

MINUTES OF THE MARCH 12, 2019 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY  
OFFICE, 1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA

**PRESENT:**

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor (Left the meeting at 10:00 a.m.)
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

**ALSO PRESENT:**

Interim Chief Administrative Officer	Peter Tarnawsky
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Protective Services Manager	Debra Grosfield
Sr. Manager of Transportation and Facilities	Brad Buchert
Manager of ASB and Parks	Bowen Clausen
Environmental Services Manager	John McKiernan
Manager of Planning and Development	Barb Hazelton
Information Management Supervisor	Will Nyman
Recording Secretary	Carolyn Van der Kuil
Communications Officer	Christine Anderson

**CALL TO ORDER**

**Reeve Wittstock in the Chair**

Reeve Wittstock called the meeting to order at 8:31 a.m.

**AGENDA**

**1.0 Agenda**

**1.1 Additions to the Agenda**

**Additions under New Business**

8.4 Trochu Library Board Request

**ADOPTION OF  
AGENDA**

**1.2 Adoption of Agenda**

**83/19**

Deputy Reeve McGhee moved approval of the agenda as amended.

CARRIED

**MINUTES**

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of February 26, 2019**

**84/19**

Councillor Christie moved approval of the February 26, 2019 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF MARCH 12, 2019

DELEGATIONS

**3.0 Delegations**

**3.2 Acme Alumni, Matt Price @ 8:30 a.m**

Matt Price made a request to Council for Kneehill County to administer the Farm Credit Corporation Agri-Spirt Grant for the Acme Alumni gymnasium project.

CLOSED SESSION

85/19

**12.0 Closed Session**

Councillor King moved that Council convene in closed session to discuss Intergovernmental Relations and Personnel pursuant to section 21 and section 17, respectively, of the Freedom of Information and Protection of Privacy Act, at 8:40 a.m.

CARRIED

The following people were in attendance of the closed session to provide a report and advise Council:

Peter Tarnawksy, Interim CAO

Laurie Watt, Director of Municipal Services entered the meeting at 8:55 a.m.

Mike Morton, Carolyn Van der Kuil, Barb Hazelton and Debra Grosfield entered the meeting at 9:03 a.m.

86/19

Councillor King moved that Council return to open meeting at 10:01 a.m.

CARRIED UNANIMOUSLY

10:02 a.m. – meeting recessed to allow return of public.

10:02 a.m. - meeting resumed with public present.

The Chair called for a recess at 10:02 a.m. and called the meeting back to order at 10:08 a.m. with Councillor Penner absent for the remainder of the meeting and all other previously mentioned members present.

DELEGATIONS

**3.0 Delegations**

**3.1 Accurate Assessment – Troy Birtles, Kris Meadows**

Troy Birtles and Kris Meadows from Accurate Assessment presented to Council, Kneehill County's assessment highlights.

Troy Birtles and Kris Meadow presentation ended at 10:29 a.m.

COUNCIL MINUTES OF MARCH 12, 2019

MUNICIPAL SERV  
WATER

**5.0 Municipal Services**

**5.2 Water/Wastewater/Environment**

**5.2.1 Churchill Water System Rehabilitation**

- 87/19 Councillor King moved to receive the Churchill Water System Rehabilitation Report as information and direct administration to draft letters to be sent to all existing users on the Churchill water system.  
CARRIED UNANIMOUSLY

PLANNING

**5.3 Planning**

**5.3.1 Development of Undeveloped Road Allowance Policies**

- 88/19 Deputy Reeve McGhee moved to accept Policy 13-39 as presented and delete Policy 5-13A.  
CARRIED UNANIMOUSLY

- 89/19 Councillor King moved to accept Policy 13-40 as presented and delete Policy 5-13.  
CARRIED UNANIMOUSLY

**5.3.2 Appraisal of portion of Road Closure in Wimborne**

- 90/19 Councillor King moved to accept the market appraisal of \$2,500 for a portion of the closed road, subject to Bylaw 1742 as presented, and the funds received for the sale of lands be transferred to the Road Reserve.  
CARRIED UNANIMOUSLY

The Chair called for a recess at 11:05 a.m. and called the meeting back to order at 11:16 a.m. with all previously mentioned members present.

