

KNEEHILL COUNTY COUNCIL ORGANIZATION MEETING MINUTES
OCTOBER 29, 2013

MINUTES OF THE OCTOBER 29, 2013 ORGANIZATIONAL
MEETING OF THE COUNCIL OF KNEEHILL COUNTY AT THE
KNEEHILL COUNTY OFFICE, 232 MAIN STREET, THREE HILLS,
ALBERTA.

PRESENT:

PRESENT	Division No. 5	Bob Long
	Division No. 1	Brian Holsworth
	Division No. 2	Carol Calhoun
	Division No. 3	Jerry Wittstock
	Division No. 4	Glen Keiver
	Division No. 6	Ken Hoppins
	Division No. 7	Bobby Painter

ADMINISTRATION PRESENT:

CAO	Al Hoggan
Assistant CAO	Laurie Watt
Recording Secretary	Carolyn Van der Kuil
Director of Operations	Pete McRae
Director of Planning and Protective Services	Jerry Brett
Director of Finance	Mike Morton

CALL TO ORDER

Call to Order

Al Hoggan called the meeting to order at 8:30 a.m.

OFFICIAL OATH

2.0 Official Oaths of Office for all Councillors

Each Councillor completed his/her Oath of Office as Councillor for the Municipality of Kneehill County.

REEVE

3.0 Election of Reeve for Ensuing Year

Councillor Long was nominated for the position of Reeve.

Councillor Long was acclaimed.

Councillor Long was declared Reeve Of Kneehill County for the ensuing year, took the Oath of Office, and assumed the position of Chair.

DEPUTY REEVE

4.0 Election of Deputy Reeve for Ensuing Year

Councillor Holsworth, and Councillor Wittstock were nominated for the position of Deputy Reeve.

487/13

Councillor Holsworth moved that Council approve the use of secret ballot for the election of Deputy Reeve for the ensuing year.

CARRIED UNANIMOUSLY

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A vote was taken by secret ballot.

Councillor Wittstock was declared Deputy Reeve Of Kneehill County for the ensuing year, and took the Oath of Office.

**DESTROY BALLOTS
488/13**

5.0 Resolution to Destroy Ballots

Councillor Holsworth moved that Council authorize the destruction of the used ballot forms.

CARRIED UNANIMOUSLY

Debi Moon, reporter for the Capital, entered the meeting at 9:00 a.m.

**REVIEW BYLAW
#1635 & POLICIES
489/13**

6.0 Review of Procedural Bylaw #1635 and Council Policies

Councillor Calhoun moved that Council confirm Bylaw #1635 to deal with the procedure for the transacting of business by the Council of Kneehill County.

CARRIED UNANIMOUSLY

**WEED, PEST,
CONSERVATION
INSPECTOR
490/13**

7.0 Weed Inspector and Pest Inspector

Councillor Hoppins moved that Council approve the appointment of Kneehill County Agricultural Fieldman, Bowen Clausen and Kneehill County Assistant Agricultural Fieldman, Fallon Sherlock, as the Weed Inspectors, and Pest Inspectors for Kneehill County.

CARRIED UNANIMOUSLY

**COMMITTEE
APPOINTMENTS
491/13**

8.0 Council Appointments to Committees, Commissions and Boards

Reeve Long moved that all Council members be part of the Agricultural Service Board Committee.

CARRIED

1. Agricultural Service Board
Composition: All of Council
Ratepayer Member: Jim Eskeland, term expires Dec 31/13
Ratepayer Member: Robert Sich, term expires Dec 31/14
Ratepayer Member: Blaine Ferguson, term expires Dec 31/15
Agricultural Fieldman: Bowen Clausen
Assistant Agricultural Fieldman: Fallon Sherlock
Secretary to the Board, Carolyn Vander Kuil
2. Agricultural Appeal Board
Same as SDAB

