

MINUTES OF THE DECEMBER 12, 2017 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,  
1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA

**PRESENT:**

Division No. 1	Faye McGhee, Councillor
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Deputy Reeve

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Protective Services Manager & Communications Officer	Debra Grosfield
Sr. Manager of Transportation and Facilities	Brad Buchert
Environmental Services Manager	John McKiernan
Manager of Planning and Development	Barb Hazelton
Manager of Financial Services	Will Wolfe
Human Resource Coordinator	Jessie Kasha
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Wittstock in the Chair**

Reeve Wittstock called the meeting to order at 8:30 a.m.

**AGENDA**

**1.0 Agenda**

**1.1 Additions to the Agenda**

**Additions under Council and Committee Reports**

10.7 Kneehill Housing

10.8 Red Deer River Municipal User Group (RDRMUG)

**ADOPTION OF  
AGENDA**

**1.2 Adoption of Agenda**

**539/17**

Councillor Christie moved approval of the agenda as amended.

CARRIED

COUNCIL MINUTES OF DECEMBER 12, 2017

MINUTES

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of November 28, 2017**

540/17 Councillor Hugo moved approval of the November 28, 2017 Council Meeting minutes as presented.

CARRIED

CORPORATE SERV

**6.0 Corporate Services**

**6.1 2018 Operating Budget**

541/17 Councillor King moved to approve the 2018 Operating Budget as presented.

CARRIED UNANIMOUSLY

**6.2 2018 Capital Budget**

542/17 Councillor McGhee moved to approve the 2018 Capital Budget as presented.

CARRIED UNANIMOUSLY

**6.3 September 30 Financial Report**

543/17 Councillor Penner moved to receive the January 2017 to September 2017 Financial Reports as presented.

CARRIED UNANIMOUSLY

**6.4 Project and Capital Report**

544/17 Councillor McGhee moved to approve the 2017 Project and Capital Budget Variance Report as of November 24, 2017 as presented.

CARRIED

The meeting recessed from 9:50 a.m. to 10:03 a.m.

DELEGATIONS

**3.0 Delegations**

**3.1 GFL Compost Facility**

Don Francis and Bob Thompson from GFL Compost Facility, located approximately 3 miles south of Linden at the northeast intersection of Range Road 25-4 and Township Road 30-0, provided Council with an update on how they are dealing with the odour concerns from that facility.

The meeting recessed from 10:37 a.m. to 11:02 a.m.

Brad Buchert, John McKiernan and Barb Hazelton were not present when the meeting reconvened.

COUNCIL MINUTES OF DECEMBER 12, 2017

CORPORATE SERV

**6.0 Corporate Services Cont'd**

**6.5 Human Resource Policy**

- 545/17 Councillor King moved to approve the Human Resources Policy as amended with the deletion of the three Christmas Days and amend 16.9 to read four (4) personal days off.

CARRIED UNANIMOUSLY

Jessie Kasha left the meeting at 11:30 a.m.

**6.6 Bylaw 1753– Master Rates**

- 546/17 Councillor Christie moved that Council give first reading to Bylaw #1753, that being a bylaw to establish rates, fees, and charges for various goods, licenses, permits and services.

CARRIED

- 547/17 Councillor Keiver moved that second reading be given to Bylaw #1753.

CARRIED

- 548/17 Councillor King moved that consideration to hold third reading be given to Bylaw #1753.

CARRIED UNANIMOUSLY

- 549/17 Councillor McGhee moved that third reading be given to Bylaw #1753.

CARRIED UNANIMOUSLY

NEW BUSINESS

**8.0 New Business**

**8.1 Subdivision & Development Appeal Board Chairperson**

**Appointment**

- 550/17 Councillor Penner moved to appoint Maureen Chalack as Chairperson to the Subdivision and Development Appeal Board and Bill Zens as Vice Chairperson to the Subdivision and Development Appeal Board.

CARRIED UNANIMOUSLY

IN-CAMERA

**12.0 In-Camera**

- 551/17 Councillor Wittstock moved that Council go into In-Camera to discuss Legal matters at 11:53 a.m.

CARRIED

- 552/17 Councillor King moved that Council go out of In-Camera at 12:08 p.m.

CARRIED

COUNCIL MINUTES OF DECEMBER 12, 2017

MUNICIPAL SERV  
ASB

**5.0 Municipal Services**

**5.4 Agricultural Service Board**

**5.4.1 Stampede Farm Family 2018**

553/17

Councillor King moved that Council nominate Hoppins Farms to receive the 2018 BMO Calgary Stampede Farm Family Award as recommended by the Agricultural Service Board.

CARRIED

**5.4.2 ASB Member 2018-2020**

554/17

Councillor Christie moved that Council appoint Bruce Jensen to serve as the Agricultural Service Board Member at Large from January 1, 2018 to December 31, 2020.

CARRIED

The meeting recessed from 12:13 p.m. to 1:34 p.m.

Bowen Clausen, Mike Morton, Will Wolfe were not present when the meeting reconvened.

COUNCIL REPORTS

**10.0 Council and Committee Reports**

**10.1 Ag Service Board Meeting-** Written report was provided by Councillor Christie on the meeting he attended on November 24, 2017.

**10.2 Central Region Agricultural Service Board Conference-**

Written report was provided by Councillor Christie on the meeting he attended on November 9, 2017.

**10.3 FCSS Conference-** Written report was provided by Councillor King on the conference he attended in November.

**10.4 Marigold Library-** Minutes were provided from the August 26, 2017 meeting and the September 20, 2017 Marigold meetings.

**10.5 FCSS Committee Meeting –** Written report was provided by Councillor King on the meeting he attended on November 28, 2017.

**10.6 Canadian Badlands-** Minutes were provided from the September 7, 2017 meeting.

**10.7 Kneehill Housing Corporation-** Verbal report was provided by Councillor McGhee on the meeting that she attended.

**10.8 Red Deer River Municipal Users Group-** Verbal report was provided by Councillor Keiver on the meeting he attended.

COUNCIL MINUTES OF DECEMBER 12, 2017

555/17

Councillor McGhee moved that Council receive the reports as information.

CARRIED

COUNCIL ACT LIST  
556/17

**11.0 Council Follow-Up Action List**

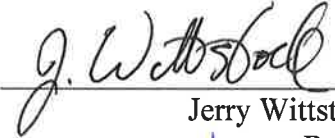
Councillor Christie moved that Council receive the December 12, 2017 Council Follow-Up Action List as presented for information.

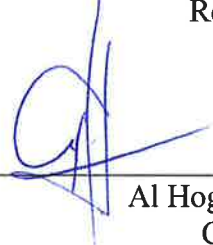
CARRIED

ADJOURNMENT

**Adjournment**

The meeting adjourned at 1:59 p.m.

  
Jerry Wittstock  
Reeve

  
Al Hoggan  
CAO