ASB

**5.4 Agricultural Service Board**

**5.4.1 Clubroot Policy #1-29-3**

- 91/19 Councillor Christie moved to approve Policy 1-29-3 Agricultural Policy – Clubroot Control, as presented and recommended by the Agricultural Service Board.  
CARRIED UNANIMOUSLY

**5.4.2 Soil Conservation – ASB Rental Equipment Policy #1-30-1**

- 92/19 Councillor Christie moved to approve Policy 1-30-1 Soil Conservation – ASB Rental Equipment, as presented and recommended for approval by the Agricultural Service Board.  
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF MARCH 12, 2019

PROTECTIVE SERV

**5.5 Protective Services**

**5.5.1 Annual Appointment of Fire Guardians**

93/19

Deputy Reeve McGhee moved to appoint the following as Fire Guardians for the issuance of Fire Permits to March 31, 2020:

- Art Creasser & Bob Leuf – Three Hills Fire Department
- Brian Fradgley, Bert Jackson, John Tersteeg – Acme Fire Department
- Jody Kranzler, Dan Clow, Jordan Reed – Carbon Fire Department
- Jeremy Regehr, Justin Regehr, Kenton Klassen, Robin Boese, Carson Reimer, Max Penner – Linden Fire Department
- Doug Fretz, Jason Michielsen, Derek Benedict – Torrington Fire Department
- Richard Hoppins, Alan Adam, Lawrence Hogg – Trochu Fire Department
- Kneehill County Administrative: CAO, Director of Municipal Services, Manager of Protective Services, County Fire Chief
- Kneehill County (by virtue of position): All of Council

*Should any of the appointed Fire Guardians leave their respective fire department, or leave their position at Kneehill County, their appointment will be revoked immediately.*

CARRIED UNANIMOSLY

94/19

**5.5.2 Bylaw #1793, Enforcement Officer Bylaw**

Councillor King moved that Council give first reading to Bylaw #1793, that being a bylaw for the purpose of specifying duties and powers of Bylaw Enforcement Officers..

CARRIED

95/19

Deputy Reeve McGhee moved that second reading be given to Bylaw #1793.

CARRIED

96/19

Councillor Keiver moved that Council gives unanimous consent for third and final reading to Bylaw #1793.

CARRIED UNANIMOUSLY

97/19

Councillor Christie moved that third reading be given to Bylaw #1793.

CARRIED

COUNCIL MINUTES OF MARCH 12, 2019

CORPORATE SERV

**6.0 Corporate Services**

**6.1 Three Hills & District Seed Cleaning Plant Ltd Request**

Councillor Christie excused himself from discussion due to pecuniary interest.

- 98/19 Councillor King moved to authorize the CAO to grant the request to the Board of Directors of the Three Hills and District Seed Cleaning Plant by having the contract and agreement of 1990 between the aforementioned parties terminated.

Councillor Christie abstained from voting due to pecuniary interest.

CARRIED

**6.2 Policy #3-16, Organizational Chart**

- 99/19 Deputy Reeve McGhee moved to receive the organization chart for information.

CARRIED UNANIMOUSLY

NEW BUSINESS

**8.0 New Business**

**8.1 Rural Municipalities of Alberta Spring Conference Resolutions**

- 100/19 Deputy Reeve McGhee moved to receive for information the 2019 Rural Municipalities of Alberta Spring Resolutions Report.

CARRIED UNANIMOUSLY

**8.2 Council Meeting Date**

- 101/19 Councillor King moved to set Monday, March 25, 2019 at 8:00 a.m. as a Council Meeting date to hold interviews with potential Chief Administrative Officer Candidates.

CARRIED UNANIIMOUSLY

**8.3 Committee of the Whole Meeting Date**

- 102/19 Councillor King moved to move the Committee of the Whole Meeting date from Tuesday, April 16<sup>th</sup>, 2019 to Monday, April 15<sup>th</sup>, 2019.

