

MINUTES OF THE AUGUST 21, 2018 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,  
1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA.

**PRESENT:**

Division No. 1	Faye McGhee, Councillor
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor (Absent)
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Deputy Reeve

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Protective Services Manager & Communications Officer	Debra Grosfield
Manager of Planning and Development	Barb Hazelton
Information Management Supervisor	Will Nyman
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Wittstock in the Chair**

Reeve Wittstock called the meeting to order at 8:31 a.m.

**AGENDA**

**1.0 Agenda**

**1.1 Additions to the Agenda**

Additions under In-Camera

12.1 Legal (Section 27- FOIP)

Additions under New Business

8.7 Approval of Strategic Planning day for Councillors

**ADOPTION OF  
AGENDA**

**290/18**

**1.2 Adoption of Agenda**

Councillor King moved approval of the agenda as amended.

CARRIED

  
Initials

COUNCIL MINUTES OF AUGUST 21, 2018

MINUTES

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of July 17, 2018**

291/18

Councillor Penner moved approval of the July 17, 2018 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

IN-CAMERA

**12.0 In-Camera**

292/18

Deputy Reeve King moved that Council convene in-camera to discuss Legal pursuant to Section 27 of the Freedom of Information and Protection of Privacy Act, at 8:34 a.m.

CARRIED

Laurie Watt, Mike Morton, Carolyn Van der Kuil, Debra Grosfield, Barb Hazelton and Will Nyman left the meeting.

293/18

Deputy Reeve King moved that Council return to open meeting at 10:24 a.m.

CARRIED

10:24 a.m. – meeting recessed to allow return of public.

10:24 a.m. - meeting resumed with public present. Also present were Laurie Watt, Mike Morton, Carolyn Van der Kuil, Debra Grosfield, Barb Hazelton and Will Nyman.

MUNICIPAL SERV  
PLANNING

**5.0 Municipal Services**

**5.3 Planning**

**5.3.1 Bylaw #1773 – Draft Land Use Bylaw**

294/18

Councillor Keiver moved that Council move First Reading of Land Use Bylaw 1773.

CARRIED

295/18

Councillor Christie moved that Council set the public hearing for the Land Use Bylaw 1773 for September 25, 2018 at 10:00am.

CARRIED UNANIMOUSLY

**5.3.2 Bylaw #1774 – Redesignation of NE 32-31-25-W4 from A to R District**

296/18

Deputy Reeve King moved that first reading of proposed Bylaw 1774 for the purpose of amending the Land Use Bylaw 1718 by redesignating a portion of the NE 32-31-25-W4 from the Agriculture District to Recreation District.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF AUGUST 21, 2018

297/18 Councillor McGhee moved that Council schedule the public hearing for Bylaw 1774, as per Section 606 of the Municipal Government Act, to be held on September 11, 2018 at 9:00 a.m.

CARRIED UNANIMOUSLY

**5.3.3 Bylaw #1775 – Redesignation of SE 27-31-24-W4 and portions of the NE 22-31-24-W4 from A to R District**

298/18 Councillor Christie moved first reading of proposed Bylaw 1775 for the purpose of amending Land Use Bylaw 1718 for the redesignation of the SE 27-31-24-W4 and portions of the NE 22-31-24-W4 from the Agriculture District to the Recreation District.

CARRIED UNANIMOUSLY

299/18 Deputy Reeve King moved to schedule the Public Hearing for Bylaw 1775 to be held on September 11, 2018 at 11:00 a.m.

CARRIED UNANIMOUSLY

300/18 Councillor Penner moved to waive the redesignation fee for the Three Hills Golf Club.

CARRIED UNANIMOUSLY

CORPORATE SERV

**6.0 Corporate Services**

**6.1 Auditor Appointment – Fiscal Years 2018-2022**

301/18 Councillor Penner moved to appoint BDO Canada LLP– Red Deer as auditors for audit years 2018-2022.

CARRIED UNANIMOUSLY

**6.2 Allowance for Members of Legislative Assemblies and Certain Municipal Officers**

302/18 Councillor McGhee moved for information the Allowance for Members of Legislative Assemblies and Certain Municipal Officers report and bring back to Council Policy 3-21 for amendments prior to January 1, 2019.

CARRIED UNANIMOUSLY

**6.3 2018 Project and Capital Budget Status to August 8, 2018**

303/18 Councillor Christie moved to approve the Capital/Project Expenditure report as of August 8, 2018.

CARRIED UNANIMOUSLY

The Chair called for a recess at 10:54 a.m. and called the meeting back to order at 11:01 a.m. with all previously mentioned members present.

COUNCIL MINUTES OF AUGUST 21, 2018

PUBLIC HEARINGS

**4.0 Public Hearings**

**4.1 Bylaw #1772 – Advertising Bylaw @11:00 a.m.**

304/18

Councillor McGhee moved that the Public Hearing for Bylaw #1772 be opened at 11:01 a.m.

CARRIED

Person(s) who spoke in favour: None

Person(s) who spoke in opposition: None

Person(s) who spoke in rebuttal: None

305/18

Councillor McGhee moved that the public hearing for Bylaw #1772 be closed at 11:10 a.m.

