

MINUTES OF THE FEBRUARY 12, 2019 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY  
OFFICE, 1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA

**PRESENT:**

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve (Video Conf)
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

**ALSO PRESENT:**

Interim Chief Administrative Officer	Peter Tarnawsky
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Protective Services Manager & Communications Officer	Debra Grosfield
Environmental Services Manager	John McKiernan
Manager of Planning and Development	Barb Hazelton
Information Management Supervisor	Will Nyman
Recording Secretary	Carolyn Van der Kuil
Communications Assistant	Christine Anderson

**CALL TO ORDER**

**Deputy Reeve McGhee in the Chair**

Deputy Reeve McGhee called the meeting to order at 8:30 a.m.

**AGENDA**

**1.0 Agenda**

**1.1 Additions to the Agenda**

Additions under Council and Committee Reports

10.4 Huxley Ratepayer Meeting

**ADOPTION OF  
AGENDA**

**1.2 Adoption of Agenda**

**19/19**

Councillor Penner moved approval of the agenda as amended.

CARRIED

**MINUTES**

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of January 8, 2019**

**20/19**

Councillor King moved approval of the January 8, 2019 Council Meeting minutes as presented.

CARRIED

COUNCIL MINUTES OF FEBRUARY 12, 2019

MUNICIPAL SERV  
WATER

**5.0 Municipal Services**  
**5.2 Water/Wastewater/Environment**  
**5.2.1 Bylaw #1785- Solid Waste Bylaw**

- 21/19 Councillor Keiver moved that Council give first reading to Bylaw #1785, that being a bylaw for the collection, removal and disposal of Municipal Solid Waste.  
CARRIED
- 22/19 Councillor Christie moved that second reading be given to Bylaw #1785.  
CARRIED
- 23/19 Reeve Wittstock moved that consideration to hold third reading be given to Bylaw #1785.  
CARRIED UNANIMOUSLY
- 24/19 Councillor Penner moved that third reading be given to Bylaw #1785.  
CARRIED

PLANNING

**5.3 Planning**  
**5.3.1 Bylaw #1784- Municipal Planning Commission Bylaw**

- 25/19 Councillor King moved that Council move first reading to Bylaw #1784, that being a bylaw for the purpose of establishing the Municipal Planning Commission.  
CARRIED
- 26/19 Councillor Keiver moved that second reading be given to Bylaw #1784.  
CARRIED
- 27/19 Reeve Wittstock moved that consideration to hold third reading be given to Bylaw #1784.  
CARRIED UNANIMOUSLY
- 28/19 Councillor Christie moved that third reading be given to Bylaw #1784.  
CARRIED

**5.3.2 Designate Development Officer Position**

Councillor Keiver excused himself from discussion due to pecuniary interest and left the Council Meeting.

- 29/19 Councillor Christie moved that Kneehill County Council appoint Deanna Keiver as Development Officer for Kneehill County pursuant to Bylaw #1773.

CARRIED

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Councillor Keiver returned to the meeting at 8:50 a.m.

**PROTECTIVE SERV**

**5.5 Protective Services**

**5.5.1 Fire Engine Replacement**

- 30/19 Reeve Wittstock moved to refer this agenda item until the February 26, 2019 Council meeting.

CARRIED

**5.5.2 Appointment of Director of Emergency Management and Deputies**

- 31/19 Councillor King moved that Council appoint Debra Grosfield as Director of Emergency Management, Laurie Watt as Deputy Director of Emergency Management and Natalie Chubala as Deputy Director of Emergency Management for Kneehill County, effective immediately.

CARRIED

**NEW BUSINESS**

**8.0 New Business**

**8.1 Bylaw #1783- Councillor Code of Conduct**

- 32/19 Reeve Wittstock moved that Council give first reading to Bylaw #1783, that being a bylaw to establish a Code of Conduct for members of Council of Kneehill County.

CARRIED

- 33/19 Councillor Christie moved that second reading be given to Bylaw #1783.

CARRIED

- 34/19 Councillor King moved that consideration to hold third reading be given to Bylaw #1783.

CARRIED UNANIMOUSLY

- 35/19 Councillor Keiver moved that third reading be given to Bylaw #1783.

CARRIED

The Chair called for a recess at 9:09 a.m. and called the meeting back to order at 9:20 a.m. with all previously mentioned members present.

