



**KNEEHILL COUNTY  
REGULAR COUNCIL MEETING**

**AGENDA**

**Tuesday, November 13, 2018  
8:30 a.m.**

**Kneehill County Council Chambers  
1600- 2<sup>ND</sup> Street NE  
Three Hills, Alberta**

**1.0 Agenda**

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

**2.0 Approval of Minutes**

- 2.1 Organizational Meeting Minutes of October 23, 2018
- 2.2 Regular Council Meeting Minutes of October 23, 2018

**3.0 Delegations**

- 3.1 Michael Dangelmaier, Kyro/Rain 51- Identity Development & Branding @ 8:45 a.m.

**4.0 Public Hearings**

No Public Hearings Scheduled

**5.0 Municipal Services**

- 5.1 **Transportation**  
No Report
- 5.2 **Water/Wastewater/Environment**  
No Report
- 5.3 **Planning**
  - 5.3.1 Request to cancel the November 29, 2018 Municipal Planning Commission Meeting
- 5.4 **Agricultural Service Board & Parks**  
No Report
- 5.5 **Protective Services**  
No Report

**6.0 Corporate Services**

- 6.1 Aqua 7 Regional Water Commission Rate Increase 2019
- 6.2 2019 Interim Budget Presentation

**7.0 Business Arising from Previous Minutes**

- 7.1

## **8.0 New Business**

- 8.1 Policy #3-3, Board and Committee Appointments
- 8.2 Policy #3-21, Elected Official's Expense Allowance
- 8.3 Rural Municipalities of Alberta Fall Conference Resolutions
- 8.4 Municipal Accountability Review Report (MAP)
- 8.5 Seniors Outreach Letter of Support
- 8.6 Staff Recognition of Academic Achievement

## **9.0 Disposition of Delegation & Public Hearing Business**

- 9.1 Branding/Logo

## **10.0 Council and Committee Reports**

- 10.1 Drumheller RCMP
- 10.2 Drumheller & District Solid Waste Association
- 10.3 Elected Officials Training Seminar
- 10.4 Alberta Recreation and Parks Association Convention
- 10.5 Remembrance Day

## **11.0 Council Follow-up Action List**

## **12.0 Closed Session**

- 12.1 Privileged Information (Section 27-FOIP)
- 12.2 Personnel (Section 17- FOIP)

## **13.0 Motions from Closed Session**

## **Adjournment**

MINUTES OF THE NOVEMBER 13, 2018 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY  
OFFICE, 1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA

**PRESENT:**

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

**ALSO PRESENT:**

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Protective Services Manager & Communications Officer	Debra Grosfield
Sr. Manager of Transportation and Facilities	Brad Buchert
Manager of ASB and Parks	Bowen Clausen
Environmental Services Manager	John McKiernan
Manager of Planning and Development	Barb Hazelton
Manager of Financial Services	Will Wolfe
Information Management Supervisor	Will Nyman
Executive Assistant to CAO	Carolyn Van der Kuil
Recording Secretary	Chaysleigh Tullikopf

**CALL TO ORDER**

**Reeve Wittstock in the Chair**

Reeve Wittstock called the meeting to order at 8:30 a.m.

**AGENDA**

**1.0 Agenda**

**1.1 Additions to the Agenda**

Additions under Council and Committee Reports

10.5 Remembrance Day

**ADOPTION OF  
AGENDA**

**1.2 Adoption of Agenda**

**417/18**

Deputy Reeve McGhee moved approval of the agenda as amended.

CARRIED

COUNCIL MINUTES OF NOVEMBER 13, 2018

MINUTES

**2.0 Minutes**

**2.1 Organization Meeting Minutes of October 23, 2018**

418/18

Councillor Christie moved approval of the October 23, 2018 Organizational Meeting minutes as amended.

CARRIED

**2.1 Regular Council Meeting Minutes of October 23, 2018**

419/18

Councillor King moved approval of the October 23, 2018 Council Meeting minutes as presented.

CARRIED

DELEGATIONS

**3.0 Delegations**

**3.1 Michael Dangelmaier, Red Pine Fine Design – Identity Development & Branding**

Mr.Dangelmaier provided Council with three concept designs for Council consideration.

MUNICIPAL SERV  
PLANNING

**5.0 Municipal Services**

**5.3 Planning**

**5.3.1 Request to cancel the November 29, 2018 Municipal Planning Commission Meeting**

420/18

Councillor Penner moved to cancel the November 29, 2018 Municipal Planning Commission meeting.

CARRIED UNANIMOUSLY

CORPORATE SERV

**6.0 Corporate Services**

**6.1 Aqua 7 Regional Water Commission Rate Increase 2019**

421/18

Deputy Reeve McGhee moved to receive for information the Aqua 7 Regional Water Commission Rate Increase for 2019.

CARRIED

The Chair called for a recess at 9:07 a.m. and called the meeting back to order at 9:20 a.m. with all previously mentioned Council members present.