CARRIED UNANIMOUSLY

The Chair called for a recess at 12:00 p.m. and called the meeting back to order at 12:41 p.m. with all previously mentioned members present.



COUNCIL MINUTES OF MARCH 12, 2019

**CLOSED SESSION  
103/19**

**12.0 Closed Session**

Councillor Christie moved that Council convene in closed session to discuss Intergovernmental Relations and Personnel pursuant to section 21 and section 17, respectively, of the Freedom of Information and Protection of Privacy Act, at 12:43 p.m.

CARRIED

The following people were in attendance of the closed session to provide a report and advise Council:

Kenneth King, Councillor was absent from the closed session due to pecuniary interest. Councillor King left the chamber at 12:43 p.m.

Peter Tarnawksy, Interim CAO  
Laurie Watt, Director of Municipal Services  
Carolyn Van der Kuil, Recording Secretary  
Barb Hazelton, Manager of Planning and Development

Councillor King entered the chamber at 12:53 a.m.

Carolyn Van der Kuil and Barb Hazelton left the meeting at 1:04 p.m.

James Davies, Davies Consulting Group entered the meeting at 1:04 p.m.

**104/19**

Deputy Reeve McGhee moved that Council return to open meeting at 2:27 p.m.

CARRIED

2:27 p.m. – meeting recessed to allow return of public.

2:27 p.m. - meeting resumed with public present.

**13.0 Motions from Closed Session**

**13.1**

**105/19**

Deputy Reeve McGhee moved that Council move to send a letter dealing with Inter-Municipal matter as amended as discussed in closed session.

Councillor King abstained from voting due to a pecuniary issue.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF MARCH 12, 2019

**106/19** Councillor King moved that Council appoint Laurie Watt interim CAO to carry out the powers, duties and functions of Chief Administrative Officer in accordance with Section 205 (1) of the Municipal Government Act and Kneehill County Bylaw CAO Bylaw 1765 effective March 20, 2019.

CARRIED UNANIMOUSLY

**107/19** Deputy Reeve McGhee moved to set Thursday, March 21, 2019 at 11:00 am as a Council Meeting date to hold interviews with potential Chief Administrative Officer Candidates in addition to our original date.

CARRIED UNANIMOUSLY

**8.4 Trochu Library Board Request**

**108/19** Councillor King moved that Council approve attendance for Councillor Keiver to attend the Trochu Library Board Branding Contest.

CARRIED UNANIMOUSLY

**DISPOSITION OF  
DELEGATION  
BUSINESS**

**9.0 Disposition of Delegation Business**

**9.1 Acme Alumni Association**

**109/19** Councillor Hugo moved to approve that Kneehill County will submit a grant application on behalf of the Acme Alumni Association for the FCC Agri-Spirit Grant and act as managing partner.

CARRIED UNANIMOUSLY

**9.2 Accurate Assessment**

**110/19** Councillor Christie moved to receive the Accurate Assessment presentation for information.

CARRIED UNANIMOUSLY

**COUNCIL REPORTS**

**10.0 Council and Committee Reports**

**10.1 Community Futures Wildrose-** Unapproved minutes were provided from the February 7, 2019 meeting.

**111/19** Councillor Christie moved that Council receive the Council and Committee reports as presented.

CARRIED UNANIMOUSLY

**COUNCIL ACT LIST**

**11.0 Council Follow-Up Action List**

**112/19** Deputy Reeve McGhee moved that Council receive the March 12, 2019 Council Follow-Up Action List as presented for information.

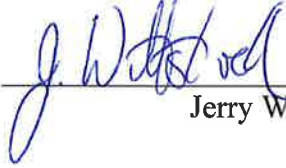
CARRIED UNANIMOUSLY


COUNCIL MINUTES OF MARCH 12, 2019

ADJOURNMENT

**Adjournment**

The meeting adjourned at 2:46 p.m.

  
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Jerry Wittstock  
Reeve

  
\_\_\_\_\_  
Peter Tarnawsky  
Interim CAO