

MINUTES OF THE APRIL 25, 2017 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,
1600- 2ND STREET NE, THREE HILLS, ALBERTA.

PRESENT:

Division No. 5	Bob Long, Reeve
Division No. 3	Jerry Wittstock, Deputy Reeve
Division No. 1	Brian Holsworth, Councillor
Division No. 2	Carol Calhoun, Councillor (Absent)
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor
Division No. 7	Bobby Painter, Councillor

ADMINISTRATION PRESENT:

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Communications Officer	Debra Grosfield
Manager of Planning and Development	Barb Hazelton
Manager Agricultural Services and Parks	Bowen Clausen
Economic Development Officer	Patrick Earl
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER

Reeve Long in the Chair

Reeve Long called the meeting to order at 8:32 a.m.

**AGENDA
ADDITIONS**

1.0 Agenda

1.1 Additions to the Agenda

No new Agenda Items were added

**ADOPTION OF
AGENDA**

206/17

1.2 Adoption of Agenda

Councillor Wittstock moved approval of the agenda as presented.

CARRIED

IN-CAMERA

207/17

12.0 In-Camera

Councillor Holsworth moved that Council go into In-Camera to discuss Land matters at 8:35 a.m.

CARRIED

208/17

Councillor Holsworth moved that Council go out of In-Camera at 9:12 a.m.

CARRIED

The meeting recessed from 9:12 a.m. to 9:23 a.m.


Initials

COUNCIL MINUTES OF APRIL 25, 2017

Alan Litster and Ryan Wachter were present when the meeting reconvened.

**DELEGATIONS
BDO CANADA LLP**

**3.0 Delegations
3.1 BDO Canada LLP**

Alan Litster and Ryan Wachter reviewed the Draft 2016 Audited Financial Statements.

Alan Litster and Ryan Wachter left the meeting at 9:43 a.m.
The meeting recessed from 9:43 a.m. to 9:45 a.m.

**CORPORATE SERV
2016 FINANCIAL
STATEMENTS
209/17**

**5.0 Corporate Services
5.1 2016 Audited Financial Statements**

Councillor Holsworth moved that Council approve the 2016 Audited Financial Statements.

CARRIED

The meeting recessed from 9:55 a.m. to 10:00 a.m.
Brandy Morgan was present when the meeting reconvened.

**DELEGATIONS
SENIORS
OUTREACH**

**3.0 Delegations Continued
3.2 Seniors Outreach- Donna Dubois and John Ruby**

Donna Dubois and John Ruby, Seniors Outreach Program Board Members, provided Council with a presentation on the current status of the Seniors Outreach Program within Kneehill County.

**MINUTES
210/17**

**2.0 Minutes
2.1 Regular Council Meeting Minutes of April 11, 2017**

Councillor Holsworth moved approval of the April 11, 2017 Council Meeting Minutes as presented.

CARRIED

**MINUTES
BYLAW #1730
211/17**

**2.2 Public Hearing Minutes for Bylaw #1730, SE 19-34-24 W4,
April 11, 2017**

Councillor Wittstock moved approval of the April 11, 2017 Public Hearing Minutes for Bylaw #1730.

CARRIED

**MINUTES
BYLAW #1731
212/17**

**2.3 Public Hearing Minutes for Bylaw #1731, NE 31-30-23 W4,
April 11, 2017**

Councillor Hoppins moved approval of the April 11, 2017 Public Hearing Minutes for Bylaw #1731.

CARRIED

COUNCIL MINUTES OF APRIL 25, 2017

MINUTES
BYLAW #1732

**2.4 Public Hearing Minutes for Bylaw #1732, SW 27-28-21 W4,
April 11, 2017**

213/17

Councillor Holsworth moved approval of the April 11, 2017 Public Hearing Minutes for Bylaw #1732 as amended.

CARRIED

CORPORATE SERV
2017 OPER BUDGET

5.0 Corporate Services Continued

5.2 2017 Operating Budget

214/17

Councillor Hoppins moved that Council amend motion #199/17, by transferring the 2017 net amended budget surplus of \$1,301,528.04 to Rural Internet Reserve.

