

COUNCIL MINUTES OF NOVEMBER 20, 2012

MINUTES OF THE NOVEMBER 20, 2012 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL
COUNTY OFFICE, 232 MAIN STREET, THREE HILLS, ALBERTA.

PRESENT:

PRESENT	Division No. 5	Bob Long, Reeve
	Division No. 1	Brian Holsworth, Deputy Reeve
	Division No. 2	Carol Calhoun, Councillor
	Division No. 3	Jerry Wittstock, Councillor (by video conferencing)
	Division No. 6	Ken Hoppins, Councillor
	Division No. 7	Bobby Painter, Councillor

ABSENT

Division No. 4 Glen Keiver, Councillor

ADMINISTRATION PRESENT:

CAO	Kevin Miner
Assistant CAO	Laurie Watt
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER

Reeve Long in the Chair

Reeve Long called the meeting to order at 8:32 a.m.

AGENDA

1.0 Adoption of Agenda

Additions to the Agenda:

Under Council Committee Reports

- 8.1 Kneehill Regional FCSS
- 8.2 Agricultural Service Board
- 8.3 Remembrance Day – Huxley
- 8.4 Marigold Library System
- 8.5 Badlands Ambulance Services Society

526/12

Councillor Holsworth moved approval of the agenda as amended.

CARRIED

MINUTES

REGULAR MTG

527/12

2.0 Minutes

2.1 Approval of the November 6, 2012 Regular Meeting Minutes

Councillor Calhoun moved approval of the November 6, 2012 Council Meeting minutes as presented.

CARRIED

6.0 Business from the Previous Minutes

**COMMUNICATION
STRATEGY**

528/12

6.1 Communications Strategy

Councillor Calhoun moved that Council approve the 2013 Communications Strategy as presented and direct administration to develop and bring forward for Council consideration, policies and an implementation plan in early 2013.

CARRIED

**OIL LEASE LEGAL
COST 529/12**

6.2 Legal Costs – Oil Lease Sites

Councillor Wittstock moved that Council receive as information.

CARRIED

**NEW BUSINESS
COVENANT HEALTH
530/12**

7.0 New Business

7.1 Covenant Health Meeting Invitation

Councillor Calhoun moved that Council table this agenda item until later in the Council meeting.

CARRIED

**AQUA 7 MANGMENT
531/12**

7.2 AQUA 7 Management Services

Councillor Hoppins moved that Council direct administration to submit a response to the tender for Management Services to AQUA 7 Water Services Commission for the ensuing three year period.

CARRIED

Debi Moon, reporter for The Capital, entered the meeting at 9:00 a.m.

The meeting recessed from 8:54 a.m. to 9:03 a.m.

Present when the meeting reconvened were Pete McRae, Director of Operations, and Brandy Hay Evans, Operations Executive Assistant.

OPERATIONS

4.0 Operations

OPR SUMMARY

4.1 Operations Summary

Pete McRae presented the Operations Report comprised of Transportation (Roads), Water and Miscellaneous updates. The following items were also addressed:

- Back-up Generator costs, for the four water reservoirs, will be ready for next Council Meeting.
- Council received many complaints from rate payers last week on the condition of the Provincial and Secondary Highways. Kneehill County does not have any jurisdiction over these highways and rate payers should call Carillion or Alberta Transportation if they have complaints.

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- Council thanked Operations for their hard work in clearing County roads, and appreciated that they worked on Saturday to get the job done.

532/12

Councillor Calhoun moved that Council receive the Operations Summary report as presented.

CARRIED

ROAD UPGRADE
533/12

4.2 Road Upgrade Request – TAQA North Ltd.

Councillor Holsworth moved that Council move to approve TAQA North Ltd. revised request under Policy #5-13 to upgrade an 800 metre portion of RR 24-2 South of TWP 32-4 to their well site located at NE 22-32-24 W4 to a Schedule “B” Minor Local Road (Gravel) with work on this project to begin in 2013.

CARRIED

MAINTENANCE LIST
534/12

4.3 Maintenance Project Listing

Councillor Hoppins moved that Council direct Administration to construct a policy for Council consideration at a subsequent meeting.

CARRIED

Pete McRae and Brandy Hay Evans left the meeting at 9:29 a.m.

Mike Morton, Director of Finance entered the meeting at 9:31 a.m.

FINANCIAL
OPERATING ACCT

5.0 Financial Reports

5.2 Operating Account Report September 2012

Mike Morton reviewed the Operation Account Report.

