



**KNEEHILL COUNTY  
REGULAR COUNCIL MEETING**

**AGENDA**

**Tuesday, January 23, 2018**

**8:30 a.m.**

**Kneehill County Council Chambers  
1600- 2<sup>ND</sup> Street NE  
Three Hills, Alberta**

**1.0 Agenda**

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

**2.0 Approval of Minutes**

- 2.1 Regular Council Meeting Minutes of January 9, 2018

**3.0 Delegations**

- 3.1 Stars Foundation, Glenda Farnden @ 10:00 a.m.

**4.0 Public Hearings**

No Public Hearings Scheduled

**5.0 Municipal Services**

- 5.1 **Transportation**  
No Report

- 5.2 **Water/Wastewater/Environment**  
No Report

- 5.3 **Planning**
  - 5.3.1 Three Hills Cruise Weekend – Use of Airport for Bracket Racing

- 5.4 **Agricultural Service Board & Parks**
  - 5.4.1 Three Hills Airport Cruise Weekend Mowing

- 5.5 **Protective Services**  
No Report

**6.0 Corporate Services**

- 6.1 Policy # 11-7, Office: Newspaper Subscriptions
- 6.2 Bylaw 1756- Borrowing Bylaw to Finance Operating Expenditures

**7.0 Business Arising from Previous Minutes**

- 7.1 No Report

## **8.0 New Business**

- 8.1 Assessment Year Modifiers for Wells and Pipeline Assessments
- 8.2 Kneehill Regional Partnership Dinner Meeting
- 8.3 2018 RMRF LLP Annual Municipal Law Seminars
- 8.4 Revenue Canada Automobile Rate for 2018
- 8.5 Kneehill Regional Partnership and Kneehill Regional Doctor Recruitment & Retention Task Force
- 8.6 Coffee with Council
- 8.7 Churchill Water Service Area

## **9.0 Disposition of Delegation Business**

### **10.0 Council and Committee Reports**

- 10.1 Coffee with Council
- 10.2 Red Deer River Municipal Users Group
- 10.3 ASB Convention

### **11.0 Council Follow-up Action List**

### **12.0 In Camera**

- 12.1 Legal (Section 25- FOIP)

### **13.0 Motions from In Camera**

### **Adjournment**

ADOPTED

MINUTES OF THE JANUARY 23, 2018 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,  
1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA.

**PRESENT:**

Division No. 1	Faye McGhee, Councillor
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Deputy Reeve

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Protective Services Manager & Communications Officer	Debra Grosfield
Manager of Agricultural Services and Parks	Bowen Clausen
Environmental Services Manager	John McKiernan
Manager of Planning and Development	Barb Hazelton
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Wittstock in the Chair**

Reeve Wittstock called the meeting to order at 8:30 a.m.

**AGENDA**

**1.0 Agenda**

**1.1 Additions to the Agenda**

**Additions under New Business**

8.6 Coffee with Council, Policy Recommendation

8.7 Churchill Water Service Area

**Additions under Council and Committee Reports**

10.1 Coffee with Council

10.2 Red Deer River Municipal Users Group

10.3 ASB Convention

**ADOPTION OF  
AGENDA**

**18/18**

**1.2 Adoption of Agenda**

Deputy Reeve King moved approval of the agenda as amended.

CARRIED

  
Initials

COUNCIL MINUTES OF JANUARY 23, 2018

MINUTES

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of January 9, 2018**

19/18 Councillor Christie moved approval of the January 9, 2018 Council Meeting minutes as presented.

CARRIED

MUNICIPAL SERV  
PLANNING

**5.0 Municipal Services**

**5.3 Planning**

**5.3.1 Three Hills Cruise Weekend-Use of Airport for Bracket Racing**

20/18 Councillor Keiver moved that Council consent to the Drag Racing event being proposed at the Three Hills Airport on Saturday, June 2 and Sunday, June 3, 2018 by the Three Hills Cruise Weekend Committee with the required insurance coverage and Emergency Plan.

CARRIED

ASB

**5.4 Agricultural Service Board**

**5.4.1 Three Hills Airport Cruise Weekend Mowing**

21/18 Deputy Reeve King moved that Council direct administration to provide landscaping services at the Three Hills Airport for the 2018 Three Hills Cruise Weekend at no charge as per the request from the Three Hills Cruise Weekend Committee.

CARRIED

CORPORATE SERV

**6.0 Corporate Services**

**6.1 Policy #11-7 Office: Newspaper Subscriptions**

22/18 Councillor McGhee moved that Council approve Newspaper Subscription Policy #11-7 as presented.

CARRIED

**6.2 Bylaw 1756, Borrowing Bylaw to Finance Operating Expenditures**

23/18 Councillor Christie moved that Council give first reading to Bylaw #1756 that being a bylaw authorizing borrowing for the purpose of financing operating expenditures for the 2018 year.

CARRIED

24/18 Councillor Keiver moved that second reading be given to Bylaw #1756.

CARRIED

25/18 Deputy Reeve King moved that consideration to hold third reading be given to Bylaw #1756.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JANUARY 23, 2018

26/18 Councillor McGhee moved that third reading be given to Bylaw #1756.

