

COUNCIL MINUTES OF DECEMBER 18, 2012

MINUTES OF THE DECEMBER 18, 2012 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL
COUNTY OFFICE, 232 MAIN STREET, THREE HILLS, ALBERTA.

PRESENT:

PRESENT	Division No. 5	Bob Long, Reeve
	Division No. 1	Brian Holsworth, Deputy Reeve
	Division No. 2	Carol Calhoun, Councillor
	Division No. 3	Jerry Wittstock, Councillor
	Division No. 4	Glen Keiver, Councillor
	Division No. 6	Ken Hoppins, Councillor
	Division No. 7	Bobby Painter, Councillor

ADMINISTRATION PRESENT:

Interim CAO Laurie Watt
Recording Secretary Carolyn Van der Kuil

CALL TO ORDER

Reeve Long in the Chair

Reeve Long called the meeting to order at 8:33 a.m.

AGENDA

1.0 Adoption of Agenda

Under Council Committee Reports

- 8.6 Kneehill Housing Corporation
- 8.7 Kneehill Regional FCSS Board
- 8.8 Agricultural Service Board

566/12

Councillor Holsworth moved approval of the agenda as amended.

CARRIED

MINUTES

2.0 Minutes

**REGULAR MTG
567/12**

2.1 Approval of the December 4, 2012 Regular Meeting Minutes

Councillor Hoppins moved approval of the December 4, 2012 Council Meeting minutes as presented.

CARRIED

**NEW BUSINESS
2013 ATCO**

7.0 New Business

**COMM SYMPOSIUM
568/12**

7.1 ATCO Community Symposium 2013

Councillor Calhoun moved that Council approve partnering with ATCO Electric in sponsoring the 2013 Community Symposium to be held in Three Hills, Alberta on May 13, 2013.

CARRIED

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FIRE SAFETY CODES QUALITY MNG PLAN 569/12 **7.2 Fire Safety Codes Quality Management Plan**
Councillor Hoppins moved that Council approve entering into a Joint Fire Quality Management Plan with the Municipalities within our boundaries, as recommended by the Alberta Safety Code Council for a regional Quality Management Plan, without the full Part 3 requirements for petroleum tanks under the Alberta Fire Code and with Kneehill County acting as the administrator for the requirements of the Joint Fire Quality Management Plan.
CARRIED

KHILL WELLNESS CENTRE 570/12 **7.3 Kneehill Area Wellness Centre**
Councillor Holsworth moved that Council respond to the Kneehill Area Wellness Centre as discussed.
CARRIED

WHEATLAND CNTY RESOLUTION 571/12 **7.4 Wheatland County Resolution – Natural Resource Resolution**
Councillor Wittstock moved that Council endorse the resolution from Wheatland County regarding natural resource exploration and direct Administration to notify Clearwater County in order that it may be added to their upcoming CAAMDC zone meeting.
CARRIED

THILLS AIRPORT 572/12 **7.6 Three Hills Airport Operations – Letter of Understanding**
Councillor Wittstock moved that Council approve the Letter of Understanding with respect to the Three Hills Airport Operations as presented by the Town of Three Hills.
CARRIED

THILLS WSA FOR CROCUS COULEE 573/12 **7.7 Three Hills Water Service Agreement for Crocus Coulee Development**
Councillor Calhoun moved that Council direct Administration to obtain more information concerning the Three Hills Water Service Agreement for the Crocus Coulee Development and bring back to the January 22, 2013 Council meeting.
CARRIED

Pete McRae, Director of Operations, and Brandy Hay Evans, Operations Executive Assistant entered the meeting at 8:57 a.m.

The meeting recessed from 8:58 a.m. to 9:04 a.m.

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OPERATIONS

4.0 Operations

OPR SUMMARY

4.1 Operations Summary

Pete McRae presented the Operations Report comprised of Transportation (Roads), Water and Miscellaneous updates. The following items were also addressed:

- Discussion: A few complaints coming from rate payers that they have white particles in their water. This might be caused by the scouring from the old system. Draining the hot water tank could possibly fix this problem. If problem consists Operations need to be notified so further investigation and water sampling can be done.