CARRIED

BUSINESS ARISING

**7.0 Business Arising from Previous Minutes**

**7.1 Three Hills Golf Course**

306/18

Councillor Penner moved to direct administration to create a letter of support for the Three Hills Golf Club Clubhouse Rebuild Project.

CARRIED UNANIMOUSLY

**7.2 Kneehill County Report on Marigold Library**

307/18

Councillor Christie moved to receive for information the Marigold Library Report.

CARRIED UNANIMOUSLY

**7.3 Acme Community Innovation Centre and Gymnasium Project**

308/18

Councillor McGhee moved to direct administration to create a letter of commitment to the Acme Alumni Association to donate \$50,000.00 to the Acme Community Innovation Centre and Gymnasium Project, contingent that the project is attached to a Golden Hills School Division facility in Acme as well as create a letter of support for the project to accommodate their grant applications.

CARRIED UNANIMOUSLY

NEW BUSINESS

**8.0 New Business**

**8.1 Three Hills 2018 Community Discovery Night**

309/18

Deputy Reeve King moved to authorize the attendance of Councillor Hugo or alternate to attend the 2018 Three Hills Community Discovery Night.

CARRIED UNANIMOUSLY

**8.2 Bylaw #1772 – Advertising Bylaw**

310/18

Councillor Keiver moved that Council give second reading to Bylaw #1772, Advertising Bylaw, to establish an alternate method for advertising statutory notices.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF AUGUST 21, 2018

- 311/18 Councillor Christie moved that third reading be given to Bylaw #1772, Advertising Bylaw.  
CARRIED UNANIMOUSLY

**8.3 Community Futures – Agri-Tourism Initiative**

- 312/18 Councillor McGhee moved to donate to the Community Futures Wild Rose Agri-Tourism Asset Research Project in the amount of \$5,000.00 with funds to come from the 97-000-00-27700 account.  
CARRIED UNANIMOUSLY

The Chair called for a recess at 11:37 a.m. and called the meeting back to order at 11:42 a.m. with all previously mentioned members present.

**8.4 Branding**

- 313/18 Deputy Reeve King moved to approve \$8,000.00 out of contingency to invest in branding our organization, providing Council with options on designs by November 2018.  
CARRIED UNANIMOUSLY

**8.5 Notice of Motion – Councillor Hugo**

Councillor Hugo absent from the meeting, Notice of Motion will be brought forward to the September 11, 2018 agenda.

**8.6 Alberta Assessors' Association Response to RIPA 2.0.8**

- 314/18 Councillor Penner moved to receive for information the Alberta Assessor's Report on RIPA 2.0.8.  
CARRIED

The Chair called for a recess at 12:10 p.m. and called the meeting back to order at 1:23 p.m. with all previously mentioned members present. Debra Grosfield and Barb Hazelton were not present when the meeting resumed.

**8.7 Council Strategic Meeting Day**

- 315/18 Councillor Keiver moved to approve attendance to the Thursday, August 2, 2018 and Monday, August 13, 2018 Council Strategic meeting day.  
CARRIED UNANIMOUSLY

COUNCIL REPORTS

**10.0 Council and Committee Reports**

**10.1 Committee of the Whole Meeting Minutes May 22, 2018-**

Approved minutes of the Committee of the Whole meeting of May 22, 2018 was provided.

COUNCIL MINUTES OF AUGUST 21, 2018

**10.2 Red Deer River Municipal Users Group** – Unapproved minutes of the July 19, 2018 Red Deer River Municipal User Group meeting was provided.

**10.3 Kneehill Housing Corporation**- Kneehill Housing Corporation announcement of new Chief Administrative Officer was provided.

**316/18** Deputy Reeve King moved that Council receive the Council and Committee reports as presented.  
CARRIED UNANIMOUSLY

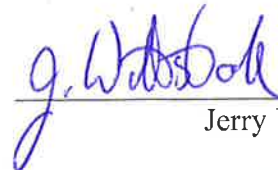
**COUNCIL ACT LIST**  
**317/18** **11.0 Council Follow-Up Action List**  
Councillor McGhee moved that Council receive the August 21, 2018 Council Follow-Up Action List as presented for information.  
CARRIED UNANIMOUSLY

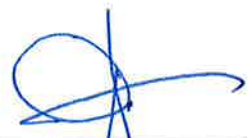
**IN-CAMERA**  
**318/18** **12.0 In-Camera**  
Councillor McGhee moved that Council convene in-camera to discuss Legal pursuant to Section 16 and 27 of the Freedom of Information and Protection of Privacy Act, at 1:30 p.m.  
CARRIED UNANIMOUSLY

**319/18** Councillor Penner moved that Council return to open meeting at 2:18 p.m.  
CARRIED UNANIMOUSLY

2:18 p.m. – meeting recessed to allow return of public.  
2:18 p.m. - meeting resumed with public present.

**ADJOURNMENT** **Adjournment**  
The meeting adjourned at 2:20 a.m.

  
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Jerry Wittstock  
Reeve

  
\_\_\_\_\_  
Al Hoggan  
CAO

  
\_\_\_\_\_  
Initials