

MINUTES OF THE JUNE 12, 2018 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,
1600- 2ND STREET NE, THREE HILLS, ALBERTA.

PRESENT:

Division No. 1	Faye McGhee, Councillor
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Deputy Reeve

ADMINISTRATION PRESENT:

Chief Administrative Officer	Al Hoggan
Director Corporate Services	Mike Morton
Protective Services Manager & Communications Officer	Debra Grosfield
Sr. Manager of Transportation and Facilities	Brad Buchert
Manager of ASB and Parks	Bowen Clausen
Information Management Supervisor	Will Nyman
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

Additions under New Business

8.4 Strategic Planning Day

Additions under Municipal Services

5.0 Introduction of New Employee

**ADOPTION OF
AGENDA**

234/18

1.2 Adoption of Agenda

Councillor McGhee moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JUNE 12, 2018

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of May 22, 2018

235/18

Councillor Christie moved approval of the May 22, 2018 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

MUNICIPAL SERV

5.0 Municipal Services

Introduction of New Employee

Deb Grosfield introduced Brandon Rempel, Kneehill County Peace Officer to Council.

TRANSPORTATION

5.1 Transportation

5.1.1 Dunphy Road Bank Protection Project

236/18

Deputy Reeve King moved to approve the Dunphy Road Bank Protection Project in the amount of \$550,000 for 2018 with funds to be allocated for this project from the Road Reserve and apply for grant funding under the Alberta Community Resilience Program.

CARRIED UNANIMOUSLY

DELEGATIONS

3.0 Delegations

3.1 Village of Linden-Mayor Kelly Klassen, Councillor Darwin

Moon and Councillor Flo Robinson

Mayor Kelly Klassen from the Village of Linden requested financial support for three shovel ready infrastructure projects in the Village of Linden.

MUNICIPAL SERV
ASB

5.0 Municipal Services Cont'd

5.4 Agricultural Service Board

5.4.1 Policy #2-1, Cemetery Policy

237/18

Councillor Penner moved to accept Policy #2-1, Cemetery Policy as amended.

CARRIED

PROTECTIVE SERV
Bylaw #1770

5.5 Protective Services

5.5.1 Bylaw 1770 – Fire Bylaw

238/18

Councillor McGhee moved that Council give first reading with an amendment to Bylaw #1770, that being a bylaw for the purpose of establishing Fire Protection Services.

CARRIED

239/18

Councillor Penner moved that second reading be given to Bylaw #1770.

CARRIED

COUNCIL MINUTES OF JUNE 12, 2018

240/18 Councillor Christie moved that consideration to hold third reading be given to Bylaw #1770.
CARRIED UNANIMOUSLY

241/18 Councillor Keiver moved that third reading be given to Bylaw #1770.
CARRIED

5.5.2 Appointment of Fire Guardian

242/18 Councillor McGhee moved to add Dan Ross as Kneehill County Fire Chief as a Fire Guardian for the issuance of Fire Permits to April 2019 for Kneehill County.
CARRIED UNANIMOUSLY

CORPORATE SERV

6.0 Corporate Services

6.1 Bank Reconciliation – January to March 2018

243/18 Deputy Reeve King moved that Council receive for information the January to March 2018 Bank Reconciliation Report.
CARRIED UNANIMOUSLY

6.2 Federation of Canadian Municipalities (FCM) Municipal Assess Management Program Funding

244/18 Councillor McGhee moved to direct Administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Report and Program Development;

Furthermore, that Kneehill County commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Condition Assessment Program Development
- Risk Framework Development
- Lifecycle Strategy Development

Furthermore, that Kneehill County commits \$15,000.00 from its budget toward the costs of this initiative.

CARRIED UNANIMOUSLY

6.3 2018 First Quarter Financial Report

245/18 Councillor Christie moved to receive for information the January to March 2018 Financial Reports as presented.
CARRIED UNANIMOUSLY

The meeting recessed from 9:29 a.m. to 10:00 a.m.

COUNCIL MINUTES OF JUNE 12, 2018

Brad Buchert and Bowen Clausen were not present when the meeting reconvened. Barb Hazelton was present when the meeting reconvened.

DELEGATIONS

3.0 Delegations

3.2 Three Hills Golf Club – Nicki Bernier & Norm Campion @ 10:00am

Nicki Bernier, Three Hills Golf Club Board Director, presented to Council a request for funding for the Three Hills Clubhouse re-build following the spring flooding damage.

NEW BUSINESS

8.0 New Business

8.1 B is for Brady Memorial Golf Tournament 2018

246/18

Councillor Penner moved to donate a Bernie Brown print and 72 Kneehill County branded items to the B is for Brady Memorial Golf Tournament 2018 being held on July 21, 2018.

