



**KNEEHILL COUNTY  
REGULAR COUNCIL MEETING**

**AGENDA**

**Tuesday, August 23, 2016  
8:30 a.m.**

**Kneehill County Council Chambers  
1600- 2<sup>ND</sup> Street NE  
Three Hills, Alberta**

**1.0 Agenda**

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

**2.0 Approval of Minutes**

- 2.1 Regular Council Meeting Minutes of July 26, 2016
- 2.2 Special Council Meeting Minutes of August 16, 2016
- 2.3 Public Hearing Minutes of Bylaw # 1718, August 16, 2016

**3.0 Delegations**

No Delegations scheduled for this meeting.

**4.0 Public Hearings**

No Public Hearings scheduled for this meeting.

**5.0 Municipal Services**

**5.1 Transportation**

- 5.1.1 Municipal Services Summary
- 5.1.2 Project #1 from Road Study, Rge Rd 26-2, Twp Rd 31-0

**5.2 Water/Wastewater/Environment**

- 5.2.1 Increased Water Volume Request

**5.3 Planning**

- 5.3.1 Policy # 5-8, Subdivisions- General Conditions & Policy # 5-9, Subdivisions- Municipal Reserve Policy & School Reserves
- 5.3.2 Bylaw #1706, Road Closure: SW 12-29-22 W4; Hesketh Lots 12-16
- 5.3.3 Appraisal of Road Closure

**5.4 Agricultural Service Board**

No Report

**5.5 Protective Services**

- 5.5.1 AACPO Sponsorship Request

**6.0 Corporate Services**

- 6.1 Bank Reconciliation- June 2016
- 6.2 Horseshoe Canyon Purchase

**7.0 Business Arising from Previous Minutes**

- 7.1 Council Meeting Live Streaming

## **8.0 New Business**

- 8.1 Drumheller RCMP Provincial Detachment Statistical Comparison
- 8.2 Kneehill Regional Meeting
- 8.3 Central Zone Alberta Association of Municipal Districts and Counties Fall Meeting
- 8.4 Social Media Report
- 8.5 Social Media Initiative
- 8.6 Council Workshop
- 8.7 Three Hills & District Chamber of Commerce Annual Golf Tournament

## **9.0 Disposition of Delegation Business**

### **10.0 Council and Committee Reports**

- 10.1 Drumheller and District Solid Waste Management Association
- 10.2 One on One with the Reeve
- 10.3 Kneehill Regional Doctor Recruitment and Retention Meeting

### **11.0 Council Follow-up Action List**

### **12.0 In Camera**

- 12.1 Land (Section 25-FOIP)

### **13.0 Motions from In Camera**

## **Adjournment**

MINUTES OF THE AUGUST 23, 2016 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,  
1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA.

**PRESENT:**

Division No. 5	Bob Long, Reeve
Division No. 3	Jerry Wittstock, Deputy Reeve
Division No. 1	Brian Holsworth, Councillor
Division No. 2	Carol Calhoun, Councillor
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor
Division No. 7	Bobby Painter, Councillor

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Sr. Manager of Transportation and Facilities	Brad Buchert
Environmental Services Manager	John McKiernan
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:30 a.m.

**AGENDA  
ADDITIONS**

**1.0 Agenda**

**1.1 Additions to the Agenda**

Additions under New Business

8.7 Three Hills & District Chamber of Commerce Annual Golf  
Tournament

Additions under Council and Committee Reports

10.2 One on One With the Reeve

10.3 Kneehill Regional Doctor Recruitment and Retention Meeting

**ADOPTION OF  
AGENDA**

**334/16**

**1.2 Adoption of Agenda**

Councillor Wittstock moved approval of the agenda as amended.

CARRIED

**MINUTES**

**335/16**

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of July 26, 2016**

Councillor Calhoun moved approval of the July 26, 2016 Council  
Meeting minutes as presented.