CARRIED

215/17

Councillor Holsworth moved that Council approve the 2017 Operating Budget as presented.

CARRIED

2017 CAPITAL
BUDGET

5.3 2017 Project and Capital Budget

216/17

Councillor Hoppins moved that Council approve the 2017 Project and Capital Budget as presented.

CARRIED UNANIMOUSLY

BYLAW #1736

5.4 Bylaw #1736- 2017 Tax Rate Bylaw

217/17

Councillor Hoppins moved to amend Bylaw #1736 to read that \$100.00 be the minimum amount payable per parcel as property tax for general municipal purposes and give first reading to Bylaw #1736.

CARRIED

218/17

Councillor Holsworth moved that second reading be given to Bylaw #1736.

CARRIED

219/17

Councillor Wittstock moved that consideration to hold third reading be given to Bylaw #1736.

CARRIED UNANIMOUSLY

220/17

Councillor Hoppins moved that third reading be given to Bylaw #1736.

CARRIED

221/17

Councillor Holsworth moved that the excess received from the amendment to Bylaw #1736, 2017 Tax Rate, be transferred to the 2017 Operating Budget Contingency Reserve.

CARRIED


Initials

COUNCIL MINUTES OF APRIL 25, 2017

BYLAW #1737
222/17 **5.5 Bylaw #1737- Trochu Recreation Area Special Tax Rate Bylaw**
Councillor Wittstock moved that Council give first reading to
Bylaw #1737 that being a bylaw for the 2017 Trochu Recreation Area
Special Tax.

CARRIED

223/17 Councillor Hoppins moved that second reading be given to
Bylaw #1737.

CARRIED

224/17 Councillor Holsworth moved that consideration to hold third reading be
given to Bylaw #1737.

CARRIED UNANIMOUSLY

225/17 Councillor Hoppins moved that third reading be given to
Bylaw #1737.

CARRIED UNANIMOUSLY

BYLAW #1738
226/17 **5.6 Bylaw #1738- Water Service Area Special Tax Rate Bylaw**
Councillor Wittstock moved that Council give first reading to
Bylaw #1738 that being a bylaw for the 2017 Water Service Area
Special Tax.

CARRIED

227/17 Councillor Holsworth moved that second reading be given to
Bylaw #1738.

CARRIED UNANIMOUSLY

228/17 Councillor Hoppins moved that consideration to hold third reading be
given to Bylaw #1738.

CARRIED UNANIMOUSLY

229/17 Councillor Wittstock moved that third reading be given to
Bylaw #1738.

CARRIED

BYLAW #1739
230/17 **5.7 Bylaw #1739- Local Improvement Tax-Selkirk WSA**
Councillor Holsworth moved that Council give first reading to
Bylaw #1739 that being a bylaw for the Selkirk Water Service Area
Project, replacing Schedule B due to subdivision activity.

CARRIED


Initials

COUNCIL MINUTES OF APRIL 25, 2017

231/17 Councillor Wittstock moved that second reading be given to Bylaw #1739.
CARRIED

232/17 Councillor Keiver moved that consideration to hold third reading be given to Bylaw #1739.
CARRIED UNANIMOUSLY

233/17 Councillor Hoppins moved that third reading be given to Bylaw #1739.
CARRIED

BYLAW #1740
234/17 **5.8 Bylaw #1740- Local Improvement Tax – Linden WSA**
Councillor Holsworth moved that Council give first reading to Bylaw #1740 that being a bylaw for the Linden Water Service Area Project, replacing Schedule B due to subdivision activity.
CARRIED

235/17 Councillor Hoppins moved that second reading be given to Bylaw #1740.
CARRIED

236/17 Councillor Wittstock moved that consideration to hold third reading be given to Bylaw #1740.
CARRIED UNANIMOUSLY

237/17 Councillor Holsworth moved that third reading be given to Bylaw #1740.
CARRIED

