



**KNEEHILL COUNTY
REGULAR COUNCIL MEETING**

AGENDA

**Tuesday, February 27, 2018
8:30 a.m.**

**Kneehill County Council Chambers
1600- 2ND Street NE
Three Hills, Alberta**

1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of February 13, 2018

3.0 Delegations

No Delegations Scheduled

4.0 Public Hearings

No Public Hearings Scheduled

5.0 Corporate Services

- 5.1 Bank Reconciliation – November and January 2017
- 5.2 Policy #16-12, County Credit, Debit, and Fuel Cards
- 5.3 Reserve Reallocation
- 5.4 Policy #16-2, Accounts Receivable Collection Process
- 5.5 User Fee Review

6.0 Municipal Services

- 6.1 **Transportation**
No Report
- 6.2 **Water/Wastewater/Environment**
 - 6.2.1 Churchill Water System
- 6.3 **Planning**
No Report
- 6.4 **Agricultural Service Board & Parks**
No Report
- 6.5 **Protective Services**
 - 6.5.1 Peace Officer Rural Crime Deterrent Initiative Proposal
 - 6.5.2 Kneehill County Rural Fire Strategy- Fire Chief Proposal

7.0 Business Arising from Previous Minutes

No Report

8.0 New Business

- 8.1 Canadian Badlands Ltd. Request

9.0 Disposition of Delegation Business

10.0 Council and Committee Reports

- 10.1 Drumheller RCMP Statistics

11.0 Council Follow-up Action List

12.0 In Camera

- 12.1 Land
- 12.2 Labour

13.0 Motions from In Camera

Adjournment

ADOPTED

MINUTES OF THE FEBRUARY 27, 2018 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,
1600- 2ND STREET NE, THREE HILLS, ALBERTA.

PRESENT:

Division No. 1	Faye McGhee, Councillor
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Deputy Reeve

ADMINISTRATION PRESENT:

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Protective Services Manager & Communications Officer	Debra Grosfield
Environmental Services Manager	John McKiernan
Manager of Planning and Development	Barb Hazelton
Manager of Financial Services	Will Wolfe
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

Additions under New Business

8.1 Canadian Badlands Request

Additions under In-Camera

11.1 Land

11.2 Labour

**ADOPTION OF
AGENDA**

57/18

1.2 Adoption of Agenda

Councillor Penner moved approval of the agenda as amended.

CARRIED

COUNCIL MINUTES OF FEBRUARY 27, 2018

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of February 13, 2018

58/18 Councillor Christie moved approval of the February 13, 2018 Council Meeting minutes as presented.

CARRIED

CORPORATE SERV

5.0 Corporate Services

5.1 Bank Reconciliation-November and December 2017

59/18 Deputy Reeve King moved that Council receives for information the November and December 2017 Bank Reconciliation.

CARRIED

5.2 Policy #16-12, County Credit, Debit and Fuel Cards

60/18 Councillor Christie moved to approve County Credit, Debit, and Fuel Cards Policy #16-12 as presented.

CARRIED UNANIMOUSLY

5.3 Reserve Reallocation

61/18 Deputy Reeve King moved to table the Reserve Allocation agenda item until the April 17, 2018 Committee of the Whole meeting.

CARRIED UNANIMOUSLY

5.4 Policy #16-2, Accounts Receivable Collection Process

62/18 Councillor Keiver moved to approve as presented Policy #16-2, Accounts Receivable Collection Process.

CARRIED UNANIMOUSLY

5.5 User Fee Review

63/18 Deputy Reeve King moved to receive the User Fee Review Report as information.

CARRIED UNANIMOUSLY

The Chair called for a recess at 9:08 a.m. and called the meeting back to order at 9:21 a.m. with all previously mentioned Council members present.

Bowen Clausen was not present when the meeting reconvened.

MUNICIPAL SERVICES

6.0 Municipal Services

6.2 Water/Wastewater/Environment

6.2.1 Churchill Water System

64/18 Councillor McGhee moved that Council postpone further discussion on the Churchill Water System until the Thursday, April 5, 2018 Committee of the Whole meeting.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF FEBRUARY 27, 2018

PROTECTIVE SERV

6.5 Protective Services

6.5.1 Peace Officer Rural Crime Deterrent Initiative Proposal

65/18

Councillor McGhee moved to direct Administration to add an additional Level 2 Community Peace Officer for the Kneehill County Rural Crime Deterrent Initiative and to amend the 2018 Operating and Capital Budget.

CARRIED UNANIMOUSLY

66/18

Councillor McGhee moved to defer the discussion on the 2nd Community Peace Officer until the 2019 budget deliberations.

CARRIED

The Chair called for a recess at 10:33 a.m. and called the meeting back to order at 10:49 a.m. with all previously mentioned members present.

67/18

6.5.2 Kneehill County Rural Fire Strategy-Fire Chief Proposal

Councillor King moved to add a Fire Chief to the Organizational Chart, and fund the position by collapsing the Economic Development Budget and transferring the funds to the appropriate budget line items.

CARRIED

NEW BUSINESS

8.0 New Business

8.1 Canadian Badlands Request

68/18

Councillor McGhee moved to donate \$1500.00 to the Canadian Badlands Tourism Development Conference with funds to come from the transfer to individuals/organizations account.

CARRIED

COUNCIL REPORTS

10.0 Council and Committee Reports

10.1 Drumheller RCMP Statistics

69/18

Councillor Penner moved that Council receive the Council and Committee reports as presented.

CARRIED

COUNCIL ACT LIST

11.0 Council Follow-Up Action List

70/18

Councillor Keiver moved that Council receive the February 13, 2018 Council Follow-Up Action List as presented for information.

CARRIED

COUNCIL MINUTES OF FEBRUARY 27, 2018

IN-CAMERA

12.0 In-Camera

71/18

Councillor McGhee moved that Council go into closed session to discuss legal and labour matters pursuant to sections 20 & 17 of the Freedom of Information and Protection of Privacy Act at 11:15 a.m.

CARRIED

The In-Camera session recessed from 12:33 p.m. to 1:14 p.m.

72/18

Deputy Reeve King moved that Council return to open meeting at 1:28 p.m.

CARRIED

1:28 p.m. - meeting recessed to allow return of public.

1:29 p.m. - meeting resumed.

MOTIONS FROM IN-CAMERA

13.0 Motions from In-Camera

73/18

Councillor McGhee moved that Kneehill County Council direct administration to proceed with the labour matter held In-camera.

CARRIED UNANIMOUSLY

74/18

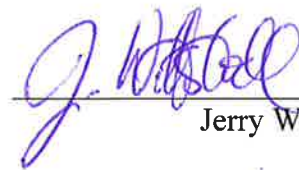
Deputy Reeve King moved that Kneehill County Council direct Reeve Wittstock to contact Mayor Kletke and Mayor Nash in regards to the labour matter held In-Camera.

CARRIED UNANIMOUSLY

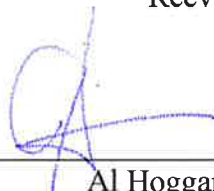
ADJOURNMENT

Adjournment

The meeting adjourned at 1:32 p.m.



Jerry Wittstock
Reeve



Al Hoggan
CAO



Initials