchert
Environmental Services Manager	John McKiernan
Senior Planning & Development Officer	Barb Hazelton
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:30 a.m.

**AGENDA  
ADDITIONS**

**1.0 Agenda**

**1.1 Additions to the Agenda**

Additions under In-Camera

12.2 Legal

Additions under New Business

8.8 Fleet Complete

Additions under Council and Committee Reports

10.2 Three Hills Graduation 2016

**ADOPTION OF  
AGENDA**

**232/16**

**1.2 Adoption of Agenda**

Councillor Wittstock moved approval of the agenda as amended.

CARRIED

**MINUTES**

**233/16**

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of May 10, 2016**

Councillor Calhoun moved approval of the May 10, 2016 Council Meeting minutes as presented.

CARRIED

COUNCIL MINUTES OF MAY 24, 2016

MINUTES

**2.0 Minutes**

234/16

**2.2 Public Hearing Minutes of Bylaw #1709, May 10, 2016**

Councillor Holsworth moved approval of the May 10, 2016 Public Hearing Minutes of Bylaw #1709 as presented.

CARRIED

WATER

**5.2 Water/Wastewater/Environment**

INCREASED WATER  
VOLUME REQUEST

235/16

**5.2.1 Increased Water Volume Request**

Councillor Wittstock moved to accept the request for increased water volume for service connection located at SE 23-32-25 W4M.

CARRIED

INCREASED WATER  
VOLUME REQUEST

236/16

**5.2.2 Increased Water Volume Request**

Councillor Holsworth moved to accept the request for increased water volume for service connection located at NE 11-29-26 W4M.

CARRIED

PLANNING

POLICY #5-12

237/16

**5.3 Planning**

**5.3.1 Policy #5-12, Late Application Fee Policy**

Councillor Hoppins moved that Council delete Policy #5-12, Late Application Fee.

CARRIED

POLICY #5-2

238/16

**5.3.2 Policy #5-2, Signing Authority for Planning Documents**

Councillor Holsworth moved that Council delete Policy #5-2, Signing Authority for Planning Documents.

CARRIED

ASB

POLICY #12-1

239/16

**5.4 Agricultural Service Board**

**5.4.1 Policy #12-1, Parks Maintenance**

Councillor Hoppins moved that Council delete Policy #12-1, Parks Maintenance.

CARRIED

POLICY #12-2

240/16

**5.4.2 Policy #12-2, Contract Park Attendant**

Councillor Calhoun moved that Council delete Policy #12-2, Contract Park Attendant.

CARRIED

COUNCIL MINUTES OF MAY 24, 2016

**CORPORATE SERV  
FINANCIAL  
REPORT**

**241/16**

**6.0 Corporate Services**

**6.1 First Quarter 2016 Financial Report**

Councillor Calhoun moved that Council receive the January 2016 to March 2016 Financial Reports as presented for information.

CARRIED

**POLICY #11-21**

**242/16**

**6.2 Policy #11-21, Records Management**

Councillor Wittstock moved that Council approve Policy #11-21, Records Management as presented.

CARRIED

The meeting recessed from 8:57 a.m. to 9:09 a.m.

Barb Hazelton and John McKiernan were not present when the meeting reconvened.

Debra Grosfield, Protective Services Manager, introduced Matthew Curwin to Council. Mr. Curwin will be working for Kneehill County as a Community Peace Officer.

**IN-CAMERA**

**243/16**

**12.0 In-Camera**

Councillor Calhoun moved that Council go into In-Camera to discuss land and legal matters at 9:10 a.m.

CARRIED

**244/16**

Councillor Holsworth moved that Council go out of In-Camera at 10:46 a.m.

CARRIED

The meeting recessed from 10:46 a.m. to 10:54 a.m.

Rick Vickery and Randy Gagyi were present when the meeting reconvened.

**DELEGATIONS  
HUXLEY  
HISTORICAL  
SOCIETY**

**3.0 Delegations**

**3.1 Huxley Historical Society- Rick Vickery**

Rick Vickery and Randy Gagyi provided Council with a cost breakdown for the Huxley Ball Diamond building.

Rick Vickery and Randy Gagyi left the meeting at 11:10 a.m.

COUNCIL MINUTES OF MAY 24, 2016

**NEW BUSINESS  
BYLAW #1717**

**8.0 New Business**

**8.1 Bylaw #1717, Councillor Code of Conduct Bylaw**

**245/16**

Councillor Holsworth moved that Council give first reading to Bylaw #1717, that being a bylaw to establish a code of conduct for members of Council of Kneehill County.

CARRIED

**246/16**

Councillor Hoppins moved that second reading be given to Bylaw #1717.

CARRIED

**247/16**

Councillor Hoppins moved that consideration to hold third reading be given to Bylaw #1717.

CARRIED UNANIMOUSLY

**248/16**

Councillor Calhoun moved that third reading be given to Bylaw #1717.

