

COUNCIL MINUTES OF SEPTEMBER 10, 2013

MINUTES OF THE SEPTEMBER 10, 2013 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL
COUNTY OFFICE, 232 MAIN STREET, THREE HILLS, ALBERTA.

PRESENT:

PRESENT	Division No. 5	Bob Long, Reeve
	Division No. 1	Brian Holsworth, Deputy Reeve
	Division No. 2	Carol Calhoun, Councillor
	Division No. 3	Jerry Wittstock, Councillor (Video Conferencing)
	Division No. 4	Glen Keiver, Councillor
	Division No. 6	Ken Hoppins, Councillor
	Division No. 7	Bobby Painter, Councillor

ADMINISTRATION PRESENT:

CAO	Al Hoggan
Assistant CAO	Laurie Watt
Recording Secretary	Carolyn Van der Kuil
Director of Operations	Pete McRae
Director of Planning and Protective Services	Jerry Brett (Regrets)
Director of Finance	Mike Morton

CALL TO ORDER

Reeve Long in the Chair

Reeve Long called the meeting to order at 8:34 a.m.

**AGENDA
ADDITIONS**

1.0 Agenda

1.1 Additions to the Agenda

Additions under Council & Committee Report

10.4 - Alberta Bike Tour – Verbal

Additions under New Business

8.9 -Town of Three Hills- Anderson Park

**ADOPTION OF
AGENDA**

393/13

1.2 Adoption of Agenda

Councillor Holsworth moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

IN-CAMERA

394/13

14.0 In Camera

Councillor Hoppins moved that Council go into In-Camera at 8:37 a.m.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF SEPTEMBER 10, 2013

Councillor Wittstock left the meeting at 8:37 a.m.

Mike Morton, Pete McRae, Laurie Watt and Carolyn Van der Kuil left the meeting at 8:55 a.m.

395/13 Councillor Calhoun moved the meeting out of In-Camera at 9:43 a.m.
CARRIED UNANIMOUSLY

The meeting recessed from 9:43 a.m. to 9:52 a.m.

Present when the meeting reconvened was Debi Moon, reporter from the Capital, Councillor Wittstock, Pete McRae, Mike Morton, Laurie Watt and Carolyn Vander Kuil

MINUTES

2.0 Minutes

2.1 Approval of the August 20, 2013 Regular Meeting Minutes

396/13 Councillor Calhoun moved approval of the August 20, 2013 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

OPERATIONS
OPER SUMMARY

4.0 Operations

4.1 Operations Summary

397/13 Councillor Holsworth moved that Council receive the Operations Report as presented.

CARRIED

Russ Watts, Tony Chelick, and Denette Leask from Alberta Transportation entered the meeting at 9:59 a.m.

DELEGATONS

3.0 Delegations

3.1 Alberta Transportation

Russ Watts, Infrastructure Manager, Tony Chelick, Operations Manager, and Denette Leask, Grants Technologist discussed with Council the Highway 21 and 9 intersection.

The meeting recessed from 10:56 a.m. to 11:01 a.m.

Russ Watt, Tony Chelick and Denette Leask were not present when the meeting reconvened.

POLICY #14-11

4.2 Policy Review #14-11, Water Long Service Connections: Pre-Design

Councillor Wittstock excused himself from the meeting due to a possible perceived pecuniary interest.

Time: 11:03 a.m.

COUNCIL MINUTES OF SEPTEMBER 10, 2013

398/13 Councillor Calhoun moved that Policy 14-11, Water Long Service Connections: Pre Design, be amended as presented. CARRIED

APPROACHES
399/13 **4.3 Grading/Maintenance of Approaches**
Councillor Hoppins moved that the current approach grading practices be received for information. CARRIED

Councillor Wittstock re-entered the meeting at 11:09 a.m.

PLAN & PROT
SERVICES
POLICY #14-12B
400/13 **6.0 Planning and Protective Services**
6.1 Policy Review- Policy #14-12b
Councillor Painter moved that Kneehill County Council amend Policy 14-12b as proposed by Administration. CARRIED UNANIMOUSLY

ROAD DEV COST
SHARING
401/13 **6.2 Road Development Cost Sharing**
Councillor Hoppins excused himself from the meeting due to a possible perceived pecuniary interest.
Time: 11:17 a.m.
Councillor Calhoun moved that Council receive the Road Development Cost Sharing Report as information. CARRIED

Councillor Hoppins re-entered the meeting at 11:19 a.m.

NEW BUSINESS
MAINTENANCE
SHOP/ADMIN BLDG
402/13 **8.0 New Business**
8.4 Maintenance Shop Upper Floor Development & Administration Building Modernization
Councillor Hoppins moved that Administration continue with the development of the Shop Upper Floor and the modernization of the County Administration Building with an estimated cost of \$2.5 million and that Administration bring back detailed pre-tender estimates prior construction tenders being published. CARRIED UNANIMOUSLY

COUNCIL MINUTES OF SEPTEMBER 10, 2013

BYLAW 1663

8.5 Bylaw 1663, Amendment to Bylaw 1654- Intermunicipal Assessment Review Board Bylaw

403/13 That Councillor Holsworth moved first reading of Bylaw 1663 to amend Bylaw 1654, being a Bylaw to establish an Intermunicipal Assessment Review Board with the Town of Three Hills, Town of Trochu, Village of Carbon, Village of Linden, Village of Acme, Village of Elnora and Kneehill County.