**8.2 Bylaw #1780- Subdivision & Development Appeal Board Bylaw**

- 36/19 Councillor King moved that Council give first reading to Bylaw #1780, that being a bylaw for the purpose of establishing the Subdivision and Development Appeal Board.

CARRIED

- 37/19 Councillor Keiver moved that second reading be given to Bylaw #1780.

CARRIED

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38/19 Councillor Penner moved that consideration to hold third reading be given to Bylaw #1780.

CARRIED UNANIMOUSLY

39/19 Councillor Christie moved that third reading be given to Bylaw #1780.  
CARRIED

**8.3 Bylaw #1779- Procedural Bylaw**

40/19 Councillor King moved that Council give first reading to Bylaw #1779, that being a bylaw for the purpose of regulating meeting proceedings for Council and Council Committee Meetings.

CARRIED

41/19 Councillor Hugo moved to amend Bylaw #1779, Section 13 (3) to remove the no limit to electronic participation and to amend it with a maximum 3 per year.

DEFEATED

42/19 Reeve Wittstock moved that second reading be given to Bylaw #1779.  
CARRIED

43/19 Councillor King moved that consideration to hold third reading be given to Bylaw #1779.

CARRIED UNANIMOUSLY

44/19 Councillor Keiver moved that third reading be given to Bylaw #1779.  
CARRIED

**8.4 Town of Trochu & Kneehill County Negotiation Protocol Agreement Ratification**

45/19 Councillor Christie moved that Council approve the Town of Trochu and Kneehill County Negotiation Protocol agreement as presented.

CARRIED

**8.5 Kneehill County/Town of Trochu Mediation & Cooperative Processes Grant**

46/19 Councillor Penner moved that Council approve up to \$36,250.00 to be funded out of the 2019 Operating Budget to enable Kneehill County to utilize the matching funds provided by the Province to help fund mediated efforts with the Town of Trochu.

CARRIED

**8.6 Military Service Recognition Book Request**

47/19 Reeve Wittstock moved that Council provide support to the Annual Alberta/Northwest Territory Royal Canadian Legion "Military Service Recognition Book" with the purchase of a business card size advertisement at a cost of \$285.00 with funds to come from G/L 97-000-00-27740.

CARRIED

The Chair called for a recess at 9:56 a.m. and called the meeting back to order at 10:00 a.m. with all previously mentioned members present.

**DELEGATIONS**

**3.0 Delegations**

**3.1 Junior Achievement- Charity Vollmann and Roger Stevenson**

Charity Vollmann, Program Coordinator for Junior Achievement and Roger Stevenson, volunteer facilitator, provided Council with an overview of the Junior Achievement program.

**8.7 Ag for Life Request**

48/19 Councillor Penner moved that Council donate \$1,500 to the Ag for Life Bumper Sticker Campaign to help support the Ag for Life's Rural Safety Unit with funds to come from G/L 97-000-00-27740.

CARRIED

**8.8 Kneehill Area Community Discovery Nights 2019**

49/19 Councillor King moved that Council authorize the attendance of Councillors wishing to attend the Kneehill Area Community Discovery Nights 2019.

CARRIED

**8.9 75<sup>TH</sup> Anniversary Initiative**

50/19 Councillor Penner moved that Council endorse the 75th Anniversary Initiative as presented.

CARRIED

**CLOSED SESSION**

**8.10 Municipal Planning Commission Member at Large Applicants**

51/19

**Closed Session**

Councillor Penner moved that Council convene in closed session to discuss personnel matters pursuant to Section 17 of the Freedom of Information and Protection of Privacy Act, at 10:30 a.m.

CARRIED

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Reeve Wittstock left the meeting at 10:30 a.m.

The following people were in attendance of the closed session to provide a report and advise Council:

Peter Tarnawsky, Interim CAO

Laurie Watt, Director of Municipal Services

Mike Morton, Director of Corporate Services

Carolyn Van der Kuil, Recording Secretary

Will Nyman, Information Management Supervisor

- 52/19** Councillor King moved that Council return to open meeting at 10:36 a.m.

CARRIED

10:36 a.m. – meeting recessed to allow return of public.

10:36 a.m. - meeting resumed with public present.

Reeve Wittstock returned to the meeting at 10:36 a.m.

**8.10 Municipal Planning Commission Member at Large Applicants**  
**Cont'd**

Reeve Wittstock abstained from voting as he was not present for the discussion in closed session.