574/12 Councillor Holsworth moved that Operations send the 2009 Dodge Durango to a vehicle auction. CARRIED

575/12 Councillor Hoppins moved that Council approve to keep and not sell the overhead crane that is located in the old shop. CARRIED

576/12 Councillor Calhoun moved that Council receive the Operations Summary report as presented. CARRIED

**BACK-UP GEN SET
FOR H2O RESRVOIRS
577/12**

4.2 Back-Up Generators for Water Reservoirs

Councillor Calhoun moved that Council approve to make the installation of backup generators at the Sunnyslope, Selkirk, Granger, Gamble and Churchill Water Reservoirs a budget item in 2013, with funds to come from the Water Reserves.

CARRIED

**ENTRANCE SIGNS
578/12**

4.3 Entrance Signs to Kneehill County

Councillor Calhoun moved that Council direct administration to bring confirmed pricing regarding the options for signage in the size discussed, with reflective material to a future Council meeting.

CARRIED

Pete McRae and Brandy Hay Evans left the meeting at 9:48 a.m.

The meeting recessed from 9:48 a.m. to 10:02 a.m.

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Present when the meeting reconvened were Staff Sergeant A. Hopkins, from the Drumheller RCMP Detachment and Acme Mayor Bruce McLeod.

DELEGATIONS

3.0 Delegations

3.3 Community Liaison Officer Drumheller – S/Sgt. A. A. Hopkins

Staff Sergeant Hopkins discussed with Council the Drumheller Liaison Officer initiative. The Community Liaison position will better serve the needs of all communities and residents within Drumheller, Morrin, Carbon, Hesketh, Delia, Rosebud and Munson. There are many requests made of their detachment that fall outside the general duty of policing and the Community Liaison position would be an additional resource to address this. The purpose of the Community Liaison officer program is to improve communication between the RCMP and its clients residing within the Drumheller Detachment area. This position will enhance policing by providing a safe environment through interaction with youth, parents, schools, seniors, all levels of local government, community groups, and the public at large.

Council discussed with Staff Sergeant Hopkins the RCMP detachment boundaries, and the statistical data regarding the crimes reported from the Drumheller Detachment.

Reeve Long thanked Staff Sergeant Hopkins in coming to speak to Council.

Staff Sergeant Hopkins left the meeting at 10:38 a.m.

3.4 Recreational and Leisure Grant Cheque – Acme Mayor Bruce McLeod

Bruce McLeod, the Village of Acme Mayor was invited to Council and was presented a cheque for \$25,540.00. The Village of Acme is one of the recipients of the 2012 Kneehill County Recreational and Leisure Capital Funding grant. The Village of Acme will use the funds to upgrade the Acme skating rink and skate shack.

Bruce McLeod left the meeting at 10:42 a.m.

Mike Morton, Director of Finance, and Will Nyman IT Support entered the meeting at 10:43 a.m.

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NEW BUSINESS
IT BACK-UP
579/12

7.0 New Business Cont'd

7.5 IT Back-up

Councillor Holsworth moved that Council approve purchasing a backup server and add Network Attached Storage to our server, taking the additional funds from IT reserves and begin funding the difference in 2014 IT Plan. Approve new Microsoft Exchange Server 2010, with funds from a budget amendment at the time when setting tax rates and consider upgrade to the Administration building network at the Strategic Planning session in June 2013 for consideration of 2014 budget.

CARRIED

Council directed administration to bring back to a future Council meeting the costs of upgrading the Kneehill County Administrative Building generator to make it automatic, and the cost of installing a back-up generator at the Kneehill County Shop.

The meeting recessed from 11:00 a.m. to 11:04 a.m.

Mike Morton and Will Nyman were not present when the meeting reconvened.

