

COUNCIL MINUTES OF JUNE 26, 2012

MINUTES OF THE JUNE 26, 2012 REGULAR  
MEETING OF THE COUNCIL OF KNEEHILL COUNTY AT  
THE KNEEHILL COUNTY OFFICE, 232 MAIN STREET,  
THREE HILLS, ALBERTA.

**PRESENT:**

<b>PRESENT</b>	Division No. 5	Bob Long, Reeve
	Division No. 1	Brian Holsworth, Deputy Reeve
	Division No. 2	Carol Calhoun, Councillor
	Division No. 3	Jerry Wittstock, Councillor
	Division No. 4	Glen Keiver, Councillor
	Division No. 6	Ken Hoppins, Councillor
	Division No. 7	Bobby Painter, Councillor

**ADMINISTRATION PRESENT:**

CAO	Kevin Miner
Assistant CAO	Laurie Watt
Recording Secretary	Carolyn Van der Kuil
Executive Assistant	Barbara Long

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:30 a.m.

**AGENDA**

**1.0 Adoption of Agenda**

Additions to the Agenda:

**Under Council Committee Reports**

- 8.4 Agricultural Service Board (ASB)
- 8.5 Aqua 7
- 8.6 Kneehill Regional FCSS Board
- 8.7 Drumheller Solid Waste Management
- 8.8 Red Deer River Watershed Alliance

**324/12**

Councillor Wittstock moved approval of the agenda as amended.

CARRIED

**MINUTES**

**2.0 Minutes**

**2.1 Approval of the June 12, 2012 Regular Meeting Minutes**

**325/12**

Councillor Hoppins moved approval of the June 12, 2012 Council Meeting minutes, as presented.

CARRIED

COUNCIL MINUTES OF JUNE 26, 2012

PUBLIC  
HEARING  
326/12

**2.2 Public Hearing Minutes of June 12, 2012 – Bylaw #1611 Crocus Coulee Estates Area Structure Plan**

Councillor Wittstock moved approval of the June 12, 2012 Public Hearing Minutes of Bylaw #1611, Crocus Coulee Estates Area Structure Plan.

CARRIED

327/12

**2.3 Public Hearing Minutes of June 12, 2012 – Bylaw #1614 Crocus Coulee Estates Redesignation from “A” Agriculture to “CR” Country Residential**

Councillor Holsworth moved approval of the June 12, 2012 Public Hearing Minutes of Bylaw # 1614, Crocus Coulee Estates Redesignation from “A” Agriculture to “CR” Country Residential.

CARRIED

328/12

**2.4 Public Hearing Minutes of June 12, 2012 – Bylaw #1648 South View Country Estates Redesignation from “A” Agriculture to “CR” Country Residential**

Councillor Calhoun moved approval of the June 12, 2012 Public Hearing Minutes of Bylaw #1648, South View Country Estates Redesignation from “A” Agriculture to “CR” Country Residential.

CARRIED

FINANCIAL  
BANK REC  
329/12

**5.0 Financial Reports**  
**5.1 Bank Reconciliation May 2012**

Councillor Calhoun moved that Council receive the May 2012 Bank Reconciliation as presented.

CARRIED

AUDITOR  
330/12

**5.2 Auditor Contract**

Councillor Hoppins moved that Council direct administration to appoint BDO Dunwoody, Red Deer Office for audit years 2012 through 2014.

CARRIED

NEW BUSINESS  
SAFETY NET  
331/12

**7.0 New Business**  
**7.1 Three Hills Elks and Community Safety Net Sponsorship**

Councillor Holsworth moved that Council receive as information.

CARRIED

ELECTION ACT  
REVIEW

**7.2 Local Authorities Election Act Review**

Council agreed to have Laurie Watt provide input and submit the questionnaire on behalf of Council.

