

MINUTES OF THE APRIL 11, 2017 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,
1600- 2ND STREET NE, THREE HILLS, ALBERTA.

PRESENT:

Division No. 5	Bob Long, Reeve
Division No. 3	Jerry Wittstock, Deputy Reeve
Division No. 1	Brian Holsworth, Councillor
Division No. 2	Carol Calhoun, Councillor
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor
Division No. 7	Bobby Painter, Councillor

ADMINISTRATION PRESENT:

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Communications Officer	Debra Grosfield
Sr. Manager of Transportation and Facilities	Brad Buchert
Environmental Services Manager	John McKiernan
Manager of Planning and Development	Barb Hazelton
Economic Development Officer	Patrick Earl
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER

Reeve Long in the Chair

Reeve Long called the meeting to order at 8:30 a.m.

**AGENDA
ADDITIONS**

1.0 Agenda

1.1 Additions to the Agenda

No agenda items were added

**ADOPTION OF
AGENDA**

159/17

1.2 Adoption of Agenda

Councillor Holsworth moved approval of the agenda as presented

CARRIED UNANIMOUSLY

MINUTES

160/17

2.0 Minutes

2.1 Regular Council Meeting Minutes of March 28, 2017

Councillor Wittstock moved approval of the March 28, 2017 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF APRIL 11, 2017

MUNICIPAL SERV
TRANSPORTATION
POLICY 13-13

5.0 Municipal Services

5.1 Transportation

5.1.1 Policy #13-13, Railway Crossings-Grading

161/17

Councillor Calhoun moved that Council delete Policy #13-13, Railway Crossings-Grading.

CARRIED UNANIMOUSLY

POLICY 13-17

162/17

5.1.2 Policy #13-17, Road Engineering

Councillor Calhoun moved that Council delete Policy #13-17, Road Engineering.

CARRIED

POLICY 13-19

163/17

5.1.3 Policy #13-19, Road Signs

Councillor Wittstock moved that Council delete Policy #13-19, Road Signs.

CARRIED UNANIMOUSLY

POLICY 13-20-1

164/17

5.1.4 Policy #13-20-1, Road Building/Construction Standards: Authority and Responsibility

Councillor Hoppins moved that Council delete Policy #13-20-1, Road Building/Construction Standards: Authority and Responsibility.

CARRIED

POLICY 13-20-3

165/17

5.1.5 Policy #13-20-3, Road Building/Construction Standards: Base Course and Paving Standards

Councillor Holsworth moved that Council delete Policy #13-20-3, Road Building/Construction Standards: Base Course and Paving Standards.

CARRIED UNANIMOUSLY

POLICY 13-20-4A

166/17

5.1.6 Policy #13-20-4A, Road Building/Construction Standards: County Blade Grade Road Standards for Private Contractors

Councillor Calhoun moved that Council delete Policy #13-20-4A, Road Building/Construction Standards: County Blade Grade Road Standards for Private Contractors.

CARRIED

POLICY 13-20-5

167/17

5.1.7 Policy #13-20-5, Road Building/Construction Standards: Backsloping/Ditch Cleaning or Other Similar Projects

Councillor Wittstock moved that Council delete Policy #13-20-5, Road Building/Construction Standards: Backsloping/Ditch Cleaning or Other Similar Projects.

CARRIED

COUNCIL MINUTES OF APRIL 11, 2017

- POLICY 13-21**
168/17
5.1.8 Policy #13-21, Road Crossing Regulations
Councillor Hoppins moved that Council delete Policy #13-21, Road Crossing Regulations.
CARRIED UNANIMOUSLY
- POLICY 13-22**
169/17
5.1.9 Policy #13-22, Private Access Roads Required by the County
Councillor Holsworth moved that Council delete Policy #13-22, Private Access Roads Required by the County.
CARRIED UNANIMOUSLY
- POLICY 13-26**
170/17
5.1.10 Policy #13-26, Seismic Equipment
Councillor Calhoun moved that Council delete Policy #13-26, Seismic Equipment.
CARRIED UNANIMOUSLY
- POLICY 13-31**
171/17
5.1.11 Policy #13-31, Tool Allowance
Councillor Wittstock moved that Council delete Policy #13-31, Tool Allowance.
CARRIED UNANIMOUSLY
- POLICY 13-33**
172/17
5.1.12 Policy #13-33, Road Grading of Municipal Roads by Private Parties
Councillor Hoppins moved that Council delete Policy #13-33, Road Grading of Municipal Roads by Private Parties.
CARRIED UNANIMOUSLY
- POLICY 13-35**
173/17
5.1.13 Policy #13-35, Request for Sign Change of Sign at an Intersection
Councillor Calhoun moved that Council delete Policy #13-35, Request for Sign Change of Sign at an Intersection.
CARRIED
- POLICY 13-4**
174/17
5.1.14 Policy #13-4, Residential Dust Suppression (Control) Calcium Chloride & Spec Crude Product
Councillor Holsworth moved that Council approve Policy #13-4, Residential Dust Suppression (Control) Calcium Chloride & Spec Crude Product as amended.
CARRIED

COUNCIL MINUTES OF APRIL 11, 2017

**WATER
INCREASE VOLUME
REQUEST**

175/17

**5.2 Water/Wastewater/Environment
5.2.1 Increased Water Volume Request**

Councillor Holsworth moved to accept the request for increased water volume for service connection located at SW 30-29-25 W4M.