COUNCIL REPORTS
ROLES & RESPNS

8.0 Council and Committee Reports

8.1 Roles and Responsibilities Workshop - Written report by Councillor Hoppins on the workshop that was held in Acme on December 5, 2012.

COMM FUTURES

8.2 Community Futures- Reeve Long attended the December 6, 2012 Community Futures meeting held in Carbon as an alternate for Councillor Holsworth.

CDN BDLANDS

8.3 Canadian Badlands Product Development – Written report by Reeve Long on attending the Canadian Badlands Product Development meeting held in Rosebud.

ENCANA COURTESY
MATTERS

8.4 Encana Courtesy Matters– Written report by Reeve Long on attending the Encana Courtesy Matters meeting.

MAYORS & REEVES

8.5 Mayors and Reeves – Written report by Reeve Long.

KNEEHILL HOUSING

8.6 Kneehill Housing – Written report by Councillor Calhoun on attending the meeting held on December 5, 2012.

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FCSS **8.7 Kneehill Regional FCSS** – Written report by Councillor Calhoun on attending the December 13, 2012 meeting held in Linden.

ASB **8.8 Agricultural Service Board** – Written report by Councillor Hoppins on attending the Agricultural Service Board Meeting on December 17, 2012.

580/12 Councillor Painter moved that Council receive the Council and Committee Reports as presented.

CARRIED

Kevin Sorenson, MP entered the meeting at 11:25 a.m.

DELEGATIONS

3.0 Delegations Cont'd

3.5 Kevin Sorenson, Member of Parliament Crowfoot

Kevin Sorenson, MP wished Council a Merry Christmas and thanked them for the invite. Mr. Sorenson provided Council with an update comprised of; the Canadian Economy, unemployment in most of the Canadian Provinces, International Trade, Infrastructure money, federal electoral map change, RCMP Detachment boundaries, and charitable donation applications.

The meeting recessed from 12:02 p.m. to 1:40 p.m.

Kevin Sorenson, MP was not present when the meeting reconvened.

CORRESPONDENCE **9.0 Correspondence Report**

581/12 Councillor Hoppins moved that Council authorize the attendance of Council to attend the Legal Seminar being held in Calgary on February 7, 2013 or Edmonton on February 21, 2013.

CARRIED

582/12 Councillor Calhoun moved that Council authorize attendance of Reeve Long at the 2013 ATCO Community Symposium in Valleyview on May 15, 2013, as their keynote speaker, speaking on “Attracting Doctors to Your Community”.

CARRIED

583/12 Councillor Painter moved that Council receive the Correspondence Report.

CARRIED

BUS PENDING

10.0 Council Business Pending & Summary Reports
10.1 Business Pending Report 2008/2009/2010/2011

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10.2 Business Pending Report 2012

SUMMARY REPORT
584/12

10.3 Business Completed Items Summary Report 2012

Councillor Wittstock moved that Council receive the Business Pending and Summary reports.

CARRIED

IN-CAMERA
585/12

11.0 In-Camera

Councillor Hoppins moved that Council go into In-Camera at 2:04 p.m.

CARRIED

586/12

Councillor Hoppins moved the meeting out of In-Camera at 3:55 p.m.

CARRIED

IN-CAMERA MOTION **11.1 Motions from In-Camera**

587/12

Councillor Hoppins moved that Council approve to complete the engineering for the Viterra East and Parker Road Project, and tender the Martin, Viterra East, and Parker Road Projects in 2013.

CARRIED

588/12

Councillor Holsworth moved that Council engage the services of Davies Park in the recruitment and selection of a Chief Administrative Officer for Kneehill County.

CARRIED

589/12

Councillor Calhoun moved the Council approve the adjustment in the Interim CAO's wage as discussed.

CARRIED

590/12

Councillor Holsworth moved that Council direct administration to write a letter to concerned land owner, discussed in-camera, addressing his concerns with compensation as outlined in the policy #13-18.

CARRIED

Adjournment

The meeting adjourned at 4:02 p.m.

Reeve

Interim CAO

Initials