

MINUTES OF THE MARCH 28, 2017 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,  
1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA.

**PRESENT:**

Division No. 5	Bob Long, Reeve
Division No. 3	Jerry Wittstock, Deputy Reeve (Video Conf)
Division No. 1	Brian Holsworth, Councillor
Division No. 2	Carol Calhoun, Councillor (Video Conf)
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor
Division No. 7	Bobby Painter, Councillor

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Communications Officer	Debra Grosfield
Sr. Manager of Transportation and Facilities	Brad Buchert
Environmental Services Manager	John McKiernan
Manager of Planning and Development	Barb Hazelton
Manager Agricultural Services and Parks	Bowen Clausen
Economic Development Officer	Patrick Earl
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:30 a.m.

**AGENDA**

**1.0 Agenda**

**ADDITIONS**

**1.1 Additions and Deletions to the Agenda**

Additions under New Business

8.6 Seniors Outreach Fundraiser

Deletions to the Agenda

5.3.1 KNE160126, KNE160127, KNE160128, KNE160129- Badlands  
Motorsport Resort

**ADOPTION OF  
AGENDA**

**1.2 Adoption of Agenda**

**140/17**

Councillor Calhoun moved approval of the agenda as amended.

**CARRIED**

  
Initials

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**IN-CAMERA**

**12.0 In-Camera**

**141/17**

Councillor Holsworth moved that Council go into In-Camera to discuss Legal matters at 8:33 a.m.

CARRIED

Councillor Calhoun and Councillor Wittstock left the meeting at 8:33 a.m.

**142/17**

Councillor Hoppins moved that Council go out of In-Camera at 10:00 a.m.

CARRIED

The meeting recessed from 10:00 a.m. to 10:10 a.m.  
Councillor Calhoun and Councillor Wittstock were present when the meeting reconvened. Barb Hazelton and Patrick Earl were not present when the meeting reconvened.

**MINUTES**

**2.0 Minutes**

**143/17**

**2.1 Regular Council Meeting Minutes of March 14, 2017**

Councillor Holsworth moved approval of the March 14, 2017 Council Meeting minutes as presented.

CARRIED

**MINUTES PUBLIC HEARING**

**2.2 Public Hearing Minutes for Bylaw #1729, March 14, 2017**

**144/17**

Councillor Calhoun moved approval of the March 14, 2017 Public Hearing Minutes for Bylaw #1729 as presented.

CARRIED

**MUNICIPAL SERV WATER**

**5.0 Municipal Services**

**145/17**

**5.2 Water/Wastewater/Environment**

**5.2.1 Westview Care Community Water Connection**

Councillor Calhoun moved that Kneehill County complete a water model study at the County's cost to determine the capacity of the rural water line to service the Westview Care Community as requested.

CARRIED

**ASB ARTHURVALE**

**5.4 Agricultural Service Board**

**146/17**

**5.4.1 Arthurvale Cemetery**

Councillor Hoppins moved that County proceeds with transfer of ownership and records of the Arthurvale Cemetery in 2017 with funding in the amount of \$16,000 from the Cemetery Reserve.

CARRIED

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PROTECTIVE SERV  
POLICY #17-1  
147/17

**5.5 Protective Services**

**5.5.1 Policy #17-1, Kneehill County Safety Policy**

Councillor Holsworth moved that Council approve Policy #17-1 Safety Policy as presented.

CARRIED

CORPORATE SERV  
DOUBTFUL  
ACCOUNTS  
148/17

**6.0 Corporate Services**

**6.1 Doubtful Accounts for 2016 Property Taxes and Penalties**

Councillor Holsworth moved that Council approve the recommendation by Administration to transfer the following tax rolls to doubtful accounts for the total of \$602,362.83 to the 2016 tax cancellations expense: 30242920300, 30230631400, 30231141500, 30232241500, 31230541500, 31230931200, 31230940910, 31231031400, 31231231100, 31231510100, 31231520600, 31232220400, 31252420400, 31252441600, 31252610200, 31252620300, 32232420600, 33242220400, 34253631100, 40001640000, 40001400000, 40001610000, 40001030000, 40001520000, 40000230000.

CARRIED

149/17

Councillor Holsworth moved to direct Administration to send a letter to the Alberta Government regarding the issue that municipalities must pay the education tax portion whether the municipality is able to collect the taxation or not, if uncollected these school taxes now become a burden of the municipality.

CARRIED UNANIMOUSLY

POLICY #3-16  
150/17

**6.2 Policy #3-16, Organizational Chart for the Municipality**

Councillor Calhoun moved that Council approve Policy #3-16, Organizational Chart for the Municipality as presented.

CARRIED

NEW BUSINESS  
POLICY #3-19-2  
151/17

**8.0 New Business**

**8.1 Policy #3-19-2, Reimbursement Meals**

Councillor Wittstock moved that Policy #3-19-2, Reimbursement Meals, be accepted as presented.

CARRIED

POLICY #3-19-5  
152/17

**8.2 Policy # 3-19-5, Rental of Vehicles**

Councillor Calhoun moved that Policy #3-19-5, Rental of Vehicles, be accepted as presented.

CARRIED

  
Initials

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- POLICY #3-22**                    **8.3 Policy #3-22, Former Elected Official Waiting Period to Serve as Member at Large**  
153/17                    Councillor Hoppins moved that Policy #3-22, Former Elected Official Waiting Period to Serve as Member at Large, be accepted as presented.  
CARRIED
- POLICY #3-19**                    **8.4 Policy #3-19, Reimbursement, Council per Diem and Salary**  
154/17                    Councillor Hoppins moved that Policy #3-19, Reimbursement- Council Per Diem and Salary, be accepted as presented.  
CARRIED
- TORRINGTON FIRE DEPT REQUEST**                    **8.5 Torrington Fire Department Request**  
155/17                    Councillor Keiver moved that Council approve sponsorship in the amount of \$1,000.00 to the Torrington Fire Department to assist in the cost of sending five members of the Torrington Fire Department to the Firefighter Stairclimb Challenge being held in Calgary on May 7th, 2017, with funds to come from the Policy #15-7, Recreation, Community, Arts and Cultural Events.  
CARRIED
- SENIORS OUTREACH**                    **8.6 Seniors Outreach Fundraiser**  
156/17                    Councillor Hoppins moved that Council approve sponsorship in the amount of \$1500.00 to the Seniors Outreach Fundraiser being held on May 10, 2017 and \$3000.00 to Seniors Outreach for signage on the Seniors Outreach Bus with funds to come from the 2017 Operating Budget, account number 97-000-00-27700.  
CARRIED
- COUNCIL REPORTS CAC**                    **10.0 Council and Committee Reports**  
**10.1 Community Action Committee-** Councillor Painter provided a written report on the meeting he attended on March 9, 2017.
- AQUA 7**                    **10.2 AQUA 7 Water Services Commission-** Councillor Wittstock provided a written report on the meeting he attended on February 23, 2017.  
157/17                    Councillor Holsworth moved that Council receive the Council and Committee reports as presented.  
CARRIED
- COUNCIL ACT LIST**                    **11.0 Council Follow-Up Action List**  
158/17                    Councillor Calhoun moved that Council receive the March 28, 2017 Council Follow-Up Action List as presented for information.  
CARRIED

  
Initials

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ADJOURNMENT

Adjournment

The meeting adjourned at 11:01 a.m.



Bob Long  
Reeve



Al Hoggan  
CAO



Initials