

COUNCIL MINUTES OF FEBRUARY 12, 2013

MINUTES OF THE FEBRUARY 12, 2013 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL
COUNTY OFFICE, 232 MAIN STREET, THREE HILLS, ALBERTA.

PRESENT:

PRESENT
Division No. 1 Brian Holsworth, Deputy Reeve
Division No. 3 Jerry Wittstock, Councillor (by video conferencing)
Division No. 4 Glen Keiver, Councillor
Division No. 6 Ken Hoppins, Councillor
Division No. 7 Bobby Painter, Councillor

ABSENT

Division No. 5 Bob Long, Reeve
Division No. 2 Carol Calhoun, Councillor

ADMINISTRATION PRESENT:

Interim CAO Laurie Watt
Recording Secretary Carolyn Van der Kuil

CALL TO ORDER

Deputy Reeve Holsworth in the Chair

Deputy Reeve Holsworth called the meeting to order at 8:38 a.m.

AGENDA

1.0 Adoption of Agenda

Under New Business

7.7 Clearwater County Protective Services Service Level
Assessment

Under Council Committee Reports

8.3 Municipal Law Seminar 2013
8.4 Marigold Library System
8.5 Community Futures Wildrose

40/13

Councillor Wittstock moved approval of the agenda as amended.

CARRIED

MINUTES

2.0 Minutes

REGULAR MTG

2.1 Approval of the January 22, 2013 Regular Meeting Minutes

41/13

Councillor Wittstock moved approval of the January 22, 2013 Council Meeting minutes as presented.

CARRIED

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- BUSINESS ARISING** **6.0 Business Arising from Previous Minutes**
CARBON FUEL TNK **6.1 Request from Village of Carbon to Install Fuel Tank**
42/13 Councillor Keiver moved this agenda item be lifted from the table.
CARRIED
- 43/13** Councillor Painter moved that Council receive as information.
CARRIED
- BRIDGE PROGRAM** **6.2 Proposed Changes to the Local Road Bridge Program**
44/13 Councillor Hoppins moved that Council accepts the Kneehill County Administration responses, that will be sent to the Local Road Bridge Program (LRBP) Review Committee, with the addition that the overall Provincial Funding needs to be increased to the LRBP to sustain the program.
CARRIED
- NEW BUSINESS** **7.0 New Business**
COMM DISCVRY NGT **7.1 Community Discovery Night**
45/13 Councillor Hoppins moved that Council participate in the upcoming Community Discovery Nights as listed:
- Councillor Wittstock or alternate at the Acme Discovery Night being held on Tuesday, March 12th 6:30 p.m. – 8:00 p.m. at the Acme Community Hall.
 - Councillor Keiver or alternate at the Linden Discovery Night being held on Thursday, March 7th 6:30p.m. – 8:00 p.m. at the Linden Cultural Centre.
 - Reeve Long or alternate at the Carbon Discovery Night being held on Tuesday March 5th 5:00p.m. – 7:00p.m. at the Carbon Community Hall.
- CARRIED
- PEEWEE B PROV** **7.3 Hockey Alberta PeeWee “B” Provincial Tournament**
HOCKEY TOURN Councillor Wittstock moved that Council authorize the attendance of
46/13 Reeve Long or designate at the March 22nd Hockey Alberta PeeWee “B”:
Provincial Tournament Banquet & Opening Ceremonies.
CARRIED
- CPIC POLICY** **7.4 Canadian Police Information Centre (CPIC) Access Policy**
47/13 Councillor Painter moved that Council approve the Canadian Police Information Centre Access Policy # 8-19 as presented.
CARRIED

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The meeting recessed from 8:58 a.m. to 9:02 a.m.

Pete McRae, Director of Operations, Brandy Hay Evans, Operations Executive Assistant and Bowen Clausen, Agricultural Service Board Conservation Fieldman were present when the meeting reconvened.

OPERATIONS

4.0 Operations

OPR SUMMARY

4.1 Operations Summary

Pete McRae presented the Operations Report comprised of Transportation (Roads), Water and Miscellaneous updates.

48/13

Councillor Painter moved that Council receive the Operations Summary report as presented.

CARRIED

Debi Moon, reporter for The Capital, entered the meeting at 9:05 a.m.

ENTRANCE SIGNS

49/13

4.2 Kneehill County Entrance Signs

Councillor Hoppins moved that Council approves the purchase of ten (10) Kneehill County entrance signs from Sign Design and installation to be completed by Kneehill County Staff.

CARRIED

ROADSIDE MOW

50/13

4.3 Roadside Mowing

Councillor Hoppins moved that Council approve proposed changes to the Roadside Mowing Program and issue the Request for Proposal on April 1, 2013 and close on May 1, 2013.