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3. Alberta Disaster services Committee
Composition: Reeve, Deputy Reeve and CAO
4. AQUA 7
Council Member: Jerry Wittstock
Alternate Member: Brian Holsworth
5. Canadian Badlands Ltd.
Council Member: Bob Long
Council Member or Member at Large: Brian Holsworth
Council Member or Member at Large: Glen Keiver
6. Central Alberta Economic Partnership (CAEP)
Council Member: Bob Long
Alternate: Jerry Wittstock
7. Central Association of Municipal Districts and Counties
(CAAMD&C) Executive
Composition: Reeve, Deputy Reeve and CAO
8. Community Action Committee
(Three Hills/Trochu/Elnora/Delburne/RCMP)
Council Member: Ken Hoppins
Alternate Member: Bobby Painter
9. Community Futures Wild Rose
Council Member: Glen Keiver
Alternate Member: Bobby Painter
10. Community Grants to Non-Profit Organizations
Composition: All of Council – recommendations go to Council
for approval.
11. Doctor Recruitment and Retention Committee
Council Member: Bob Long
Alternate Member: Ken Hoppins
Secretary: Carolyn Van der Kuil (appointed by CAO)
12. Drumheller Municipal Enforcement Committee
Council Member: Brian Holsworth
13. Highway 21 Community Initiatives Society/Boomtown Trail
Council Member: Glen Keiver
Alternate Member: Bobby Painter

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14. Inter-Municipal Local Assessment Review Board Bylaw #1654
Council Member: Ken Hoppins
Member at Large: Murray Woods
Clerk: Laurie Watt (appointed by Council)
Alternate: Will Wolfe
15. Kneehill Ambulance Society
Council Member: Carol Calhoun
Alternate Member: Jerry Wittstock
16. Kneehill Housing Corporation
Council Member: Brian Holsworth
Council Member: Bobby Painter
Alternate Member: Ken Hoppins
17. Kneehill Building Committee (New Committee)
Composition: All of Council, and CAO
18. Kneehill Regional FCSS Board
Council Member: Bob Long
Alternate Member: Bobby Painter
19. Kneehill Regional Partnership Steering Committee
Council Member: Brian Holsworth
Alternate Member: Bob Long
20. Marigold Library System
Council Member: Glen Keiver
Alternate Member: Bobby Painter
21. Mayors/Reeves Liaison Committee
Composition: Reeve, Deputy Reeve and CAO
22. Municipal Enforcement Services Committee
Member at Large: Bill Zens

492/13 Reeve Long moved that all of Council be part of the Municipal Planning Commission.

Councillor Calhoun moved a friendly amendment to be made to motion 492/13 to have five members of Council, two members at large and two Council alternates to comprise the Municipal Planning Commission.

CARRIED

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23. Municipal Planning Commission
 - Council Member: Brian Holsworth
 - Council Member: Bob Long
 - Council Member: Bobby Painter
 - Council Member: Jerry Wittstock
 - Alternate Member: Carol Calhoun
 - Alternate Member: Glen Keiver
 - Member at Large: Rick Vickery
 - Member at Large: Doug Herman
 - Planner & Development Officers: Jerry Brett & Ted Traikovski
 - Secretary to the Commission: Heather Kostrosky

24. Joint Inter-Municipal Planning Commission
(Three Hills/Kneehill County) JMPC
 - Council Member: Jerry Wittstock
 - Council Member: Ken Hoppins
 - Alternate Member: Carol Calhoun

25. Red Deer River Basin Advisory Committee/Red Deer River
Municipal Users Group/South Saskatchewan River Basin
 - Council Member: Jerry Wittstock
 - Alternate Member: Bobby Painter

26. Red Deer River Watershed Advisory Committee
 - Council Member: Bobby Painter
 - Conservation Fieldman: Fallon Sherlock

27. St. Mary's Covenant Health Board
 - Council Member: Bobby Painter

28. Subdivision and Development Appeal Board (Bylaw 1339)
 - Members at Large:
 - Dale Cameron
 - Charlie Whatley
 - Greg Cole
 - Darcy Penner
 - Charlie Christie
 - Dallas Dau
 - Bert Jackson
 - Dale Moran
 - Bill Zens
 - Angus Park
 - Steve Cullum
 - Kent Knudsen
 - Paul Devos

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Vern Crawford

Secretary to the Board: Laurie Watt (Appointed by the CAO)

29. Joint Inter-Municipal Subdivision and Development Appeal
Board – Three Hills/Kneehill County- ISDAB

Same as SDAB Members

Secretary: Laurie Watt (Appointed by the CAO)

30. Three Hills Municipal Airport Operating Committee

Council Member: Glen Keiver

Council Member: Bobby Painter

31. Waste Management & Recycling Committee (including
Drumheller & District Solid Waste Management Association)

Council Member: Carol Calhoun

Alternate Member: Jerry Wittstock

493/13

Councillor Wittstock moved to approve the appointments to the above
Committees and Boards.

CARRIED UNANIMOUSLY

ADJOURNMENT

Adjournment

The meeting adjourned at 9:49 a.m.

Bob Long
Reeve

Al Hoggan
CAO