CARRIED UNANIMOUSLY

**PLANNING
POLICY 5-1**

176/17

**5.3 Planning
5.3.1 Policy #5-1, Planning and Development Fees**

Councillor Wittstock moved that Council approve as presented Policy #5-1, Planning and Development Fees.

CARRIED UNANIMOUSLY

POLICY 5-6

177/17

5.3.2 Policy #5-6, Setbacks-Oil Wells, Battery Sites, Etc.

Councillor Hoppins moved that Council delete Policy #5-6, Setbacks-Oil Wells, Battery Sites, Etc.

CARRIED

POLICY 5-15

178/17

**5.3.3 Policy #5-15, Relaxation/Variance Requests of Other
Authorities on Behalf of Third Parties**

Councillor Calhoun moved that Council delete Policy #5-15, Relaxation/Variance Requests of Other Authorities on Behalf of Third Parties.

CARRIED UNANIMOUSLY

**PROTECTIVE SERV
POLICY 8-20**

179/17

**5.5 Protective Services
5.5.1 Policy #8-20, Kneehill County Public Safety General Policy**

Councillor Holsworth moved that Council approve Policy 8-20, Public Safety General Policy, as presented, and delete Policy 8-1, 8-2, 8-3, 8-5, 8-16, 8-19.

CARRIED UNANIMOUSLY

POLICY 8-21

180/17

**5.5.2 Policy #8-21, Kneehill County Use of Force, Enforcement
Tools Policy**

Councillor Hoppins moved that Council approve Policy 8-21, Use of Force, Enforcement Tools Policy as presented, and delete Policy 8-10, 8-11, 8-12, 8-13, 8-14.

CARRIED UNANIMOUSLY

The meeting recessed from 9:20 a.m. to 9:31 a.m.

COUNCIL MINUTES OF APRIL 11, 2017

CORPORATE SERV
4TH QTR FINANCIAL
REPORT

181/17

6.0 Corporate Services
6.1 Fourth Quarter 2016 Financial Report

Councillor Holsworth moved that Council receives the January to December 2016 Financial Reports as presented.

CARRIED UNANIMOUSLY

NEW BUSINESS
TROCHU
ARBORETUM

182/17

8.0 New Business
8.1 Trochu Arboretum Request

Councillor Painter moved that Council approve sponsorship in the amount of \$ 300.00 to the Trochu Arboretum to assist in the costs associated with the Easter Egg Hunt, Pirates & Princess and the Scarecrow competition being held at the Trochu Arboretum this year, with funds to come from the Policy #15-7, Recreation, Community, Arts and Cultural Events.

CARRIED

POLICY 3-14
183/17

8.2 Policy #3-14, Meetings Divisional

Councillor Calhoun moved that Council delete Policy #3-14, Meetings Divisional.

CARRIED UNANIMOUSLY

POLICY 3-4
184/17

8.3 Policy #3-4, Committee Member/Alternate Attending Meetings
Councillor Wittstock moved that Council approve as presented Policy #3-4, Committee Member/Alternate Attending Meetings.

CARRIED UNANIMOUSLY

POLICY 3-5
185/17

8.4 Policy #3-5, Committee Pay Differential

Councillor Holsworth moved that Council approve as presented Policy #3-5, Committee Pay Differential.

CARRIED UNANIMOUSLY

POLICY 6-1
186/17

8.5 Policy #6-1, Election Deposits

Councillor Holsworth moved that Council delete Policy #6-1, Election Deposits.

CARRIED

POLICY 3-9
187/17

8.6 Policy #3-9, Electronic Devices

Councillor Calhoun moved that Council approve as presented Policy #3-9, Electronic Devices.

CARRIED

The meeting recessed from 9:55 a.m. to 10:00 a.m.
Dharmesh Vyas and Brandy Morgan were present when the meeting reconvened.

COUNCIL MINUTES OF APRIL 11, 2017

**PUBLIC HEARING
BYLAW #1730**

4.0 Public Hearings

4.1 Bylaw #1730, Land Use Bylaw Amendment from Agriculture District to Local Rural Commercial District

188/17

Councillor Holsworth moved that the Regular Council meeting recess to hear the Public Hearing scheduled for 10:00 a.m. (Bylaw #1730, Land Use Bylaw Amendment from Agriculture to Local Rural Commercial District, SE 19-34-24 W4)

CARRIED

Time: 10:00 a.m.