BYLAW #1741
238/17 **5.9 Bylaw #1741- Local Improvement Tax- Sunnyslope WSA**
Councillor Wittstock moved that Council give first reading to Bylaw #1741 that being a bylaw for the Sunnyslope Pressure Water Service Area Project, replacing Schedule B due to subdivision activity.
CARRIED

239/17 Councillor Hoppins moved that second reading be given to Bylaw #1741.
CARRIED

240/17 Councillor Holsworth moved that consideration to hold third reading be given to Bylaw #1741.
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF APRIL 25, 2017

241/17 Councillor Keiver moved that third reading be given to Bylaw #1741.
CARRIED

MUNICIPAL SERV
PLANNING

6.0 Municipal Services

6.3 Planning

BYLAW #1735

6.3.1 Bylaw #1735- Municipal Development Plan

242/17 Councillor Holsworth moved first reading to Bylaw #1735 that being a bylaw to establish a new Municipal Development Plan.
CARRIED

243/17 Councillor Wittstock moved that Council, as per Section 606 of the Municipal Government Act, set a Special Council Meeting be set for the Public Hearing for Bylaw 1735 Municipal Development Plan at 1:00 p.m. on June 26, 2017.
CARRIED

BYLAW #1742

6.3.2 Bylaw #1742- Wimborne Road Closure

244/17 Councillor Holsworth moved that Council move first reading of Bylaw #1742 that being a bylaw for the purpose of closing to public travel in portions of the statutory road allowance within the Hamlet of Wimborne described on Plan 7015EF as Crescent Road and adjacent to Plan 1732FH Lot A, which would extend the west boundary of Lot A to be equal to the east boundary of Lot A measuring 27.01 metres and running parallel to the north boundary of said Lot A, accordance with Section 22 of the Municipal Government Act.
CARRIED

245/17 Councillor Hoppins moved that Council set a Public Hearing date for May 23, 2017 at 11:00 a.m.
CARRIED

BYLAW #1731

6.3.3 Bylaw #1731- Land Use Bylaw- Amendment from Agriculture District to Recreation District

246/17 Councillor Wittstock moved second reading of proposed Bylaw #1731 that being a bylaw for the purpose of amending the Land Use Bylaw #1718 by redesignating a portion of the NE 31-30-23-W4 from the Agriculture District to the Recreation District.
CARRIED

247/17 Councillor Holsworth moved third reading to Bylaw #1731.
CARRIED

COUNCIL MINUTES OF APRIL 25, 2017

BYLAW #1732

6.3.4 Bylaw #1732- Land Use Bylaw- Amendment from Agriculture District to Recreation District

248/17

Councillor Hoppins moved second reading of proposed Bylaw #1732 for the purpose of amending the Land Use Bylaw #1718 for the redesignation of the SW 27-28-21-W4 from the Agriculture District to the Recreation District.

CARRIED

249/17

Councillor Wittstock moved third reading to Bylaw #1732.

CARRIED

The meeting recessed from 11:58 a.m. to 1:07 p.m.

Brandy Morgan, Barb Hazelton, Patrick Earl were not present when the meeting reconvened.

ASB

BYLAW #1733

6.4 Agricultural Service Board

250/17

6.4.1 Bylaw #1733, Parks and Open Space Area Bylaw

Councillor Wittstock moved that Council give first reading to Bylaw #1733 that being the Parks & Open Space Area Bylaw for Kneehill County.

CARRIED

251/17

Councillor Holsworth moved that second reading be given to Bylaw #1733.

CARRIED

252/17

Councillor Hoppins moved that consideration to hold third reading be given to Bylaw #1733.

CARRIED UNANIMOUSLY

253/17

Councillor Wittstock moved that third reading be given to Bylaw #1733.

CARRIED

POLICY #12-4

254/17

6.4.2 Policy #12-4, Trails and Pathways

Councillor Holsworth moved that Council approve Policy #12-4, Trails and Pathways as presented.

