



Council Notes, March 12, 2019

Delegation, Accurate Assessment

Agenda Item 3.1, Live Stream 2:12:37; Agenda Item 9.2, Live Stream 6:48:16

Accurate Assessment provided Council with highlights from the municipalities assessment.

Decision:

Council accepts as information.

Delegation, Acme Alumni

Agenda Item 3.2, Live Stream 35:36; Agenda Item 9.1, Live Stream 6:45:30

Matt Price provided Council with an update of the tri-campus recreation facility in Acme, requesting Council to submit an application for the FCC Agri-Spirit Grant on the Acme Alumni Association's behalf.

Decision:

Council approves Kneehill County to submit a grant application on behalf of the Acme Alumni Association for the FCC Agri-Spirit Grant and act as managing partner.

Churchill Water System Rehabilitation

Agenda Item 5.2.1, Live Stream 2:33:47

The rehabilitation of the Churchill Water System will allow all current users of the system to receive a more consistent, reliable service. Existing users of the Water System will be required to have their service connection retrofitted with flow control and pressure regulation to conform with new engineered designs. These retrofits will be performed by Kneehill County.

Decision:

Council receives the Churchill Water System Rehabilitation Report as information and directs Administration to draft letters to existing Churchill users outlining the details of the project.

Policy 13-39 and Policy 13-40 Undeveloped Road Allowance Policies

Agenda Item 5.3.1, Live Stream 2:49:26

In recent years, Kneehill County has seen an increase of applicants wanting to develop on lands where access would be required on an undeveloped road allowance. Previous policies allowed for cost-sharing options, which were problematic, and lacked engineering requirements.

Decision:

Policy 13-39 and Policy 13-40 outline the requirements for Non-Energy and Energy Related developments on an undeveloped road allowance, replacing Policy 5-13A and 5-13. Council accepts as presented.

Appraisal of Portion of Road Closure in Wimborne

Agenda Item 5.3.2, Live Stream 3:05:04

An appraisal of the market value of the closed undeveloped road allowance in Wimborne (Bylaw 1742) was provided by Accurate Assessment at \$2,500.

Decision:

Council accepts the market appraisal of \$2500 for a portion of the closed road in Wimborne (Bylaw 1742), with the funds received for the sale of lands to be transferred to the Road Reserve.

Clubroot Policy 1-29-3

Agenda Item 5.4.1, Live Stream 3:20:11

With Clubroot confirmed in Kneehill County as of January 2019, the Agriculture Service Board met to review and recommend amendments to Policy 1-29-3 for Council approval.

Decision

Council approves Policy 1-29-3 Agricultural Policy- Clubroot Control as presented and recommended by the Agricultural Service Board.

Policy 1-30-1 Soil Conservation- ASB Rental Equipment

Agenda Item 5.4.2, Live Stream 3:27:47

As Clubroot spreads through soil movement, and Kneehill County offers several pieces of equipment that disturb soil, the Ag Service Board has made wording amendments to Policy to reflect potential liability.

Decision:

Council approves Policy 1-30-1, Soil Conservation- ASB Rental Equipment as presented and recommended by the Ag Service Board. Per policy, rental equipment must be returned to Kneehill County sanitized and clean, following Alberta Agriculture's Clubroot Management Plan sanitation protocol.

Annual Appointment of Fire Guardians

Agenda Item 5.5.1, Live Stream 3:33:28

As per Bylaw 1770, Council will appoint Fire Guardians to carry out the roles and responsibilities of the Bylaw.

Decision:

Council appoints district Fire Guardians for the issuance of Fire Permits as recommended:

Bylaw Enforcement Officer Proposed Bylaw 1793

Agenda Item 5.5.2, Live Stream 3:35:43

Under the Municipal Accountability Program (MAP) that Municipal Affairs completed in September 2018, it was identified that our existing Bylaw Enforcement Bylaw #1562 was not compliant with legislation under the Municipal Government Act. The bylaw did not include provisions on disciplinary procedures, penalties or an appeal process.

