

COUNCIL MINUTES OF JANUARY 22, 2013

MINUTES OF THE JANUARY 22, 2013 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL  
COUNTY OFFICE, 232 MAIN STREET, THREE HILLS, ALBERTA.

**PRESENT:**

<b>PRESENT</b>	Division No. 5	Bob Long, Reeve
	Division No. 1	Brian Holsworth, Deputy Reeve
	Division No. 2	Carol Calhoun, Councillor
	Division No. 3	Jerry Wittstock, Councillor
	Division No. 4	Glen Keiver, Councillor
	Division No. 6	Ken Hoppins, Councillor
	Division No. 7	Bobby Painter, Councillor (by video conferencing)

**ADMINISTRATION PRESENT:**

Interim CAO	Laurie Watt
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:31 a.m.

**AGENDA**

**1.0 Adoption of Agenda**

Under Council Committee Reports

- 8.3 Trochu Fire Department
- 8.4 Three Hills Chamber of Commerce AGM
- 8.5 Red Deer River Municipal Users Group
- 8.6 Kneehill Regional FCSS Board

Under Operations

- 4.4 Request from Village of Carbon to install Fuel Tank

**17/13**

Councillor Holsworth moved approval of the agenda as amended.

CARRIED

**MINUTES  
REGULAR MTG  
18/13**

**2.0 Minutes**

**2.1 Approval of the January 8, 2013 Regular Meeting Minutes**

Councillor Wittstock moved approval of the January 8, 2013 Council Meeting minutes as presented.

CARRIED

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FINANCIAL  
BANK REC  
19/13

**5.0 Financial Reports**

**5.1 Bank Reconciliation November 30, 2012**

Councillor Holsworth moved that Council receive the November 30, 2012 Bank Reconciliation as presented.

CARRIED

BANK REC  
20/13

**5.2 Bank Reconciliation December 31, 2012**

Councillor Hoppins moved that Council receive the December 31, 2012 Bank Reconciliation as presented.

CARRIED

NEW BUSINESS  
RATE PAYER MTG  
21/13

**7.0 New Business**

**7.1 Ratepayers Meetings**

Councillor Hoppins moved that Council approve and select April 10<sup>th</sup>, 2013 at the Three Hills Super 8 for holding the 2013 Ratepayer meeting.

CARRIED

Debi Moon, reporter for The Capital, entered the meeting at 8:40 a.m.

PEEWEE B PROV  
HOCKEY TOURN  
22/13

**7.2 PeeWee B Provincial Hockey Tournament**

Councillor Calhoun moved that Council approve ½ page advertising sponsorship in the PeeWee B Provincial Hockey Tournament program in the amount of \$300.00 (three hundred dollars).

CARRIED

AQUA 7  
MAINTENANCE  
23/13

**7.3 AQUA 7 Maintenance Contract**

Councillor Wittstock moved that Council direct administration to submit a letter of intent to the AQUA 7 Regional Water Service Commission that they are interested in continuing to provide maintenance services to the AQUA 7 Water Services Commission for the ensuing three year period.

CARRIED

COUNCIL REPORTS  
DRUM SOLID WSTE

**8.0 Council and Committee Reports**

**8.1 Drumheller & District Solid Waste** - Written report by Councillor Calhoun on the meeting that was held on Decmeber 20, 2012. The next meeting will be held on February 21, 2013.

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CAAMD&C MTG

**8.2 Central Zone Alberta Association of Municipal Districts and Counties Directors Meeting-** Written report by Reeve Long on the Central Zone Director's meeting held at the Kneehill County Office on January 11, 2013. The Central Zone meeting will be held on February 8, 2013 in Caroline, AB at the Kurt Browning Arena.

Mike Kerr from Davies Park Executive Search Consultants entered the meeting at 8:56 a.m.

TROCHU FIRE DEPT

**8.3 Trochu Fire Department** – Verbal report by Reeve Long on the Town of Trochu hosting a Recognition night for the Trochu Fire Department and Lawrence Hogg who has recently stepped down as Town of Trochu's Fire Chief after 30 years.

24/13

Councillor Hoppins moved that Council approve to donate \$200.00 to the Trochu Fire Department Recognition night and authorize attendance of Council to attend the Saturday, March 30, 2013 event.

CARRIED

The meeting recessed from 9:01 a.m. to 9:06 a.m.

IN-CAMERA

25/13

**11.0 In-Camera**

Councillor Holsworth moved that Council go into In-Camera at 9:06 a.m.

CARRIED

Councillor Painter, Debi Moon, Carolyn Van der Kuil, and Laurie Watt left the meeting at this time.

26/13

Councillor Calhoun moved the meeting out of In-Camera at 10:12 a.m.

CARRIED

Mike Kerr left the meeting at 10:12 a.m.

The meeting recessed from 10:12 a.m. to 10:20 a.m.

