

COUNCIL MINUTES OF JANUARY 08, 2013

MINUTES OF THE JANUARY 08, 2013 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL  
COUNTY OFFICE, 232 MAIN STREET, THREE HILLS, ALBERTA.

**PRESENT:**

**PRESENT**  
Division No. 5            Bob Long, Reeve  
Division No. 2            Carol Calhoun, Councillor (by video conferencing)  
Division No. 3            Jerry Wittstock, Councillor  
Division No. 4            Glen Keiver, Councillor  
Division No. 6            Ken Hoppins, Councillor  
Division No. 7            Bobby Painter, Councillor (by video conferencing)

**ABSENT:**

Division No. 1            Brian Holsworth, Deputy Reeve

**ADMINISTRATION PRESENT:**

Interim CAO            Laurie Watt  
Recording Secretary    Carolyn Van der Kuil

The Capital Reporter    Debi Moon

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:44 a.m.

**AGENDA**

**1.0 Adoption of Agenda**

**Under Council Committee Reports**

8.3    AQUA 7

**1/13**

Councillor Wittstock moved approval of the agenda as amended.

CARRIED

**MINUTES**

**2.0 Minutes**

**REGULAR MTG**

**2.1 Approval of the December 18, 2012 Regular Meeting Minutes**

**2/13**

Councillor Calhoun moved approval of the December 18, 2012 Council Meeting minutes as presented.

CARRIED

**COMM LIASON  
OFFICER**

**6.0 Business from the Previous Minutes**

**6.1 Community Liaison Officer Drumheller**

**3/13**

Reeve Long moved that Council defer this item to their 2014 Strategic Planning discussions.

CARRIED

COUNCIL MINUTES OF JANUARY 08, 2013

**NEW BUSINESS**  
**B1653 –MR 2013**  
**4/13**

**7.0 New Business**

**7.1 Master Rates 2013 Bylaw 1653**

Councillor Wittstock moved that first reading be given to Bylaw 1653, that being the 2013 Master Rates Bylaw, establishing rates, fees, penalties and charges for various goods, licenses, permits and services.

CARRIED

**5/13**

Councillor Calhoun moved second reading to Bylaw 1653.

CARRIED

**6/13**

Councillor Hoppins moved that consideration to hold third reading be given to Bylaw 1653.

CARRIED UNANIMOUSLY

**7/13**

Councillor Wittstock moved third reading to Bylaw 1653.

CARRIED

**MEETING DATES**  
**8/13**

**7.2 2013 Council Meeting Dates**

Councillor Keiver moved that Council approve the scheduling of the 2013 Organizational Meeting for Tuesday, October 29, 2013 and the rescheduling of the 2013 Council meeting dates to reflect the following:

- The summer Council meeting schedule – July 9<sup>th</sup>, 30<sup>th</sup> and August 20<sup>th</sup>.
- The October Council meeting schedule – October 8<sup>th</sup> and 29<sup>th</sup>.
- The November Council meeting schedule – November 19<sup>th</sup>.
- The December Council meeting schedule – December 3<sup>rd</sup> and 17<sup>th</sup>.
- Christmas Closure from noon on December 24<sup>th</sup> to 8:00 a.m. on January 2<sup>nd</sup>, 2014.

CARRIED

Pete McRae, Director of Operations, and Brandy Hay Evans, Operations Executive Assistant entered the meeting at 8:56 a.m.

**OPERATIONS**

**4.0 Operations**

**OPR SUMMARY**  
**9/13**

**4.1 Operations Summary**

Pete McRae presented the Operations Report comprised of Transportation (Roads), Water and Miscellaneous updates.

Councillor Wittstock moved that Council receive the Operations Summary report as presented.

CARRIED

Pete McRae and Brandy Hay Evans left the meeting at 9:12 a.m.