CARRIED

  
Initials

COUNCIL MINUTES OF AUGUST 23, 2016

**SPECIAL MEETING**  
**336/16**      **2.2 Special Council Meeting Minutes of August 16, 2016**  
Councillor Hoppins moved approval of the August 16, 2016 Special Council Meeting minutes as presented.  
CARRIED

**PUBLIC HEARING**  
**33716**      **2.3 Public Hearing Minutes of Bylaw #1718, August 16, 2016**  
Councillor Holsworth moved approval of the August 16, 2016 Public Hearing Meeting minutes for Bylaw #1718 as presented.  
CARRIED

**MUNICIPAL SERV**  
**TRANSPORTATION**  
**MUNICIPAL SERV.**  
**SUMMARY**  
**338/16**      **5.0 Municipal Services**  
**5.1 Transportation**  
**5.1.1 Municipal Services Summary**  
Councillor Wittstock moved that Council receive the August 23, 2016 Municipal Services Summary Report as presented.  
CARRIED

**ROAD PROJECT**  
**339/16**      **5.1.2 Project #1 from Road Study, Rge Rd 26-2, Twp Rd 31-0**  
Councillor Holsworth moved that Council accept as information the Project #1 from Road Study, Range Road 26-2, Township Road 31-0, report as presented.  
CARRIED

The meeting recessed from 9:07 a.m. to 9:18 a.m.  
Brad Buchert was not present when the meeting reconvened.

**WATER**  
**WATER VOLUME**  
**INCREASE**  
**340/16**      **5.2 Water/Wastewater/Environment**  
**5.2.1 Increased Water Volume Request**  
Councillor Wittstock moved to accept the request for increased water volume for service connection located at SW 7-30-25 W4M and direct Administration to send a letter to the ratepayer indicating that should the waterline become overburdened that Kneehill County reserves the right to decrease the volume of water to the defined potential maximum of 4 igpm as per Policy #14-15 Section 8.  
CARRIED  
John McKiernan left the meeting at 9:28 a.m.

**PLANNING**  
**POLICY #5-8, #5-9**  
**341/16**      **5.3 Planning**  
**5.3.1 Policy # 5-8, Subdivisions-General Conditions & Policy #5-9, Subdivisions- Municipal Reserve Policy & School Reserves**  
Councillor Holsworth moved that Council approve Policy #5-8 Subdivisions – General Conditions as presented.  
CARRIED

  
Initials

COUNCIL MINUTES OF AUGUST 23, 2016

- 342/16** Councillor Holsworth moved that Council delete Policy #5-9 Subdivisions – Municipal & School Reserve Policy. CARRIED
- BYLAW #1706** **5.3.2 Bylaw #1706, Road Closure: SW 12-29-22 W4; Hesketh Lots 12-16**
- 343/16** Councillor Calhoun moved that Kneehill County Council give Second Reading to Bylaw #1706 to amend Land Use Bylaw 1564 by closing the relevant portions of road as per the survey created by Hunter Survey Systems File No. 05-15-101. CARRIED
- 344/16** Councillor Hoppins moved that Kneehill County Council give third and final reading to Bylaw #1706. CARRIED
- APPRAISAL OF ROAD CLOSURE** **5.3.3 Appraisal of Road Closure**
- 345/16** Councillor Holsworth moved that Kneehill County Council accept the Market Appraisal of \$4500.00 for 0.46 acres of closed road subject of Bylaw #1706. CARRIED
- PROTECTIVE SERV AACPO SPONSOR** **5.5 Protective Services**  
**5.5.1 AACPO Sponsorship Request**
- 346/16** Councillor Hoppins moved that Council approve sponsorship to the Alberta Association of Community Peace Officers 2017 Conference in the amount of \$750.00 with funds to come from the 2017 Operating Budget. CARRIED
- CORPORATE SERV BANK REC** **6.0 Corporate Services**  
**6.1 Bank Reconciliation- June 2016**
- 347/16** Councillor Wittstock moved that Council accept for information the June 2016 Bank Reconciliation report. CARRIED
- HORSESHOE CANYON** **6.2 Horseshoe Canyon Purchase**
- 348/16** Councillor Holsworth moved that Council accept for information the Cost Update Report of \$503,838.88 for the purchase of Horseshoe Canyon. CARRIED

The meeting recessed from 9:45 a.m. to 10:00 a.m

COUNCIL MINUTES OF AUGUST 23, 2016

**BUSINESS ARISING  
LIVE STREAMING  
MEETINGS**

**349/16**

**7.0 Business Arising from Previous Minutes**

**7.1 Council Meeting Live Streaming**

Reeve Long moved that Council approve the Council Meeting Livestreaming Initiative to begin in March 2017 with funds budgeted in 2017 for set up and annual hosting fees thereafter.

