

MINUTES OF THE JANUARY 24, 2017 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,
1600- 2ND STREET NE, THREE HILLS, ALBERTA.

PRESENT:

| | |
|----------------|--|
| Division No. 5 | Bob Long, Reeve |
| Division No. 3 | Jerry Wittstock, Deputy Reeve |
| Division No. 1 | Brian Holsworth, Councillor |
| Division No. 2 | Carol Calhoun, Councillor (Video Conf) |
| Division No. 4 | Glen Keiver, Councillor |
| Division No. 6 | Ken Hoppins, Councillor |
| Division No. 7 | Bobby Painter, Councillor (Absent) |

ADMINISTRATION PRESENT:

| | |
|--|----------------------|
| Chief Administrative Officer | Al Hoggan |
| Director Municipal Services | Laurie Watt |
| Director Corporate Services | Mike Morton |
| Communications Officer | Debra Grosfield |
| Sr. Manager of Transportation and Facilities | Brad Buchert |
| Environmental Services Manager | John McKiernan |
| Manager of Planning and Development | Barb Hazelton |
| Manager Agricultural Services and Parks | Bowen Clausen |
| Recording Secretary | Carolyn Van der Kuil |

CALL TO ORDER

Reeve Long in the Chair

Reeve Long called the meeting to order at 8:30 a.m.

**AGENDA
ADDITIONS**

1.0 Agenda

1.1 Additions to the Agenda

Additions under New Business

5.3.3 Land Use Bylaw – Amendment from Agriculture District to
Agriculture Business District

**ADOPTION OF
AGENDA**

18/17

1.2 Adoption of Agenda

Councillor Hoppins moved approval of the agenda as presented.

CARRIED

MINUTES

19/17

2.0 Minutes

2.1 Regular Council Meeting Minutes of January 10, 2017

Councillor Calhoun moved approval of the January 10, 2017 Council
Meeting minutes as presented.

CARRIED

COUNCIL MINUTES OF JANUARY 24, 2017

MUNICIPAL SERV
TRANSPORTATION
MUNI SERVICES
SUMMARY

20/17

5.0 Municipal Services
5.1 Transportation
5.1.1 Dirt Trail Upgrade Request

Councillor Wittstock moved that Council receive the dirt trail upgrade request as information and have Administration follow the direction provided under Policy #13-36 with respect to the maintenance of dirt trail road allowance on Range Road 25-2.

CARRIED

WATER
MT. VERNON COMM
ASSOC.

21/17

5.2 Water/Wastewater/Environment
5.2.1 Mt. Vernon Community Association Request for Water Connection

Councillor Calhoun moved that Council forgive the fees associated with the water modeling and installation of a riser at the property line of, NW 1-31-23 W4, to serve the Mt. Vernon Community Centre, and direct administration to place a caveat on the title so that the riser levy would become payable if the property becomes privately owned.

CARRIED

PLANNING
THILLS CRUISE
WKND

22/17

5.3 Planning
5.3.1 Three Hills Cruise Weekend- Use of Airport for Bracket Racing

Councillor Holsworth moved that Council consent to the Drag Racing event being proposed at the Three Hills Airport on Saturday, June 3 and Sunday, June 4, 2017 by the Three Hills Cruise Weekend Committee with the required insurance coverage and emergency plan.

CARRIED

MPC
RECOMMENDATION
TO COUNCIL

23/17

5.3.2 Municipal Planning Commission Recommendation to Council Regarding a Response to NRCB

Councillor Calhoun declared a Conflict of Interest and abstained from voting on this motion.

Councillor Wittstock moved that Council approve the recommendation from the Municipal Planning Commission to send a letter of response to the NRCB allowing them to amend permit conditions relating to manure spreading setbacks to the legislated standards.

CARRIED

**LAND USE BYLAW
AMENDMENT**

24/17

**5.3.3 Land Use Bylaw – Amendment from Agriculture District to
Agriculture Business District**

Councillor Calhoun moved first reading of proposed Bylaw #1726 for the purpose of amending the Land Use Bylaw #1718 by redesignating a portion of the SW 29-29-24-W4 from the Agriculture District to Agriculture Business District.

CARRIED

25/17

Councillor Wittstock moved to schedule the Public Hearing, as per Section 606 of the Municipal Government Act, to be held on February 14, 2017 at 11:00 a.m.

CARRIED

The meeting recessed from 8:56 a.m. to 9:04 a.m.
Alan Litster and Ryan Wachter from BDO Canada LLP were present when the meeting reconvened and Brad Buchert and John Mckiernan were not present.

**DELEGATIONS
BDO CANADA LLP**

3.0 Delegations

3.1 BDO Canada LLP, Alan Litster at 9:00 a.m.

Alan Litster and Ryan Wachter gave a brief pre-audit presentation to Council and discussed 2016 audit timelines.

Alan Litster and Ryan Wachter left the meeting at 9:16 a.m.

**ASB
THILLS CRUISE
WKND MOWING**

26/17

5.4 Agricultural Service Board

5.4.1 Three Hills Airport Cruise Weekend Mowing

Councillor Hoppins moved that Council approve the Kneehill County Parks Department to complete the mowing of the Three Hills Airport at no cost as requested in support of the 2017 Cruise Weekend.