CARRIED

Jerry Brett, Senior Planner and Development Officer entered the meeting at 9:30 a.m.

Bowen Clausen left the meeting at 9:39 a.m.

CHURCHILL PUMP

51/13

4.4 Churchill Water – Pumphouse – MSI Capital Funding

Deputy Reeve Holsworth moved that Council apply for MSI Capital funding, in the amount of \$ 178,000, to partially fund the Churchill Water Service Area Pumphouse project, with the remainder of the funding to come from Water Reserves.

CARRIED

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DUST CONTROL
52/13

4.5 Dust Control Program

Councillor Keiver moved that Council amend the Dust Control Policy # 13-4 and the Dust Control – Application of Calcium Chloride Policy # 13-4A to state that the advertising for the Dust Control Program be placed in the Three Hills Capital during the months of March and April with the deadline for applications to be the last working day in April at 4:00 p.m.

CARRIED

Pete McRae, Brandy Hay Evans, and Jerry Brett left the meeting at 9:50 a.m.

NEW BUSINES
PAMZ
53/13

7.0 New Business Continued

7.5 Parkland Airshed Management Zone (PAMZ)

Councillor Wittstock moved that Council receive as information.

CARRIED

COMM GRANTS
54/13

7.6 Community Grants to Non Profit Organizations

Councillor Painter moved that Council approve the February 2013 Community Grants to Non Profit Organizations funding allocations as per the recommendations of the Community Grants Committee.

CARRIED

The meeting recessed from 9:52 a.m. to 10:06 a.m.

Dan Luynes and Alan Litster from BDO, were present when the meeting reconvened.

DELGATIONS
BDO AUDIT
55/13

3.0 Delegations

3.3 BDO Dunwoody Audit Presentation

Councillor Hoppins moved that Council go into In-Camera at 10:08 a.m.

CARRIED

Councillor Wittstock, Laurie Watt and Carolyn Van der Kuil left the meeting at this time.

56/13

Councillor Painter moved the meeting out of In-Camera at 10:36 a.m.

CARRIED

Councillor Wittstock, Laurie Watt, Carolyn Van der Kuil, Mike Morton, Director of Financial Services, and Will Wolfe, Accounting Supervisor entered the meeting at 10:36 a.m.

Auditors gave a brief presentation to Council on how to understand and interpret Municipal Financial Statements.

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Dan Luynes, Allan Litster, Mike Morton and Will Wolfe left the meeting at 11:01 a.m.

Jerry Brett, Senior Planner and Development Officer entered the meeting at 11:02 a.m.

**NEW BUSINES
THILLS ANNEX**

7.0 New Business Continued

7.2 Three Hills Annexation

Jerry Brett gave council a brief update on the Town of Three Hills Annexation proposal.

Jerry Brett left the meeting at 11:18 a.m.

**CLRWATER CNTY
57/13**

7.7 Clearwater County Protective Services Service Level Assessment

Councillor Hoppins moved that Council receive as information.

CARRIED

**COUNCIL REPORTS
ASB CONFERENCE**

8.0 Council and Committee Reports

8.1 Agricultural Service Board Winter Conference 2013 - Written report by Councillor Hoppins on the Conference that was held in Edmonton on January 22-15, 2013.

**ARB REFRESHER
COURSE**

8.2 Assessment Review Board Refresher Course – Written report by Councillor Hoppins.

LAW SEMINAR

8.3 Municipal Law Seminar 2013 – Written report by Councillor Hoppins.

MARIGOLD

8.4 Marigold Library System – Verbal report by Councillor Keiver on the meeting he attended on January 26, 2013. The Town of Crossfield has now joined the Marigold Library System.

COMM FUTURES

8.5 Community Futures Wildrose – Verbal report by Deputy Reeve Holsworth.

58/13

Councillor Painter moved that Council receive the Council and Committee Reports as presented.

CARRIED

**CORRESPONDENCE
59/13**

9.0 Correspondence Report

Councillor Wittstock moved that Council receive the Correspondence Report.

CARRIED

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**BUS PENDING
60/13**

10.0 Council Business Pending & Summary Reports

Councillor Keiver moved that Council receive the Business Pending and Summary reports.

CARRIED

**IN-CAMERA
61/13**

11.0 In-Camera

Deputy Reeve Holsworth moved that Council go into In-Camera at 11:40 a.m.

CARRIED

62/13

Councillor Painter moved the meeting out of In-Camera at 11:53a.m.

CARRIED

Adjournment

The meeting adjourned at 11:55 a.m.

Reeve

Interim CAO