CARRIED UNANIMOUSLY

8.2 Annual Fire and Ambulance Appreciation BBQ

247/18

Councillor Keiver moved to approve a donation of \$350 and authorize attendance for all of Council to the Annual Fire and Ambulance Appreciation Barbeque being held on Thursday, June 21, 2018 at 6:00 p.m., with funds to come from Policy #15-7, Recreation, Community, Arts and Culture Events.

CARRIED UNANIMOUSLY

8.3 Levy Rates for Marigold Library System

248/18

Deputy Reeve King moved to table this agenda item until August 21, 2018 Council meeting and direct administration to bring back more information and research how reduced funding will affect the school libraries.

CARRIED UNANIMOUSLY

8.4 Strategic Planning Day

249/18

Deputy Reeve King moved that Council approve the May 1, 2018 Strategic Planning Session for all Councillors in attendance.

CARRIED

**DISPOSITION OF
DELEGATION
BUSINESS**

9.0 Disposition of Delegation Business

9.1 Village of Linden

250/18 Deputy Reeve King moved to support the Village of Linden with \$200,000.00 in funding to whichever of the three infrastructure projects the Village of Linden's presented to Council with funds to come from Contingency Reserve fund.

CARRIED

9.2 Three Hills Golf Course

251/18 Councillor Penner moved to assist the Three Hills Golf Course due to flood recovery with resources to a maximum value of \$10,000.00 at administrations discretion being utilized in the 2018 budget year.

Due to Public Hearing scheduled at 11:00 a.m., Reeve Wittstock moved to recess the meeting at 11:00 a.m.

PUBLIC HEARINGS

4.0 Public Hearings

4.1 Bylaw #1755, Road Closure Bylaw @ 11:00am

252/18 Councillor McGhee moved that the Public Hearing for Bylaw #1755 be opened at 11:00 a.m.

CARRIED

Person(s) who spoke in favour: None

Person(s) who spoke in opposition: None

Person(s) who spoke in rebuttal: None

253/18 Councillor Christie moved that the public hearing for Bylaw #1755 be closed at 11:09 a.m.

CARRIED UNANIMOUSLY

DISPOSITION OF DELEGATION BUSINESS

9.0 Disposition of Delegation Business Cont'd

251/18

9.2 Three Hills Golf Course

Councillor Penner moved to assist the Three Hills Golf Course due to flood recovery with resources to a maximum value of \$10,000.00 at administrations discretion being utilized in the 2018 budget year.

Deputy Reeve King requested a recorded vote.

In Favour

- Councillor Penner
- Councillor Christie
- Reeve Wittstock
- Councillor McGhee
- Councillor Keiver

Opposed

- Deputy Reeve King
- Councillor Hugo

CARRIED

COUNCIL REPORTS

10.0 Council and Committee Reports

10.1 Committee of the Whole Meeting Minutes April 24, 2018-

Approved minutes were provided from the April 24, 2018 Committee of the Whole Meeting.

10.2 Drumheller RCMP Statistics April 2018 – April 2019

Drumheller RCMP Statistics were provided.

10.3 Drumheller Solid Waste Association- Drumheller Solid Waste Association's 2017 Financial Statements were provided.

254/18

Councillor McGhee moved that Council receive the Council and Committee reports as presented.

CARRIED

COUNCIL ACT LIST

255/18

11.0 Council Follow-Up Action List

Deputy Reeve King moved that Council receive the June 12, 2018 Council Follow-Up Action List as presented for information.

CARRIED UNANIMOUSLY


Initials

COUNCIL MINUTES OF JUNE 12, 2018

IN-CAMERA

256/18

12.0 In-Camera

Councillor McGhee moved that Council convene in-camera to discuss Inter-municipal Collaboration and Labour pursuant to section 21 and section 17 of the Freedom of Information and Protection of Privacy Act, at 11:14 a.m.

CARRIED

Deb Grosfield, Will Nyman, Mike Morton and Carolyn Van der Kuil left the meeting at 11:55 a.m.

Councillor Keiver left the meeting at 1:00 p.m.

257/18

Councillor Christie moved that Council return to open meeting at 1:07 p.m.

CARRIED

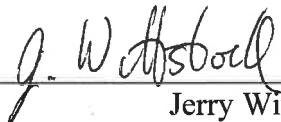
1:07 p.m. – meeting recessed to allow return of public.

1:07 p.m. - meeting resumed. No public was present.

ADJOURNMENT

Adjournment

The meeting adjourned at 1:09 p.m.



Jerry Wittstock
Reeve



Al Hoggan
CAO