CARRIED

**POLICY #13-30
27/17**

5.4.2 Policy #13-30, Three Hills Airport Policy

Councillor Holsworth moved that Council approve the deletion of Policy #13-30, Three Hills Airport Policy.

CARRIED

The meeting recessed from 9:22 a.m. to 9:30 a.m.
Bowen Clausen was not present when the meeting reconvened.

COUNCIL MINUTES OF JANUARY 24, 2017

**CORPORATE SERV
BYLAW #1724**

6.0 Corporate Services

6.1 Bylaw #1724, Repealing Bylaw #1668

28/17

Councillor Wittstock moved that Council give first reading to Bylaw #1724 that being a bylaw for the repealing of Bylaw #1668.

CARRIED

29/17

Councillor Calhoun moved that second reading be given to Bylaw #1724.

CARRIED

30/17

Councillor Hoppins moved that consideration to hold third reading be given to Bylaw #1724.

CARRIED UNANIMOUSLY

31/17

Councillor Holsworth moved that third reading be given to Bylaw #1724.

CARRIED

**TAX CANCEL
32/17**

6.2 Tax Cancellation

Councillor Hoppins moved that Council approve to cancel the outstanding taxes, penalties and costs in the amount of \$9,370.60 on Roll 32263446750.

CARRIED

POLICY #16-4

6.3 Policy #16-4, Capital Equipment Replacement Plan Over-Expenditure Process

33/17

Councillor Wittstock moved that Council approves the new Policy #16-4, Capital Equipment Replacement Plan Line Item Over-Expenditure Process.

CARRIED

**NEW BUSINESS
DISCOVERY
NIGHTS**

8.0 New Business

8.1 Kneehill Area Community Discovery Nights 2017

34/17

Councillor Holsworth moved that Council authorize the attendance of Councillors wishing to attend the Kneehill Area Community Discovery Nights 2017.

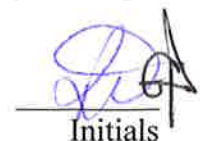
CARRIED

**BYLAW #1725
35/17**

8.2 Bylaw #1725, Procedural Bylaw

Councillor Holsworth moved that Council give first reading to Bylaw #1725 that being a bylaw for the purpose of regulating meeting proceedings for Council and Council Committee Meetings.

CARRIED


Initials

COUNCIL MINUTES OF JANUARY 24, 2017

- 36/17** Councillor Wittstock moved that second reading be given to Bylaw #1725. CARRIED
- 37/17** Councillor Calhoun moved that consideration to hold third reading be given to Bylaw #1725. CARRIED UNANIMOUSLY
- 38/17** Councillor Hoppins moved that third reading be given to Bylaw #1725. CARRIED
- POLICY #3-1 & POLICY #3-17-2**
39/17 **8.3 Policy #3-1, Bylaw Reading and Passage and Policy #3-17-2, Council Appointments**
Councillor Wittstock moved that Council delete Policy #3-1, Bylaw Reading and Passage and Policy #3-17-2, Council Appointments. CARRIED
- COMMUNITY MEETINGS**
40/17 **8.4 Kneehill County Community Meetings**
Councillor Holsworth moves that Council confirms the Kneehill County Community Meeting on April 19, 2017 will be held at the Trochu Community Centre with the meeting structure presented. CARRIED
- COUNCIL REPORTS**
CAC **10.0 Council and Committee Reports**
10.1 Community Action Committee-Un-approved minutes were provided from the January 12, 2017 Community Action Committee meeting as well as Three Hills Provincial Detachment Statistics.
- 41/17** Councillor Wittstock moved that Council receive the Council and Committee reports as presented. CARRIED
- COUNCIL ACT LIST**
42/17 **11.0 Council Follow-Up Action List**
Councillor Calhoun moved that Council receive the January 24, 2017 Council Follow-Up Action List as presented for information. CARRIED
- IN-CAMERA**
43/17 **12.0 In-Camera**
Councillor Holsworth moved that Council go into In-Camera to discuss Labour matters at 10:11 a.m. CARRIED

COUNCIL MINUTES OF JANUARY 24, 2017

44/17 Councillor Holsworth moved that Council go out of In-Camera at 11:54 a.m.

CARRIED

MOTIONS FROM IN-CAMERA
FIRE TRAINING

45/17

13.0 Motions from In-Camera

13.1 Fire Fighter Training

Councillor Keiver moved that Council approve a one-time payment of \$6,000.00 to each Torrington Fire Department member who is currently registered for the 10-01 fire training who completes the course with certificate, with funds to come from the 2017 operating budget contingency.

CARRIED

NEW BUSINESS
COMMUNITY MEETINGS

46/17

8.0 New Business Cont'd

8.4 Kneehill County Community Meetings

Councillor Holsworth moved to reconsider motion #40/17.

CARRIED

47/17


Councillor Hoppins moved that Council confirms the Kneehill County Community Meeting on April 19, 2017 and will be held at the Acme Community Centre with alternate location at the Linden Cultural Centre with the meeting structure presented.

CARRIED


ADJOURNMENT

Adjournment

The meeting adjourned at 12:16 p.m.



Bob Long
Reeve



Al Hoggan
CAO