CARRIED

NEW BUSINESS

**8.0 New Business**

**8.1 Assessment Year Modifiers for Wells & Pipeline Assessments**

27/18 Councillor McGhee moved that Council direct Administration to draft a letter, signed by the Reeve, to the Minister of Municipal Affairs regarding the Assessment Year Modifiers for Wells and Pipeline Assessments.

CARRIED

**8.2 Kneehill Regional Partnership Dinner Meeting**

28/18 Councillor Christie moved that Council receives for information the Kneehill Regional Partnership Dinner Meeting information.

CARRIED

The Chair called for a recess at 8:55 a.m. and called the meeting back to order at 9:07 a.m. with all previously mentioned Council members present.

Bowen Clausen and Barb Hazleton were not present when the meeting reconvened.

**8.3 2018 RMRF LLP Annual Municipal Law Seminars**

29/18 Councillor McGhee moved that Council receives as information the 2018 Reynold Mirth Richards and Farmer LLP Annual Law Seminar update.

CARRIED

**8.4 Revenue Canada Automobile Rate for 2018**

30/18 Councillor Penner moved that Council receives for information the Revenue Canada Automobile Allowance rate for 2018.

CARRIED

**8.5 Kneehill Regional Partnership & Kneehill Regional Doctor Recruitment & Retention Task Force**

31/18 Deputy Reeve King moved that Council approve the review of the Protocol and the Terms of Reference for the Kneehill Regional Partnership and the Kneehill Regional Doctor Recruitment and Retention Task Force by the Kneehill Regional Partnership Steering Committee with recommendations presented to the Kneehill Regional Partnership Committee.

CARRIED

COUNCIL MINUTES OF JANUARY 23, 2018

**32/18**      **8.6 Coffee with Council**  
Councillor McGhee moved that Council direct Administration to create a draft Communications policy to better define the parameters of the Coffee with Council meetings, and to present it at the last Council meeting in February.

CARRIED

**8.7 Churchill Water Service Area**  
The Chair called for a deferral of this agenda item until after our scheduled 10:00 a.m. delegation and called for a recess at 10:03 a.m. and then called the meeting back to order at 10:11 a.m. with all previously mentioned members present.  
Glenda Farnden, STARS Foundation was present when the meeting reconvened.

**DELEGATIONS**

**3.0 Delegations**

**3.1 STARS Foundation, Glenda Farnden @ 10:00am**

Glenda Farnden presented to Council with an oversight of the leading edge technology STARS provides to their patients, a breakdown on the types of missions flown, funding breakdown and mission breakdown for Kneehill County. Glenda Farnden also requested that Council consider a \$1 to \$2 per capita amendment to our current 5 year pledge at \$3,000 per year.

The Chair called for a recess at 10:40 a.m. and called the meeting back to order at 10:54 a.m. with all previously mentioned members present.

**NEW BUSINESS**

**8.0 New Business Cont'd**

**8.7 Churchill Water Service Area**

**33/18**      Councillor Christie moved to receive for information the Churchill Water Service Area Verbal report.

CARRIED

**DISPOSITION OF  
DELEGATION  
BUSINESS**

**9.0 Disposition of Delegation Business**

**9.1 STARS Foundation**

**34/18**      Councillor McGhee moved to receive for information the STARS Foundation request to amend our current 5 year pledge at \$3,000.00 per year to \$2.00 per capita pledge.

CARRIED

**COUNCIL REPORTS**

**10.0 Council and Committee Reports**

**10.1 Coffee with Council-** Verbal report was provided by Reeve Wittstock.

COUNCIL MINUTES OF JANUARY 23, 2018

**10.2 Red Deer River Municipal Users Group-** Verbal report was provided by Councillor Keiver.

**10.3 Agricultural Service Board Convention-** Verbal report was provided by Councillor Christie.

**35/18** Deputy Reeve King moved that Council receive the Council and Committee reports as presented.  
CARRIED

**COUNCIL ACT LIST**  
**36/18** **11.0 Council Follow-Up Action List**  
Councillor McGhee moved that Council receive the January 23, 2018 Council Follow-Up Action List as presented for information.  
CARRIED


**IN-CAMERA**  
**37/18** **12.0 In-Camera**  
Councillor McGhee moved that Council go into closed session to discuss Legal matters as per section 20, FOIP at 11:04 a.m.  
CARRIED


**38/18** Deputy Reeve King moved that Council return to open meeting at 11:54 a.m.  
CARRIED

11:54 a.m. – meeting recessed to allow return of public.  
11:54 a.m. - meeting resumed.

**MOTIONS FROM IN-CAMERA**  
**39/18** **13.0 Motions from In-Camera**  
Councillor Penner moved to direct administration to seek legal advice on the BitFury Technology Inc. Assessment issue.  
CARRIED

**ADJOURNMENT** **Adjournment**  
The meeting adjourned at 11:56 a.m.

  
\_\_\_\_\_  
Jerry Wittstock  
Reeve

  
\_\_\_\_\_  
Al Hoggan  
CAO

  
\_\_\_\_\_  
Initials