- 53/19** Councillor King moved to continue advertising for the position of Municipal Planning Commission Member at Large.

CARRIED

**8.11 Bylaw #1781- Reconsideration to 3<sup>rd</sup> Reading**

- 54/19** Councillor King moved that Council reconsider motion #8/19, third reading to Master Rates Bylaw #1781 that being a bylaw to establish rates, fees, and charges for various goods, licenses, permits and services.

CARRIED

- 55/19** Councillor King moved that Bylaw #1781 be amended to reflect Bulk Water Rates at \$3.50 /cubic meter monthly with no limit on the meters

DEFEATED

- 56/19** Councillor King moved that Bylaw #1781 be amended to reflect Bulk Water Rates at \$4.50/cubic meter monthly with no limit.

CARRIED

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57/19 Councillor King moved to give third reading as amended to Master Rates Bylaw #1781 that being a bylaw to establish rates, fees, and charges for various goods, licenses, permits and services.  
CARRIED UNANIMOUSLY

58/19 Councillor Christie moved to direct Administration to communicate changes to the Bulk Water Rates to the public.  
CARRIED  
The Chair called for a recess at 11:10 a.m. and called the meeting back to order at 11:21 a.m. with all previously mentioned members present.

DISPOSITION OF DELEGATION BUSINESS

**9.0 Disposition of Delegation Business**

**9.1 Junior Achievement**

59/19 Reeve Wittstock moved that Council approve a sponsorship of the Alberta Junior Achievement program, in the amount of \$3,000 per year for a period of 3 years with funds to come from account 97-000-00-27700.  
CARRIED

COUNCIL REPORTS

**10.0 Council and Committee Reports**

**10.1 Committee of the Whole Meeting- December 4, 2018-** Approved minutes from the December 4, 2018 meeting were provided.

**10.2 Doctor Recruitment & Retention Committee –** Unapproved minutes were provided from the January 16<sup>th</sup> Regular Committee Meeting and Organizational Meeting.

**10.3 Community Futures Wildrose-** Minutes were provided from the September 20, 2018, November 28, 2018 and January 3, 2019 meetings.

**10.4 Huxley Ratepayer Meeting-** A verbal report was provided by Councillor King on the Ratepayer meeting he hosted on Monday, January 28, 2019.

60/19 Councillor Christie moved that Council receive the Council and Committee reports as presented.  
CARRIED

COUNCIL ACT LIST

**11.0 Council Follow-Up Action List**

61/19 Reeve Wittstock moved that Council receive the February 12, 2019 Council Follow-Up Action List as presented for information.  
CARRIED

COUNCIL MINUTES OF FEBRUARY 12, 2019

The Chair called for a recess at 11:32 a.m. and called the meeting back to order at 12:50 p.m. with all previously mentioned members present.

Reeve Wittstock left the meeting at 11:32 a.m.

**CLOSED SESSION**  
**62/19**

**12.0 Closed Session**

Councillor Christie moved that Council convene in closed session to discuss Intergovernmental Relations pursuant to Section 21 of the Freedom of Information and Protection of Privacy Act, at 12:50 p.m.

CARRIED

The following people were in attendance of the closed session to provide a report and advise Council:

Peter Tarnawsky, Interim CAO  
Laurie Watt, Director of Municipal Services  
Barb Hazelton, Manager of Planning and Development  
Mike Morton, Director of Corporate Services  
Carolyn Van der Kuil, Recording Secretary

**63/19**

Councillor King moved that Council return to open meeting at 1:57 p.m.

CARRIED

1:57 p.m. – meeting recessed to allow return of public.

1:57 p.m. - meeting resumed with public present.

**MOTIONS FROM IN-CAMERA**

**64/19**

**13.0 Motions from Closed Session**

Councillor King moved to direct administration to continue to actively pursue ICF negotiations with the Town of Three Hills, Villages of Linden, Acme and Carbon and the Town of Drumheller.

CARRIED

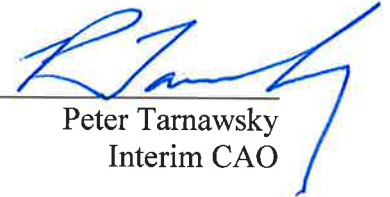
**ADJOURNMENT**

**Adjournment**

The meeting adjourned at 2:02 p.m.



Faye McGhee  
Deputy Reeve



Peter Tarnawsky  
Interim CAO



Initials