**6.2 2019 Interim Budget Presentation**

The Chair called for a recess at 10:42 a.m. and called the meeting back to order at 10:55 a.m. with all previously mentioned Council members present.

422/18

Councillor King moved to direct Administration to bring back the 2019 Interim Budget to the December 4, 2018 Committee of the Whole Meeting with an amendment to the Communications Plan as discussed.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF NOVEMBER 13, 2018

The Chair called for a recess at 11:45 a.m. and called the meeting back to order at 1:00 p.m. with all previously mentioned Council members present.

**CLOSED SESSION**  
**423/18**

**12.0 Closed Session**

Councillor Keiver moved that Council convene in closed session to discuss Privileged Information pursuant to section 27, at 1:00 p.m.

CARRIED

The following people were in attendance of the closed session to provide a report and advice to Council:

- Al Hoggan, CAO
- Michael Scheidl – Manager, Intermunicipal Relations, Municipal Affairs
- Bright Asibey – Intermunicipal Relations Advisory, Municipal Affairs

**424/18**

Councillor Christie moved that Council return to open meeting at 2:27 p.m.

CARRIED

2:27 p.m. – meeting recessed to allow return of public.

2:27 p.m. - meeting resumed with public present.

The Chair called for a recess at 2:27 p.m. and called the meeting back to order at 3:07 p.m. with all previously mentioned Council members present. Carolyn Van der Kuil, Chaysleigh Tullikopf, Debra Grosfield, Laurie Watt, Will Nyman, Mike Morton were present when the meeting reconvened.

**NEW BUSINESS**

**8.0 New Business**

**8.1 Policy #3-3, Board and Committee Appointments**

**425/18**

Deputy Reeve McGhee moved that Policy #3-3, Board and Committee Appointments, be approved as presented.

CARRIED UNANIMOUSLY

**8.2 Policy #3-21, Elected Official's Expense Allowance**

**426/18**

Councillor King moved to delete Policy #3-21, Elected Officials Expense Allowance, effective December 31, 2018.

CARRIED UNANIMOUSLY

**8.3 Rural Municipalities of Alberta Fall Conference Resolutions**

**427/18**

Deputy Reeve McGhee moved to receive for information the 2018 Rural Municipalities of Alberta Fall Resolutions Report.

CARRIED UNANIMOUSLY

**428/18**                    **8.4 Municipal Accountability Review Report (MAP)**  
Councillor Christie moved to receive the Kneehill County  
Accountability Review Report for information.  
CARRIED UNANIMOUSLY

**429/18**                    **8.5 Seniors Outreach Letter of Support**  
Councillor King moved to provide support to the Seniors Outreach  
Program in applying for the “Ageing Well in Community Grant  
Program” and direct administration to forward them the draft letter that  
was presented.  
CARRIED UNANIMOUSLY

**DISPOSITION OF  
DELEGATION  
BUSINESS**

**9.0 Disposition of Delegation Business**

**430/18**                    **9.1 Branding/Logo**  
Councillor Penner moved to defer logo selection until after the 2019  
Strategic Planning and Visioning Session.  
CARRIED UNANIMOUSLY

**COUNCIL REPORTS**

**10.0 Council and Committee Reports**

**10.1 Drumheller RCMP**

September 2018 statistics were provided.

**10.2 Drumheller & District Solid Waste Association**

Minutes from the October 18, 2018 meeting were provided.

**10.3 Elected Officials Training Seminar**

Councillor King provided a written summary.

**10.4 Alberta Recreation and Parks Association Convention**

Councillor King provided a written summary of the ARPA Convention.

**10.5 Remembrance Day**

Reeve Wittstock provided a verbal report.

**431/18**                    Councillor Penner moved that Council receive the Council and  
Committee reports as presented.  
CARRIED UNANIMOUSLY

**COUNCIL ACT LIST**

**432/18**

**11.0 Council Follow-Up Action List**

Councillor King moved that Council receive the November 13, 2018  
Council Follow-Up Action List as presented for information.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF NOVEMBER 13, 2018

433/18 Deputy Reeve McGhee moved to allow the extension of the adjournment time past 4:30 p.m.  
CARRIED UNANIMOUSLY

**12.0 Closed Session Continued**  
434/18 Councillor King moved to go into closed session at 3:38 p.m. to discuss Personnel pursuant to section 17 of the Freedom of Information and Protection of Privacy Act.  
CARRIED

The following people were in attendance of the closed session to provide a report and advice to Council:


- Al Hoggan, CAO

435/18 Deputy Reeve McGhee moved to return to open session at 5:31 p.m.  
CARRIED

Al Hoggan took over the recording of the minutes for the duration of the meeting.

**ADJOURNMENT**

**Adjournment**  
The meeting adjourned at 5:35 p.m.

  
Jerry Wittstock  
Reeve

  
Al Hoggan  
CAO