CARRIED


Initials

COUNCIL MINUTES OF APRIL 25, 2017

POLICY #1-1 **6.4.3 Policy #1-1, ASB Structure- Conferences, Tours and Remuneration**
255/17 Councillor Wittstock moved that Council approve as recommended by the Agricultural Service Board, Policy 1-1 ASB Structure – Conferences, Tours & Remuneration, combining and deleting Policy 1-1a ASB Structure -ASB Member Conferences and ASB Summer Tours as presented.
CARRIED

BUSINESS ARISING **7.0 Business Arising from Previous Minutes**
BYLAW #1743 **7.1 Bylaw #1743- Inter-municipal Development Plan with Village of Linden**
256/17 Councillor Holsworth moved that first reading be given to Bylaw #1743 , that being a bylaw to adopt an Intermunicipal Development Plan with the Village of Carbon.
CARRIED

257/17 Councillor Hoppins moved that Council set the date of the Public Hearing for Bylaw #1743 for Tuesday, May 23, 2017 at 10:00 a.m.
CARRIED

NEW BUSINESS **8.0 New Business**
SLGM **8.1 Request for Sponsorship- Society of Local Government Managers**
SPONSORSHIP
258/17 Councillor Holsworth moved that Council approves the Silver level sponsorship in the amount of \$2,500 to the Society of Local Government Managers 2017 Mountain Refresher Workshop.
CARRIED

CNTY GOLF TOURN **8.2 Kneehill County Staff Golf Tournament**
259/17 Councillor Hoppins moved that Council receive the Kneehill County Staff Golf Tournament report as information.
CARRIED

REHOBOTH **8.3 Rehoboth Christian Ministries Request**
REQUEST
260/17 Councillor Keiver moved that Council waive the Keivers Lake Day Use Area fees for four (4) days during the week this summer to the Rehoboth Christian Ministries.
CARRIED



Initials

COUNCIL MINUTES OF APRIL 25, 2017

**TROCHU CDN 150
261/17**

8.4 Trochu Canada 150 Planning Committee Request

Councillor Hoppins moved that Council donate in the amount of \$200.00 to the Trochu Canada 150 Planning Committee to assist in the costs associated with hosting the Canada 150 Weekend Celebration in Trochu from June 30 to July 2, 2017.

CARRIED

**PARADE SEASON
262/17**

8.5 2017 Parade Season

Councillor Wittstock moved that Council authorize attendance of Council to participate in the Linden, Carbon, Acme, Trochu, Torrington and Three Hills 2017 parades.

CARRIED

**COUNCIL ACT LIST
263/17**

11.0 Council Follow-Up Action List

Councillor Holsworth moved that Council receive the April 25, 2017 Council Follow-Up Action List as presented for information.

CARRIED

COUNCIL REPORTS

10.0 Council and Committee Reports

10.1 AQUA 7- Councillor Wittstock provided a verbal report on the meeting he attended on April 20, 2017.

264/17

Councillor Wittstock moved that Council receive the Council and Committee reports as presented.

CARRIED

**IN-CAMERA
265/17**

12.0 In-Camera

Councillor Holsworth moved that Council go into In-Camera to discuss Land matters at 1:45 p.m.

CARRIED

266/17

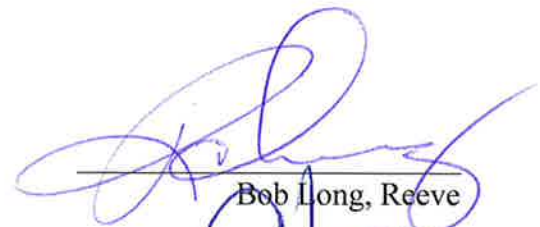
Councillor Holsworth moved that Council go out of In-Camera at 3:00 p.m.

CARRIED

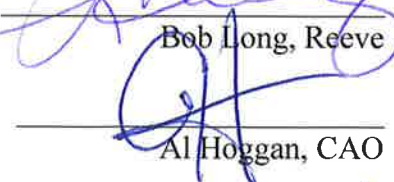
ADJOURNMENT

Adjournment

The meeting adjourned at 3:01 p.m.



Bob Long, Reeve



Al Hoggan, CAO



Initials