COUNCIL MINUTES OF JANUARY 08, 2013

NEW BUSINESS  
STRAT PLANNING  
10/13

**7.0 New Business Cont'd**  
**7.3 Strategic Planning Priorities and Action Plans 2013 Quarterly Update**

Councillor Calhoun moved that Council receive the 2013 Strategic Planning Priorities and Action Plan Quarterly Update as information.

CARRIED

COW MTG  
11/13

Councillor Hoppins moved that a Committee of the Whole meeting be scheduled for Tuesday, January 22, 2013 after the Regular Council meeting to discuss strategic priorities for 2013.

CARRIED

The meeting recessed from 9:16 a.m. to 9:23 a.m.

COUNCIL REPORTS  
3HILLS CHAMBER  
AGM

12/13

**8.0 Council and Committee Reports**  
**8.1 Three Hills and District Chamber of Commerce AGM** - Verbal report by Reeve Long.

Councillor Hoppins moved that Council authorize attendance of Reeve Long to the Thursday, January 17, 2013 Three Hills and District Chamber of Commerce Annual General Meeting and Dinner.

CARRIED

DR. R & R

**8.2 Kneehill Regional Doctor Recruitment & Retention Task Force** - Verbal report by Reeve Long.

Frank Grills and Adele Johnston, Assessment Department, entered the meeting at 9:27 a.m.

AQUA 7

13/13

**8.3 AQUA 7** – Written report by Councillor Wittstock on attending the AQUA 7 meeting of December 19, 2012.

Councillor Wittstock moved that Council receive the Council and Committee Reports as presented.

CARRIED

DELEGATIONS

**3.0 Delegations**  
**3.2 Adele Johnston, Assessor**

Council congratulated Adele Johnston on having completed her Accredited Municipal Assessor of Alberta (AMAA) professional designation. Frank Grill's spoke on how hard Adele has worked the past five years to obtain her designation and wishes her a long career in assessment.

COUNCIL MINUTES OF JANUARY 08, 2013

Frank Grills and Adele Johnston leave the meeting at 9:34 a.m.

**CORRESPONDENCE** **9.0 Correspondence Report**

**14/13**

Reeve Long moved that Council authorize the attendance of Council to attend the Legal Seminar being held in Airdrie on Friday, March 1, 2013 or Edmonton Friday, February 22<sup>nd</sup>, 2013.

CARRIED

Debi Moon left the meeting at 9:37 a.m.

**15/13**

Councillor Wittstock moved that Council receive the Correspondence Report.

CARRIED

**BUS PENDING**

**10.0 Council Business Pending & Summary Reports**

**10.1 Business Pending Report 2008/2009/2010/2011**

**10.2 Business Pending Report 2012**

**SUMMARY REPORT**

**16/13**

**10.3 Business Completed Items Summary Report 2012**

Councillor Painter moved that Council receive the Business Pending and Summary reports.

CARRIED

The meeting recessed from 9:43 a.m. to 9:53 a.m.

Anna Robinson from the Town of Trochu and Sgt. Joe Sangster from the Three Hills RCMP Detachment were in attendance when the meeting reconvened.

**DELEGATIONS**

**3.0 Delegations Cont'd**

**3.3 Anna Robinson, Municipal Intern, Town of Trochu – Restorative Justice Presentation**

Anna Robinson, Municipal Intern with the Town of Trochu and Sgt. Joe Sangster from the Three Hills RCMP detachment presented Council with an overview of the Restorative Justice Program being planned for the communities within the Three Hills detachment area. Restorative Justice is an approach focused on repairing harm when a wrong doing or injustice occurs in a community. The process is voluntary and offenders must take responsibility for their actions. The encounter is designed as a safe space for people to meet in the presence of a trained facilitator to discuss ways to resolve the conflict.

Anna Robinson and Sgt. Joe Sangster left the meeting at 10:14 a.m.

COUNCIL MINUTES OF JANUARY 08, 2013

**Adjournment**

The meeting adjourned at 10:15 a.m.

---

Reeve

---

Interim CAO