**MSI**  
**332/12**  
**7.3 Municipal Sustainability Initiative (MSI) Operating -2012**  
Council Hoppins moved to approve the administration building renovation operational expense to be applied against the 2012 Municipal Sustainability Initiative (MSI) Operating Funding in the amount of \$178,697 (one hundred seventy-eight thousand six hundred ninety-seven dollars and zero cents).

CARRIED

**DRUM FM**  
**333/12**  
**7.4 Drum FM Salute to Three Hills Marketing Action Plan**  
Councillor Hoppins moved that Council receive this as information.

CARRIED

**HABITAT FOR HUMANITY**  
**334/12**  
**7.5 Three Hills Elks – Habitat for Humanity – 100 Hour Build**  
Councillor Painter moved that Council direct Administration to invoice the Three Hills Elks to cover the cost of the food purchased for the Habitat for Humanity 100 Hour Build supper.

CARRIED

Debi Moon, reporter for the Capital, entered the meeting at 8:50 a.m.

**DUST CONTROL**  
**335/12**  
**7.6 Acme Golf Course Dust Control**  
Councillor Hoppins moved that Council direct administration to advise the Acme Golf Course to have the Village of Acme request dust control on their behalf, and that the dust control policy will apply.

**336/12**  
Councillor Calhoun moved that Council table motion #335/12 until Pete McRae, Director of Operations presents the Operations Summary.

CARRIED

The meeting recessed from 8:58 a.m. until 9:05 a.m.

Pete McRae, Director of Operations, and Brandy Hay Evans, Operations Executive Assistant, were present when the meeting reconvened.

**OPERATIONS**  
**4.0 Operations**

**OPR SUMMARY**  
**4.1 Operations Summary**  
Pete McRae presented the Operations Report comprised of Transportation (Roads), Water and Miscellaneous updates. The following items were also addressed:

- The maintenance crew is going to revisit the Swalwell road. When the shoulder pull was done they narrowed the road considerably in spots and the shoulders require more attention.
- County Packer – Need to address this next year - Isn't doing what it should, too big.

COUNCIL MINUTES OF JUNE 26, 2012

- Mowing Huxley Ball Diamonds- Not being done by Kneehill County as Council moved last year to only mow them for one year.

**DUST CONTROL  
337/12**

**7.6 Acme Golf Course Dust Control Con'td**

Councillor Holsworth moved that motion #335/12 be lifted off the table.

CARRIED

Councillor Hoppins withdrew motion #335/12.

**338/12**

Councillor Wittstock moved that Council direct Operations to do a test section of either one or two dust control products on Rng Rd 25-5 (Acme Golf Course Road) from highway 575 to the maintenance buildings at the Acme Golf Course, and have signs installed classifying it as a test site.

CARRIED

**OPR SUMMARY  
339/12**

**4.1 Operations Summary Con'td**

Councillor Calhoun moved that Council receive the Operations Summary report as presented.

CARRIED

**WATER RISER  
340/12**

**4.2 Water Riser Concern**

Councillor Holsworth moved to leave the location of the service as is.

CARRIED

Shelly Jackson, Director of Kneehill Regional FCSS entered the meeting at 9:44 a.m.

**CARBON  
CENTENNIAL PARK  
341/12**

**4.3 Carbon Centennial Park Request**

Councillor Hoppins moved that Council direct Operations to deliver a portion of pit-run material to the Carbon Lions Club before August 11, 2012 and the remainder to be delivered in September 2012, with the delivery of crushed gravel to be at their discretion.

CARRIED

Pete McRae and Brandy Hay Evans left the meeting at 9:53 a.m.

The meeting recessed from 9:53 a.m. until 9:59 a.m.

**FCSS ANNUAL  
REPORT**

**3.0 Delegations**

**3.2 FCSS 2011 Annual Report presented by Shelly Jackson, Director**

Shelly Jackson, Kneehill Regional FCSS Director presented highlights, short term outcomes, outputs and financial summary of the 2011 Annual Report.

Councillor Calhoun thanked Shelley and her staff for a job well done.