189/17

Councillor Calhoun moved the Regular Council meeting back in session.

CARRIED

Time: 10:38 a.m.

The meeting recessed from 10:39 a.m. to 10:58 a.m.

**PUBLIC HEARING
BYLAW #1731**

4.0 Public Hearings

4.2 Bylaw #1731, Land Use Bylaw Amendment from Agriculture District to Recreation District

190/17

Councillor Wittstock moved that the Regular Council meeting recess to hear the Public Hearing scheduled for 11:00 a.m. (Bylaw #1731, Land Use Bylaw Amendment from Agriculture to Recreation District, NE 31-30-23 W4)

CARRIED

Time: 10:58 a.m.

191/17

Councillor Holsworth moved the Regular Council meeting back in session.

CARRIED

Time: 11:24 a.m.

**COUNCIL REPORTS
DRUM SOLID
WASTE**

10.0 Council and Committee Reports

10.1 Drumheller and District Solid Waste Association- Minutes were provided from the meeting Councillor Calhoun attended on February 16, 2017.

**KNEEHILL
HOUSING**

10.2 Kneehill Housing Association- Minutes were provided from the meeting Councillor Hoppins attended on March 15, 2017.

ASCHA

10.3 Alberta Seniors Communities and Housing Association

Conference- Councillor Hoppins provided a written report from the Alberta Seniors Communities and Housing Association Conference he attended on March 23-24, 2017.

COUNCIL MINUTES OF APRIL 11, 2017

192/17 Councillor Calhoun moved that Council receive the Council and Committee reports as presented.
CARRIED

COUNCIL ACT LIST
193/17 **11.0 Council Follow-Up Action List**
Councillor Wittstock moved that Council receive the April 11, 2017 Council Follow-Up Action List as presented for information.
CARRIED UNANIMOUSLY

IN-CAMERA
194/17 **12.0 In-Camera**
Councillor Wittstock moved that Council go into In-Camera to discuss Legal matters at 11:29 a.m.
CARRIED

195/17 Councillor Holsworth moved that Council go out of In-Camera at 12:07 p.m.
CARRIED

The meeting recessed from 12:07 p.m. to 12:59 p.m.
Bowen Clausen was present when the meeting reconvened.

PUBLIC HEARING
BYLAW #1732 **4.0 Public Hearings**
4.2 Bylaw #1732, Land Use Bylaw Amendment from Agriculture District to Recreation District
196/17 Councillor Hoppins moved that the Regular Council meeting recess to hear the Public Hearing scheduled for 1:00 p.m. (Bylaw #1732, Land Use Bylaw Amendment from Agriculture to Recreation District, SW 27-28-21 W4)
CARRIED

Time: 1:00 p.m.

197/17 Councillor Calhoun moved the Regular Council meeting back in session.
CARRIED

Time: 1:22 p.m.

The meeting recessed from 1:22 p.m. to 1:32 p.m.

2016 FINANCIAL SURPLUS & 2017 BUDGET **6.2 2016 Financial Surplus and 2017 Budget**

198/17 Councillor Holsworth moved to create the Rural Internet Reserve.
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF APRIL 11, 2017

199/17 Councillor Holsworth moved to increase non-residential mill rate to 14.018. This will result in an additional \$1,891,243 in revenue and create a net budget surplus of \$1,416,884 which will be transferred to Rural Internet Reserve.

CARRIED UNANIMOUSLY

200/17 Councillor Calhoun moved to create the Revenue Stabilization Reserve.

CARRIED UNANIMOUSLY

201/17 Councillor Calhoun moved that Council transfer \$110,000 to Capital Equipment Plan Reserve and transfer \$2,590,000 to the Revenue Stabilization Reserve to assist in balancing the projected 2018 budget deficit.

CARRIED UNANIMOUSLY

BYLAW 1734

6.3 Bylaw #1734- Master Rates

202/17 Councillor Calhoun moved that Council give first reading to Bylaw #1734 that being a bylaw to establish rates, fees, and charges for various goods, licenses, permits and services.

CARRIED UNANIMOUSLY

203/17 Councillor Hoppins moved that second reading be given to Bylaw #1734.

CARRIED UNANIMOUSLY

204/17 Councillor Holsworth moved that consideration to hold third reading be given to Bylaw #1734.

CARRIED UNANIMOUSLY

205/17 Councillor Calhoun moved that third reading be given to Bylaw #1734.

CARRIED UNANIMOUSLY

ADJOURNMENT

Adjournment

The meeting adjourned at 2:36 p.m.



Bob Long
Reeve



Al Hoggan
CAO



Initials