CAPITAL FUNDING

5.3 Capital Funding Report September 2012

Mike Morton reviewed the Capital Funding Report.

RESERVES

5.4 Reserves Report September 2012

Mike Morton reviewed the Reserves Report.

535/12

Councillor Hoppins moved that Council receive the Operating Account Report, the Capital Funding Report, and the Reserves Report ending September 2012 as presented.

CARRIED

2013 BUDGET

5.1 Interim Budgets 2013

5.1a Interim Revenue Budget

5.1b Interim Expenses Without Wages Budget

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5.1c Interim Expenses with Wages Budget

5.1d Interim Capital Budget

536/12 Councillor Holsworth moved that Council accept the 2013 interim operating and capital budgets excluding the wages and salaries component.

CARRIED

Councillor Painter and Reeve Long declared a possible pecuniary interest with the next agenda item and left the meeting at 10:02 a.m.

Councillor Holsworth assumed the position of Chair.

537/12 Councillor Calhoun moved that Council accept the 2013 interim operating and capital budgets including the wages and salaries component.

CARRIED

Mike Morton left the meeting at 10:03 a.m.

The meeting recessed from 10:03 a.m. to 10:10 a.m.

Councillor Painter and Reeve Long were present when the meeting reconvened.

Reeve Long re-assumed the position of Chair.

COUNCIL REPORTS
FCSS

8.0 Council and Committee Reports

8.1 Kneehill Regional FCSS – Written report by Councillor Calhoun on the FCSS Volunteer forum supper that was held on November 7, 2012, and the Regular FCSS meeting held on November 8, 2012.

ASB

8.2 Agricultural Service Board- Written report by Councillor Hoppins on attending the Central Zone ASB Conference in Beiseker, AB on November 8, 2012. Kneehill County will be hosting this event next year.

REMEMBRANCE DAY

8.3 Remembrance Day - – Written report by Councillor Painter on attending the Remembrance Day Service in Huxley, AB on November 11, 2012.

MARIGOLD

8.4 Marigold Library- Written report by Councillor Painter on attending the Marigold Library System meeting in High River, AB on November 17, 2012. Next Board meeting will be on January 26, 2013.

BASS

8.5 Badlands Ambulance Services Society- The unapproved minutes of the November 8, 2012 meeting were presented to Council. Councillor Holsworth reported that the next regular Badlands Ambulance meeting is

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on January 24, 2013. There will be a Transitional Meeting on November 27, 2012 at 11:00 a.m., and is unable to attend.

538/12 Reeve Long moved that Council authorize the attendance of Councillor Calhoun , Badlands Ambulance Services Society alternate member, at the November 27, 2012 meeting in Drumheller.

CARRIED

539/12 Councillor Wittstock moved that Council receive the Council and Committee Reports as presented.

CARRIED

Debi Moon left the meeting at 10:30 a.m.

CORRESPONDENCE **9.0 Correspondence Report**

540/12 Councillor Holsworth moved that Council receive the Correspondence Report.

CARRIED

BUS PENDING **10.0 Council Business Pending & Summary Reports**

10.1 Business Pending Report 2008/2009/2010/2011

10.2 Business Pending Report 2012

SUMMARY REPORT **10.3 Business Completed Items Summary Report 2012**

541/12 Councillor Calhoun moved that Council receive the Business Pending and Summary reports.

CARRIED

Councillor Wittstock left the meeting at 10:42 a.m.

IN-CAMERA **11.0 In-Camera**

542/12 Councillor Calhoun moved that Council go into In-Camera at 10:42 a.m.

CARRIED

Kevin Miner, Laurie Watt and Carolyn Van der Kuil left the meeting at 11:30 a.m. The remainder of the minutes were recorded by Reeve Long.

543/12 Councillor Holsworth moved the meeting out of In-Camera at 12:02 p.m.

CARRIED

11.1 Motions from In Camera

COVENANT HEALTH **7.1 Covenant Health Meeting Invitation Cont'd**

544/12 Councillor Calhoun moved this agenda item be lifted from the table.

CARRIED

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545/12 Councillor Calhoun moved that Reeve Long respond by letter to Covenant Health, stating that a representative from Kneehill County will not attend the January 10th, 2013 meeting, and that Reeve Long will follow up with Marilyn Weber by phone after the letter has been sent.
CARRIED

546/12 Councillor Hoppins moved that Council approve the Administration Reception renovation with funding to come from the Building Reserves up to the amount of \$125,000 (one hundred and twenty five thousand dollars).
CARRIED

Adjournment

The meeting adjourned at 12:05 p.m.

Reeve

CAO