

COUNCIL MINUTES OF FEBRUARY 26, 2013

MINUTES OF THE FEBRUARY 26, 2013 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL  
COUNTY OFFICE, 232 MAIN STREET, THREE HILLS, ALBERTA.

**PRESENT:**

<b>PRESENT</b>	Division No. 5	Bob Long, Reeve
	Division No. 1	Brian Holsworth, Deputy Reeve
	Division No. 2	Carol Calhoun, Councillor
	Division No. 3	Jerry Wittstock, Councillor (by video conferencing)
	Division No. 4	Glen Keiver, Councillor
	Division No. 6	Ken Hoppins, Councillor
	Division No. 7	Bobby Painter, Councillor

**ADMINISTRATION PRESENT:**

Interim CAO	Laurie Watt
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:33 a.m.

**AGENDA**

**1.0 Adoption of Agenda**

Under New Business

7.9 Queen's Diamond Jubilee Medal Presentation to Reeve Long

Under Council and Committee Reports

8.3 Law Seminar Report

8.4 Municipal Dispute Resolution Initiative Workshop

**63/13**

Councillor Holsworth moved approval of the agenda as amended.

CARRIED

**MINUTES**

**2.0 Minutes**

**REGULAR MTG**

**2.1 Approval of the February 12, 2013 Regular Meeting Minutes**

**64/13**

Councillor Painter moved approval of the February 12, 2013 Council Meeting minutes as presented.

CARRIED

**NEW BUSINESS**

**7.0 New Business**

**RECIPROCAL INS.**

**7.1 Jubilee & Genesis Reciprocal Insurance Exchange AGM**

**AGM**

**65/13**

Councillor Calhoun moved that Council appoint the Reeve and Interim CAO to attend the Jubilee and Genesis Annual General Meeting.

CARRIED

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**ALT CLERK INTER-  
MUNICIPAL LARB  
66/13**      **7.2 Appoint Alternate Clerk for the Inter-Municipal Local  
Assessment Review Board**  
Councillor Hoppins moved that Council appoint Will Wolfe as an  
alternate Assessment Review Board Clerk.  
CARRIED

**FCM**      **7.3 FCM Conference & Social Events**  
Council reviewed dates and events and will direct administration of the  
functions they would like to attend by March 1<sup>st</sup>, 2013.

**RATE PAYER  
NWSLTR  
67/13**      **7.4 Spring 2013 Rate Payer Newsletter**  
Reeve Long moved that Council approves the spring 2013 Kneehill  
County Ratepayer newsletter as amended.  
CARRIED

**INTER-MUNCPL ARB  
BYLAW  
68/13**      **7.5 Inter-Municipal Assessment Review Board Bylaw**  
Councillor Calhoun moved that first reading of Bylaw 1654 to establish an  
Inter-Municipal Assessment Review Board with the Town of Trochu,  
Town of Three Hills, Village of Carbon, Village of Linden, Village of  
Acme, Village of Elnora and Kneehill County.  
CARRIED

**69/13**      Councillor Holsworth moved second reading of Bylaw 1654.  
CARRIED

**70/13**      Councillor Painter moved consideration to hold third reading be given to  
Bylaw 1654.  
NOT CARRIED UNANIMOUSLY

The meeting recessed from 8:56 a.m. to 9:02 a.m.

Pete McRae, Director of Operations and Brandy Hay Evans, Operations  
Executive Assistant were present when the meeting reconvened.

**OPERATIONS**      **4.0 Operations**  
**OPR SUMMARY**      **4.1 Operations Summary**  
Pete McRae presented the Operations Report comprised of Transportation  
(Roads), Water and Miscellaneous updates. The following items were  
also addressed.

- Councillor Calhoun received a call from a rate payer praising the  
Operations Department on the fantastic job they did this winter on

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keeping the roads clear and how quickly the crews were out to clear them.

- Discussion on solar power to generate the Water Service Area pump houses.

**71/13** Councillor Calhoun moved that Council receive the Operations Summary report as presented.

CARRIED

**WATER MOD APP.** **4.2 Water Modeling Application – Sunnyslope WSA – Chris & Shelley Griesbach**

**72/13** Councillor Calhoun moved that Council approve the Water Modeling Application from Chris and Shelley Griesbach as presented.

CARRIED

**JORGENSEN GRAVEL** **4.3 Jorgensen Gravel Pit**

**73/13** Councillor Holsworth moved that Council approve additional funds in the amount of \$61,000 for the Jorgensen Excavating project with the funds to come from Gravel Reserves.

CARRIED

**H2O WELL DECOM** **4.4 Water Well Decommissioning – Hamlet of Torrington**

**74/13** Councillor Calhoun moved to table Water Well Decommissioning – Hamlet of Torrington until next meeting.

CARRIED

Pete McRae and Brandy Hay Evans left the meeting at 9:35 a.m.