COUNCIL MINUTES OF JUNE 26, 2012

Shelley Jackson left the meeting at 10:23 a.m.

Jerry Brett, Planning and Development Officer entered the meeting at 10:25 a.m.

**6.0 Business from the Previous Minutes**

CROCUS COULEE  
ASP 342/12

**6.1 Crocus Coulee Estates Area Structure Plan (Bylaw #1611)**

Councillor Holsworth moved that Motion #303/12 be lifted off the table.

CARRIED

343/12

Councillor Holsworth moved to approve the amended Area Structure Plan Report with Policy 3.1.5.a. changed to read "The Plan Area shall be developed comprehensively in accordance with the phasing strategy."

CARRIED

Motion #303/12, to give third reading to Bylaw #1611 the Crocus Coulee Area Structure Plan, was voted on by Council.

CARRIED

CROCUS COULEE  
REDESIGNATION  
344/12

**6.2 Crocus Coulee Estates Redesignation from "A" Agriculture to "CR" Country Residential (Bylaw #1614)**

Councillor Holsworth moved second reading of Bylaw #1614, this being a Bylaw to redesignate portions of land within southwest quarter section 30-31-23 W4M as outlined in Crocus Coulee Estates Area Structure Plan Bylaw #1611 be redesignated from Agriculture "A" District to Country Residential "CR".

CARRIED

345/12

Councillor Wittstock moved third reading of Bylaw #1614.

CARRIED

Jerry Brett left the meeting at 11:20 a.m.

The meeting recessed from 11:20 a.m. to 11:25 a.m.

COUNCIL REPORTS  
BASS

**8.0 Council and Committee Reports**

**8.1 Badlands Ambulance Services Society**- a copy of the unapproved minutes were provided by Councillor Holsworth .

CDN BADLANDS

**8.2 Canadian Badlands**- Written report by Reeve Long on the June 23, 2012 visit with the new Minister of Tourism Christine Cusanelli. Reeve Long also presented Council with a three minute Alberta Tourism Video.

COUNCIL MINUTES OF JUNE 26, 2012

- COMM FUTURES**      **8.3 Community Futures Wild Rose** –Written report by Councillor Holsworth on the June 22, 2012 AGM.
- AG SERVICE BRD**      **8.4 Agricultural Service Board** – Written report by Councillor Hoppins on the June 14, 2012 meeting.
- AQUA 7**              **8.5 AQUA 7** - Written report by Councillor Wittstock on the June 21, 2012 meeting. Next meeting scheduled for August 23, 2012.
- FCSS**                **8.6 Kneehill Regional FCSS** – A copy of the unapproved minutes of the June 21, 2012 meeting were provided by Councillor Calhoun.
- Debi Moon left the meeting at 11:30 a.m.
- DSWM**              **8.7 Drumheller Solid Waste Management** – Councillor Calhoun will report more on this when she receives the unapproved minutes.
- RDR WATERSHED**      **8.8 Red Deer River Watershed Alliance AGM** – Written report by Councillor Painter on June 21, 2012 AGM.
- 346/12**              Councillor Calhoun moved that Council receive the Council and Committee Reports as presented. CARRIED
- The meeting recessed from 11:59 a.m. until 12:56 p.m.
- CORRESPONDENCE**      **9.0 Correspondence Report**  
                          **347/12**              Councillor Calhoun moved the Council receive the Correspondence Report. CARRIED
- BUS PENDING**              **10.0 Council Business Pending & Summary Reports**  
                          **348/12**              Councillor Keiver moved that Council receive the Business Pending and Summary reports. CARRIED
- 11.0 In-Camera**  
                          **349/12**              Councillor Calhoun moved that Council go into In-Camera at 1:06 p.m. CARRIED
- 350/12**              Councillor Painter moved the meeting out of In-Camera at 1:39 p.m. CARRIED

COUNCIL MINUTES OF JUNE 26, 2012

**Adjournment**

The meeting adjourned at 1:40 p.m.

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Reeve

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CAO