DEFEATED

**NEW BUSINESS  
DRUM RCMP**

**350/16**

**8.0 New Business**

**8.1 Drumheller RCMP Provincial Detachment Statistical Comparison**

Councillor Wittstock moved that Council accept as information the Drumheller Royal Canadian Mounted Police Provincial Detachment Statistical Comparison Report.

CARRIED

**KHILL REGIONAL  
MEETING**

**351/16**

**8.2 Kneehill Regional Meeting**

Councillor Holsworth moved that Council authorize attendance of Council to participate in the Kneehill Regional Partnership Meeting being held on Monday, October 31, 2016.

CARRIED

**CAAMDC FALL  
MTG**

**352/16**

**8.3 Central Zone Alberta Association of Municipal Districts and Counties Fall Meeting**

Councillor Calhoun moved that Council authorize attendance of Council to participate in the Central Zone Alberta Association of Municipal Districts and Counties meeting on October 14, 2016.

CARRIED

**SOCIAL MEDIA  
REPORT**

**353/16**

**8.4 Social Media Report**

Councillor Hoppins moved that Council accept as information the August 2016 Social Media Report as presented.

CARRIED

**SOCIAL MEDIA  
INITIATIVE**

**354/16**

**8.5 Social Media Initiative**

Councillor Calhoun moved that Council approve the setup of a Kneehill County Twitter and Instagram accounts by December 31, 2016 by the Communications Officer.

CARRIED

COUNCIL MINUTES OF AUGUST 23, 2016

COUNCIL  
WORKSHOP  
355/16

**8.6 Council Workshop**

Councillor Hoppins moved that Council approve the Council Workshop for Wednesday, October 19<sup>th</sup> and that Administration be directed to complete all necessary arrangements.

CARRIED

THILLS CHAMBER  
GOLF  
TOURNAMENT

356/16

**8.7 Three Hills & District Chamber of Commerce Annual Golf Tournament**

Councillor Calhoun moved that Council approve a donation to the 2017 Three Hills and District Chamber of Commerce Annual Golf Tournament in the amount of \$150.00.

CARRIED

COUNCIL REPORTS  
DRUM WASTE

**10.0 Council and Committee Reports**

**10.1 Drumheller & District Solid Waste Management Association –**

Minutes were provided on the meeting that took place on June 16, 2016. Councillor Calhoun also provided Council with a verbal report on the meeting that was held on August 18<sup>th</sup>, 2016. Councillor Calhoun will provide a written report for the next Council meeting.

ONE ON ONE WITH  
REEVE

**10.2 One on One with the Reeve-** Reeve Long provided Council with a verbal report on the two One on One with the Reeve meetings he attended on August 22, 2016.

DOCTOR R & R  
COMMITTEE

**10.3 Kneehill Regional Doctor Recruitment and Retention Meeting-**

Reeve Long provided Council with a verbal report on the meeting he attended on July 28, 2016.

357/16

Councillor Calhoun moved that Council receive the Council and Committee reports as presented.

CARRIED

COUNCIL ACT LIST  
358/16

**11.0 Council Follow-Up Action List**

Councillor Wittstock moved that Council receive the August 23, 2016 Council Follow-Up Action List as presented for information.

CARRIED

IN-CAMERA  
359/16

**12.0 In-Camera**

Councillor Hoppins moved that Council go into In-Camera to discuss Land matters at 11:00 a.m.

CARRIED

  
Initials

COUNCIL MINUTES OF AUGUST 23, 2016

**360/16**

Councillor Holsworth moved that Council go out of In-Camera at 12:03 p.m.

CARRIED


**ADJOURNMENT**

**Adjournment**

The meeting adjourned at 12:03 p.m.



Bob Long  
Reeve



Al Hoggan  
CAO