Councillor Painter, Debi Moon, Carolyn Van der Kuil, Laurie Watt, Pete McRae, Director of Operations and Brandy Hay Evans, Operations Executive Assistant were present when the meeting reconvened.

OPERATIONS

**4.0 Operations**

OPR SUMMARY

**4.1 Operations Summary**

Pete McRae presented the Operations Report comprised of Transportation (Roads), Water and Miscellaneous updates.

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**27/13** Councillor Calhoun moved that Council receive the Operations Summary report as presented. CARRIED

**PLOWING BUS RTES 28/13** **4.2 Plowing of School Bus Routes**  
Councillor Hoppins moved that Council confirm Policy # 13-28 and continue to follow the lists of priorities for graders outlined in this policy. CARRIED

Mike Morton, Director of Finance entered the meeting at 10:46 a.m.

**LRBP 29/13** **4.3 Proposed Changes to the Local Road Bridge Program (LRBP)**  
Councillor Calhoun moved that Council wait to respond to this agenda item until after the Central Alberta Municipal District and County Zone meeting being held on February 8<sup>th</sup> to confirm responses. CARRIED

**CARBON FUEL RQST 30/13** **4.4 Request from Village of Carbon to Install Fuel Tank**  
Councillor Hoppins moved that Council table this agenda item until further information is obtained. CARRIED

Jerry Brett, Sr. Planner and Development Officer entered the meeting 10:58 a.m.

Pete McRae, Brandy Hay Evans and Mike Morton left the meeting at 11:10 a.m.

**DELEGATIONS** **3.0 Delegations**  
**3.3 Southview Estates**  
Kees and Jeannette Uittenboger have written to Council on behalf of Harvest Agriculture requesting that Council consider allowing the required Municipal Reserves (MR) payment to be a deferred payment over time rather than in one lump sum.

**IN-CAMERA 31/13** **11.0 In-Camera Cont'd**  
Councillor Calhoun moved that Council go into In-Camera at 11:29 a.m. CARRIED

Councillor Painter, and Debi Moon, left the meeting at this time.

**32/13** Councillor Calhoun moved the meeting out of In-Camera at 11:43 a.m. CARRIED

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**33/13** Councillor Calhoun moved that Council approve, in principle, the deferred payment request and direct the Planning Department and County solicitor to develop, for Council's approval, an agreement to be placed on title by caveat. Recommendation will also include administration fees payable by developer.

CARRIED

Jerry Brett left the meeting at 11:44 a.m.

**COUNCIL REPORTS  
3-HILLS CHAMBER**

**8.0 Council and Committee Reports Cont'd**

**8.4 Three Hills Chamber of Commerce AGM**– Written report by Reeve Long on the Three Hills and District Chamber of Commerce AGM held on January 17<sup>th</sup>, 2013. The Volunteer of the Year award was presented to Byrne Lammler for the hours of donated time and help he supplied over the years.

**RDRMUG**

**8.5 Red Deer River Municipal Users Group** – Written report by Councillor Wittstock on the meeting he attended on January 17, 2013.

**FCSS**

**8.6 Kneehill Regional FCSS** – Verbal report by Councillor Calhoun on attending the meeting held on January 17, 2013.

**34/13**

Councillor Wittstock moved that Council receive the Council and Committee Reports as presented.

CARRIED

The meeting recessed from 11:55a.m. to 1:14 p.m.

**DELEGATIONS**

**3.0 Delegations Cont'd**

**3.4 Drew Barnes – MLA Cypress-Medicine Hat – Critic for Infrastructure and Transportation**

Drew Barnes, Member of Legislative Assembly for the residents of Cypress- Medicine Hat presented to Council. Mr. Barnes is the Official Opposition Critic for Infrastructure and Transportation in Alberta. Mr. Barnes met with Council to better understand Kneehill County's local infrastructure and transportation needs.

Drew Barnes left the meeting at 1:47 p.m.

**CORRESPONDENCE**

**35/13**

**9.0 Correspondence Report**

Councillor Wittstock moved that Council receive the Correspondence Report.

CARRIED

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**BUS PENDING**  
**36/13**

**10.0 Council Business Pending & Summary Reports**

Councillor Calhoun moved that Council receive the Business Pending and Summary reports.

CARRIED

**IN-CAMERA**  
**37/13**

**11.0 In-Camera Cont'd**

Councillor Holsworth moved that Council go into In-Camera at 1:55 p.m.

CARRIED

**38/13**

Councillor Calhoun moved the meeting out of In-Camera at 2:02 p.m.

CARRIED

**IN-CAMERA MOTION** **11.1 Motions from In-Camera**

**39/13**

Councillor Calhoun moved that Council defer the request for municipal services from the Village of Acme to their 2014 Strategic Planning discussions.

CARRIED

**Adjournment**

The meeting adjourned at 2:03 p.m.

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Reeve

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Interim CAO