Decision:

Council passes Bylaw 1793, Bylaw Enforcement Officer, amended to establish provisions on disciplinary procedures, penalties and an appeal process.

Three Hills and District Seed Cleaning Plant Ltd. Request

Agenda Item 6.1, Live Stream 3:40:23

The Board of Directors of the Three Hills and District Seed Cleaning Plant have been requested by the Members to terminate the contract with Kneehill County dating back to 1990. In 1990, Kneehill County Council granted The Three Hills and District Seed Cleaning Plant Ltd. \$266,666 for the purposes of constructing the facility.

Decision:

Council authorizes Kneehill County's CAO to grant the Three Hills and District Seed Cleaning Plant request by having the contract and agreement of 1990 terminated.

Rural Municipalities of Alberta (RMA) Spring Resolutions

Agenda Item 8.1, Live Stream 3:57:19

The Rural Municipalities of Alberta (RMA) advocates on behalf of rural municipalities in meeting with government and ensures that provincial decision-makers, as well as industry and other relevant stakeholders, understand and incorporate the best interests of rural Alberta in their policies. The resolutions will be presented during the resolutions session at the RMA Spring 2019 Convention.

Decision:

Council receives the 2019 Rural Municipalities of Alberta (RMA) Spring Resolutions Report as information.

Set Date for Special Council Meeting

Agenda Item 8.2, Live Stream 4:00:06

The recruitment of a new CAO has been actively progressing since December 2018. The recruitment firm has reached the short-list phase and will proceed to interview stage in the CAO recruitment selection process. Council needs to set a Special Meeting date to interview potential candidates.

Decision:

Council moves to set Monday, March 25, 2019 at 8:00 am as a Council Meeting date to hold interviews with potential Chief Administrative Officer candidates. As this is a Personnel matter, Council will be meeting in Closed Session (Section 17 & 19, FOIP).

Committee of the Whole Meeting Date

Agenda Item 8.3, Live Stream 4:02:24

Staff have arranged to bring the draft Horseshoe Canyon Masterplan for review and have the consultants present the plan to Council. The consultants are not available to attend the regularly scheduled April 16th, 2019 Committee of the Whole meeting.

Decision:

Council moves the Committee of the Whole Meeting date from Tuesday, April 16, 2019 to Monday, April 15, 2019.

Trochu Library Board Branding

Agenda Item 8.4, Live Stream 6:32:42

Trochu Library is updating their logo and requested a member of Council judge the contest.

Decision:

Council approves attendance for Councillor Keiver to attend the Trochu Library Board Branding Contest.

Council and Committee Reports

Agenda Item 10.1, Live Stream 6:48:37

Council and committee reports include Community Futures Wildrose.

Decision:

Council accepts the Community Future Wildrose report as presented, noting that the minutes are unapproved.

Inter-Municipal Matter

Agenda Item 12.1 & 13.0, Live Stream 6:38:16

Closed Session (Section 21) Intergovernmental Relations

Decision:

Council moves to send a letter dealing with Inter-Municipal matter as amended as discussed in closed session.

Interim CAO

Agenda Item 12.2 & 13.0, Live Stream 6:40:38

Closed Session (Section 17) Personnel

Decision:

Council moves to appoint Laurie Watt interim CAO to carry out the powers, duties, and functions of Chief Administrative Officer in accordance with Section 205 of the MGA and Kneehill County Bylaw 1765, effective March 20, 2019.

Council Meeting Date

Agenda Item 12.2 & 13.0, Live Stream 6:43:00

Closed Session (Section 17) Personnel

Decision:

Council moved to set Thursday, March 21, 2019 at 11:00 am as a Council Meeting date to hold interviews with potential CAO candidates, in addition to the original interview meeting date.

NOTE: These notes are highlights of Council. Please refer to website for official Council Minutes.

As the Minutes are approved, they are posted to the website.

Next Council Meeting: March 26, 2019 at 8:30 am in Council Chambers
1600, 2nd Street NE, Three Hills, Alberta.
Agendas are available at www.kneehillcounty.com