CARRIED UNANIMOUSLY

404/13 That Councillor Calhoun moved second reading of Bylaw 1663.

CARRIED UNANIMOUSLY

405/13 That Councillor Holsworth moved consideration to hold third reading be given to Bylaw 1663.

CARRIED UNANIMOUSLY

406/13 That Councillor Wittstock moved third reading to Bylaw 1663.

CARRIED UNANIMOUSLY

BYLAW 1662

8.6 Bylaw 1662- Establishing Certain Designated Officer Positions

407/13 That Councillor Calhoun moved first reading of Bylaw 1662, being a Bylaw to establish certain designated officer positions.

CARRIED UNANIMOUSLY

408/13 That Councillor Hoppins moved second reading of Bylaw 1662.

CARRIED UNANIMOUSLY

409/13 That Councillor Holsworth moved consideration to hold third reading be given to Bylaw 1662.

CARRIED UNANIMOUSLY

410/13 That Councillor Calhoun moved third reading to Bylaw 1662.

CARRIED UNANIMOUSLY

ARB CLERK

8.7 Assessment Review Board Clerk for Kneehill County

411/13 Councillor Calhoun moved that Council hereby appoints Laurie Watt, Assistant CAO as ARB Clerk for Kneehill County effective September 10, 2013.

CARRIED UNANIMOUSLY

The meeting recessed from 11:55 a.m. to 1:00 p.m.

Councillor Holsworth, Councillor Hoppins, and Debi Moon were not present when the meeting reconvened.

COUNCIL MINUTES OF SEPTEMBER 10, 2013

FINANCE IT PLAN 412/13	<u>5.0 Finance</u> <u>5.1 IT Plan</u> Councillor Calhoun moved that Council approve the 2014 IT Capital Replacement Plan as presented. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
AQUA 7 WATER RATE INCREASE 413/13	<u>5.2 AQUA 7 Water Rate Increase</u> Reeve Long moved that Council approve the rate charged by Aqua 7 to \$2.76 per cubic metre and amend the Master Rates By-Law to reflect this charge applicable to those users that are on the Aqua 7 distribution system. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
BANK REC 414/13	<u>5.3 Bank Reconciliation – July 31, 2013</u> Councillor Calhoun moved that Council receive the July 31, 2013 Bank Reconciliation Report as presented. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
BUS ARISING PREVIOUS MINUTES AAMDC CONVENTION 415/13	<u>7.0 Business Arising from Previous Minutes</u> <u>7.1 Fall 2013 AAMDC Convention Ministerial Meetings</u> Reeve Long moved to receive as information. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
NEW BUSINESS CAO REPORT 416/13	<u>8.0 New Business Cont'd</u> <u>8.1 CAO Report – August 2013</u> Councillor Wittstock moved that the CAO Report for August 2013 be received for information. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
CITIZEN ENGAGE MTG 417/13	<u>8.2 Citizen Engagement Meetings</u> Councillor Painter moved that Administration be directed to bring back to Council proposed dates and locations for the 2014 Divisional Citizen Engagement Meetings, to the next Regular Council meeting. <p style="text-align: right;">CARRIED</p>
EMERG MNGT ACT 418/13	<u>8.3 Emergency Management Act – Appoint Deputy Director</u> Councillor Calhoun moved that Council appoint by resolution, Jamie Erickson to the position of Deputy Director of Emergency Management of the Emergency Management Agency. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>

**STARLAND CNTY
RESOLUTIONS
419/13**

8.8 Starland County Resolutions

Councillor Painter moved that Council endorse the resolutions from Starland County and direct Administration to notify Starland County in order that it may be added to their upcoming CAAMDC Zone meeting.
CARRIED UNANIMOUSLY

**ANDERSON PARK
420/13**

8.9 Town of Three Hills -Anderson Park

Reeve Long moved to approve Councillor Keiver's attendance at the September 6, 2013, Anderson Park tree donation celebration.
CARRIED UNANIMOUSLY

**COUNCIL REPORTS
DRUM WASTE**

10.0 Council and Committee Reports

10.1 Drumheller and District Solid Waste- Written report from Councillor Calhoun on the meeting she attended on August 15th, 2013.

AQUA 7

10.2 AQUA 7- Written report from Councillor Wittstock on the meeting he attended on August 15, 2013.

PARADE FLOAT

10.3 Parade Float - Written report from Councillor Hoppins on the meeting he had with Mr. Jim Christie regarding his parade float.

AB BIKE TOUR

10.4 Alberta Bike Tour- Councillor Holsworth was absent from the meeting to report.

421/13

Councillor Calhoun moved that Council receive the Council and Committee reports as presented.
CARRIED UNANIMOUSLY

**CORRESPONDENCE
422/13**

11.0 Correspondence Report

Councillor Wittstock moved that Council receive the Correspondence Report as presented.
CARRIED UNANIMOUSLY

**COUNCIL ACT LIST
423/13**

12.0 Council Follow-up Action List

Councillor Painter moved that Council receive the September 10, 2013 Council Follow-Up Action List as presented for information.
CARRIED

COUNCIL MINUTES OF SEPTEMBER 10, 2013

ADJOURNMENT

Adjournment

The meeting adjourned at 1:51 p.m.

Bob Long
Reeve

Al Hoggan
CAO