The meeting recessed from 9:35 a.m. to 9:45 a.m.

Mike Morton, Director of Finance and Will Wolfe, Accounting Supervisor were present when the meeting reconvened.

**FINANCIAL**  
**ACCT SOFTWARE**

**75/13**

**5.0 Financial Reports**

**5.1 Accounting Software**

Councillor Hoppins moved that Council approve the purchase of financial accounting software from a new provider not to exceed \$120,000 with funds to come from IT reserve, with repayment from the IT budget to the IT reserves over a period of five years, and quotes be brought back to Council to review.

CARRIED

Jerry Brett, Senior Planner and Development Officer and Dave Dittrick from ZAP Municipal Consulting entered the meeting at 10:02 a.m.

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Mike Morton and Will Wolfe left the meeting at 10:04 a.m.

The meeting recessed from 10:04 a.m. to 10:14 a.m.

**BUSINESS ARISING  
MDP PLAN REVIEW  
76/13**

**6.0 Business Arising from Previous Minutes**

**6.1 Municipal Development Plan Review**

Councillor Calhoun moved that a Committee of the Whole meeting be scheduled for Monday, March 11, 2013 to go over the draft of the revised Municipal Development Plan.

CARRIED

**77/13**

Reeve Long moved that Council approve on having a half hour Open House showcasing the revised Municipal Development Plan at 6:30 p.m. on Wednesday April 10<sup>th</sup>, 2013 at the Super 8 in Three Hills. This meeting is scheduled before the Rate Payer meeting that will begin at 7:00 p.m. and will have its own separate agenda. Rate payers can attend both meetings or just one.

CARRIED

**3-HILLS ANNEX  
78/13**

**6.2 Three Hills Annexation**

Councillor Hoppins moved that Council approve the Town of Three Hills Notice of Annexation Application as amended to include that any future upgrade costs to the railway crossing on Range Road 24-0 will be shared equally between the Town and County and to submit the notice of agreement to the Municipal Government Board.

CARRIED

Jerry Brett and Dave Dittrick left the meeting at 10:47 a.m.

**NEW BUSINES  
QUEEN DIAMOND  
JUBILEE**

**7.0 New Business Continued Cont'd**

**7.9 Queen's Diamond Jubilee Medal Presentation to Reeve Long**

Deputy Reeve Brian Holsworth presented Reeve Long with the Queen's Diamond Jubilee Medal. Reeve Long was nominated by the President of the Federation of Canadian Municipalities, Karen Leibovici.

**POL #1-25  
79/13**

**7.6 Amendment to Policy #1-25 – Haying County Roads**

Councillor Calhoun moved that Council approve the amendments to Policy #1-25 as presented.

CARRIED

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- POL #3-12**                    **7.7 Amendment to Policy #3-12 – Council Long Service Awards and Retirement Gifts**  
                  **80/13**                    Councillor Hoppins moved that Council approve the amendments to Policy #3-12, as presented.  
CARRIED
- PROMO ITEMS**            **7.8 Kneehill County Promotional Items**  
Council discussed and provided direction on the promotional item plan.
- COUNCIL REPORTS**    **8.0 Council and Committee Reports**  
**DRUM WASTE**            **8.1 Drumheller and District Solid Waste** - Written report by Councillor Holsworth on the meeting he attended on February 21<sup>st</sup>. Next meeting will be the Annual General Meeting held on April 18, 2013 at 1:30 p.m.
- AQUA 7**                    **8.2 AQUA 7**- Written report by Councillor Holsworth on the meeting he attended on February 21<sup>st</sup>. Next meeting will be April 18, 2013.
- LAW SEMINAR**            **8.3 Law Seminar Report** – Written report by Councillor Hoppins.
- DISPUTE RESOLU**        **8.4 Municipal Dispute Resolution Initiative Workshop-** Discussion on  
**WORKSHOP**                who would like to attend this event.  
  
                  **81/13**                    Councillor Calhoun moved that Council receive the Council and Committee Reports as presented.  
CARRIED
- CORRESPONDENCE**    **9.0 Correspondence Report**  
                  **82/13**                    Councillor Painter moved that Council receive the Correspondence Report.  
CARRIED
- BUS PENDING**            **10.0 Council Business Pending & Summary Reports**  
                  **83/13**                    Councillor Calhoun moved that Council receive the Business Pending and Summary reports.  
CARRIED
- The meeting recessed from 11:39 a.m. to 12:44 p.m.
- Councillor Wittstock was not present when the meeting reconvened.

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**IN-CAMERA**  
**84/13**

**11.0 In-Camera**

Councillor Calhoun moved that Council go into In-Camera at 12:44 p.m.

CARRIED

**85/13**

Councillor Keiver moved the meeting out of In-Camera at 2:01 p.m.

CARRIED

**Adjournment**

The meeting adjourned at 2:01 p.m.

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Reeve

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Interim CAO