

COUNCIL MINUTES OF MARCH 12, 2013

MINUTES OF THE MARCH 12, 2013 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL  
COUNTY OFFICE, 232 MAIN STREET, THREE HILLS, ALBERTA.

**PRESENT:**

<b>PRESENT</b>	Division No. 5	Bob Long, Reeve
	Division No. 1	Brian Holsworth, Deputy Reeve
	Division No. 2	Carol Calhoun, Councillor (by video conferencing)
	Division No. 3	Jerry Wittstock, Councillor
	Division No. 4	Glen Keiver, Councillor
	Division No. 6	Ken Hoppins, Councillor
	Division No. 7	Bobby Painter, Councillor

**ADMINISTRATION PRESENT:**

Interim CAO	Laurie Watt
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:40 a.m.

**AGENDA**

**1.0 Adoption of Agenda**

**Under New Business**

7.6 County Credit Card, Policy #16-12

**86/13**

Councillor Wittstock moved approval of the agenda as amended.

CARRIED

**MINUTES**

**2.0 Minutes**

**REGULAR MTG**

**2.1 Approval of the February 26, 2013 Regular Meeting Minutes**

**87/13**

Councillor Hoppins moved approval of the February 26, 2013 Council Meeting minutes as presented.

CARRIED

**FINANCIAL**

**5.0 Financial Reports**

**JAN BANK REC**

**5.1 Bank Reconciliation of January 31, 2013**

**88/13**

Councillor Calhoun moved that Council receive the January 31, 2013 Bank Reconciliation Report as presented.

CARRIED

**FEB BANK REC**

**5.1 Bank Reconciliation of February 28, 2013**

**89/13**

Councillor Wittstock moved that Council receive the February 28, 2013 Bank Reconciliation Report as presented.

CARRIED

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**OLD BUSINESS**  
**BYLAW #1654**  
**90/13**

**6.0 Business Arising from Previous Minutes**

**6.1 Inter-Municipal Assessment Review Board Bylaw #1654**

Councillor Holsworth moved third reading of Bylaw #1654. This being a bylaw to establish an Inter-Municipal Assessment Review Board with the Town of Trochu, Town of Three Hills, Village of Carbon, Village of Linden, Village of Acme, Village of Elnora and Kneehill County.

CARRIED

**NEW BUSINESS**  
**GRANT WRITER**  
**91/13**

**7.0 New Business**

**7.3 Grant Writer Funding**

Councillor Hoppins moved that Council approve the additional funding to the Kneehill Regional Partnership Grant Writer position with or without the contribution of the Village of Acme.

CARRIED

**COMM GRANT**  
**92/13**

**7.4 Community Grant to Non-Profit Organizations**

Reeve Long moved that Council request the return of the 2013 Community Grant money from the Three Hills Arena Completion Society, totaling \$5,000.00 and that the Town of Three Hills reapply for funding in the second round of 2013.

CARRIED

**KHILL HIST SOC**  
**93/13**

**7.5 Kneehill Historical Society Spring Banquet**

Councillor Calhoun moved that Council authorize the attendance of the Reeve at the Kneehill Historical Society's Annual Spring Supper and Evening of Entertainment on Saturday, April 6<sup>th</sup>, 2013.

**94/13**

Councillor Wittstock moved a friendly amendment to Motion 93/13, that Council also approves to donate a door prize to the event.

CARRIED

Debi Moon, reporter for the Capital, entered the meeting at 8:53 a.m.

**CNTY CREDIT CARD**  
**95/13**

**7.6 County Credit Card**

Reeve Long moved that Council approve increasing the limit of the Interim CAO credit card to \$9000.00 (nine thousand dollars), until a new Chief Administrative Officer has been appointed by Council.

CARRIED

The meeting recessed from 8:58 a.m. to 9:00 a.m.

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Pete McRae, Director of Operations, Brandy Hay Evans, Operations Executive Assistant, and Mike Morton, Director of Finance were present when the meeting reconvened.

On behalf of Council, Reeve Long presented Mike Morton with a letter of congratulations in achieving his Certified General Accountant designation.

Mike Morton left the meeting at 9:06 a.m.

**OPERATIONS**

**4.0 Operations**

**OPR SUMMARY**

**4.1 Operations Summary**

Pete McRae presented the Operations Report comprised of Transportation (Roads), Water and Miscellaneous updates.

**96/13**

Councillor Holsworth moved that Council receive the Operations Summary report as presented.

CARRIED

**H2O WELL DECOM**

**97/13**

**4.2 Water Well Decommissioning – Hamlet of Torrington**

Councillor Hoppins moved that Council approve that the water wells located at SE 15 33 26 W4 be transferred over to the land owner, and the registration and licenses held by Kneehill County would be cancelled through Alberta Environment and the County power account would be transferred to the landowner. In return the landowner will agree to give Kneehill County easement to the property and his adjoining property by caveat for future waterline expansion.

CARRIED

Pete McRae and Brandy Hay Evens left the meeting at 9:27 a.m.

The meeting recessed from 9:27 a.m. to 9:34 a.m.

Jerry Brett, Senior Planner and Development Officer, and Gilbert Quashie-Sam, Planning and Development Officer were present when the meeting reconvened.

**NEW BUSINESS**

**BYLAW #1652**

**98/13**

**7.0 New Business Cont'd**

**7.1 Bylaw # 1652- Rhino Enterprises – Redesignation**

Councillor Holsworth moved that Council table Bylaw #1652, Rhino Enterprises redesignation, until further information is obtained.

CARRIED

The meeting recessed from 10:05 a.m. to 10:10 a.m.

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**BYLAW #1597**

**7.2 Bylaw #1597-Badlands Motorsports Resort- Area Structure Plan**

Gilbert Quashie-Sam reviewed with Council the application for the adoption of an Area Structure Plan for the Badlands Motorsports Resort, received from the Badlands Recreation development Corporation , NW, SW, NE, SE 22-27-21 W4M, for the development of a multi-faceted race track development.

**99/13**

Councillor Wittstock moved first reading be given to Bylaw 1597, the Badlands Motorsports Resort Area Structure Plan.

CARRIED

**100/13**

Councillor Hoppins moved that a public hearing date will be set for June 11<sup>th</sup>, 2013at 1:00 p.m. for the Badlands Motorsports Resort Area Structure Plan.

CARRIED

The meeting recessed from 10:57 a.m. to 11:06 a.m.

**CORRESPONDENCE**

**9.0 Correspondence Report**

**101/13**

Councillor Wittstock moved that Council receive the Correspondence Report.

CARRIED

**BUS PENDING**

**10.0 Council Business Pending & Summary Reports**

**102/13**

Councillor Holsworth moved that Council receive the Business Pending and Summary reports.

CARRIED

Debi Moon left the meeting at 11:23 a.m.

**Adjournment**

The meeting adjourned at 11:26 a.m.

\_\_\_\_\_  
Reeve

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Interim CAO

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Initials