CARRIED

**POLICY #3-28**

**8.2 Policy #3-28, Councillor Code of Conduct Policy**

**249/16**

Councillor Calhoun moved that Council delete Policy #3-28, Councillor Code of Conduct and Ethics.

CARRIED

**SENIORS  
OUTREACH  
REQUEST**

**8.3 Seniors Outreach Program Funding Request**

**250/16**

Councillor Calhoun moved that Council approve sponsorship in the amount of \$1000.00 to the Seniors Outreach Program for Seniors Outreach Week, with funds to come from Policy #15-7, Recreation, Community, Arts and Culture Events.

CARRIED

**SENIOR'S INFO  
FAIR**

**8.4 Senior's Information Fair & 21<sup>st</sup> Annual General Meeting**

**251/16**

Councillor Holsworth moved that Council authorize Reeve Long's attendance to the Seniors' Information Fair and 21st Annual General Meeting on Tuesday, June 7th, 2016 at 11:00 a.m.

CARRIED

**BYLAW #1715**

**8.5 Bylaw #1715, Repealing Bylaw**

**252/16**

Councillor Hoppins moved that Council give first reading to Bylaw #1715, that being a Bylaw to repeal Bylaw #849 and Bylaw #1172.

CARRIED

COUNCIL MINUTES OF MAY 24, 2016

253/16 Councillor Holsworth moved that second reading be given to Bylaw #1715.  
CARRIED

254/16 Councillor Wittstock moved that consideration to hold third reading be given to Bylaw #1715.  
CARRIED UNANIMOUSLY

255/16 Councillor Calhoun moved that third reading be given to Bylaw #1715.  
CARRIED

**CDN FALLEN HEROES**

**8.6 Canadian Fallen Heroes Request**

256/16 Councillor Hoppins moved that Council receive the Canadian Fallen Heroes request for information.  
CARRIED

**FIRE & AMBULANCE APPREC. BBQ**

**8.7 Fire and Ambulance Appreciation BBQ**

257/16 Councillor Wittstock moved that Council approve a donation of \$350.00 and authorize attendance to Councillor Keiver to the Annual Fire and Ambulance Appreciation Barbeque being held on Thursday, June 16th, 2016 at 6:30 p.m., with funds to come from Policy #15-7, Recreation, Community, Arts and Culture Events.  
CARRIED

**TRANSPORATION GPS**

**8.8 Fleet Complete**

258/16 Councillor Wittstock moved that Council receive the Fleet Complete, GPS Presentation for information.  
CARRIED

**MOTIONS IN-CAM**

**13.0 Motions from In-Camera**

259/16 Councillor Calhoun moved that Reeve Long and Councillor Painter jointly make a formal apology to the contractor regarding the shoulder pull activities that occurred in Division 7 in the week of May 16-20, 2016.  
CARRIED

260/16 Councillor Wittstock moved that Council agree to keep the current Kneehill Regional Family and Community Support Services Agreement in place as it currently stands.  
CARRIED

COUNCIL MINUTES OF MAY 24, 2016

**261/16** Councillor Holsworth moved to direct administration to list, with a qualified realtor, the land for sale located at SE 18-33-04 W5M for \$850,000.

CARRIED

DELEGATIONS  
HUXLEY  
HISTORICAL  
SOCIETY

**9.0 Disposition of Delegation Business**

**9.1 Huxley Historical Society**

**262/16** Councillor Holsworth moved that Council approve a matching fund to a maximum of \$125,000.00, in the 2017 budget, to the Huxley Historical Society for the construction of the Huxley Ball Diamond building contingent on approval for the matching funds from the Community Facility Enhancement Grant by December 31, 2016.

CARRIED

COUNCIL REPORTS  
KHILL HOUSING

**10.0 Council and Committee Reports**

**10.1 Knee Hill Housing-** Draft minutes were provided on the meeting that took place on May 11, 2016.

THS GRADUATION

**10.2 Three Hills Graduation 2016-** A verbal report was provided by Reeve Long on the event he attended on May 21, 2016.

**263/16** Councillor Wittstock moved that Council receive the Council and Committee reports as presented.

CARRIED

COUNCIL ACT LIST  
**264/16**

**11.0 Council Follow-Up Action List**

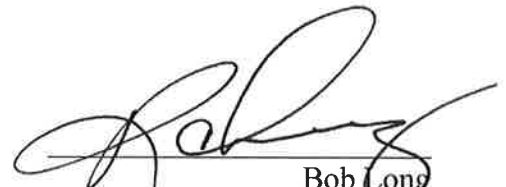
Councillor Holsworth moved that Council receive the May 24, 2016 Council Follow-Up Action List as presented for information.


CARRIED

ADJOURNMENT

**Adjournment**

The meeting adjourned at 12:13 p.m.

  
Bob Long  
Reeve

  
Al Hoggan  
CAO

  
Initials