

MINUTES OF THE APRIL 9, 2019 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ALSO PRESENT:

Interim Chief Administrative Officer	Laurie Watt
Director Corporate Services	Mike Morton
Protective Services Manager	Debra Grosfield
Manager of ASB and Parks	Bowen Clausen
Manager of Financial Services	Will Wolfe
Information Management Supervisor	Will Nyman
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

Additions under Agricultural Service Board & Parks

5.4.2 ASB Rental Equipment

Additions under New Business

8.2 Letter from Rocky View County

**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

155/19

Councillor Christie moved approval of the agenda as amended.

CARRIED UNANIMIOUSLY

MINUTES

2.0 Minutes

2.1 Special Council Meeting Minutes of March 21, 2019

155/19

Deputy Reeve McGhee moved approval of the March 21, 2019 Special Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF APRIL 9, 2019

- 156/19** **2.2 Special Council Meeting Minutes of March 25, 2019**
Councillor Penner moved approval of the March 25, 2019 Special Council Meeting minutes as presented.
CARRIED UNANIMOUSLY
- 157/19** **2.1 Regular Council Meeting Minutes of March 26, 2019**
Councillor King moved approval of the March 26, 2019 Council Meeting minutes as presented.
CARRIED UNANIMOUSLY
- ASB **5.4 Agricultural Service Board**
5.4.1 Seasonal Staff and Budget Amendment
158/19 Councillor Christie moved that Council approve an additional \$30,000 to the Agricultural Services 2019 budget for a seasonal position and funding for advertising and education on Clubroot, with funds to come from general operating revenues.
CARRIED UNANIMOUSLY
- 159/19** **5.4.2 ASB Rental Equipment**
Deputy Reeve McGhee moved that Council supports the recommendation of the Agricultural Service Board to discontinue the rental equipment program, donating the Scales and Cattle Chute to the local 4-H district, and to dispose of the remainder rental equipment through a local equipment bid.
CARRIED
- CORPORATE SERV **6.0 Corporate Services**
6.1 4th Quarter 2018 Financial Report
160/19 Deputy Reeve McGhee moved that Council receives for information the January to December 2018 Financial Reports as presented.
CARRIED UNANIMOUSLY
- 161/19** **6.2 Bank Reconciliation- October to December 2018**
Councillor King moved that Council receives for information the October to December 2018 Bank Reconciliation as presented.
CARRIED UNANIMOUSLY
- 162/19** **6.3 2018 Financial Surplus**
Councillor King moved that Council transfer the 2018 Financial Surplus funds in total of \$3,500,000 to the following reserves: \$2.1 million to Revenue Stabilization Reserve and \$1.4 million to Road Reserve.
CARRIED

COUNCIL MINUTES OF APRIL 9, 2019

163/19 **6.4 2018 Transitional Reserve Reallocation**
Councillor Hugo moved that Council transfer \$116,923.11 from Transitional Reserve to Gravel Reserve for 2018.
CARRIED UNANIMOUSLY

164/19 **6.5 2018 Project Budget Carry Forward to 2019**
Councillor McGhee moved that Council transfer \$793,521.51 to Transitional Reserve for the purposes of funding the 2018 projects carried forward to 2019.
CARRIED UNANIMOUSLY

The Chair called for a recess at 9:20 a.m. and called the meeting back to order at 9:37 a.m. with all previously mentioned members present.

NEW BUSINESS

8.0 New Business

165/19 **8.1 Policy #3-3, Board and Committee Appointments**
Councillor King moved that Policy #3-3, Board and Committee Appointments be approved as presented.
CARRIED UNANIMOUSLY

166/19 **8.2 Rocky View County Letter**
Councillor King moved to direct administration to respond to Rocky View County's request for a meeting and note that at some point, in the future, when it is convenient, we agree to a meeting.
CARRIED UNANIMOUSLY

COUNCIL REPORTS

10.0 Council and Committee Reports

10.1 Kneehill Regional Doctor Recruitment and Retention

Committee- Unapproved minutes were provided from the March 20th, 2019 meeting.

10.2 Red Deer River Municipal Users Group- Unapproved minutes from the March 21, 2019 meeting were provided.

167/19 Councillor McGhee moved that Council receive the Council and Committee reports as presented.
CARRIED UNANIMOUSLY

COUNCIL ACT LIST

168/19

11.0 Council Follow-Up Action List

Councillor King moved that Council receive the April 9, 2019 Council Follow-Up Action List as presented for information.
CARRIED UNANIMOUSLY

CLOSED SESSION

12.0 Closed Session

COUNCIL MINUTES OF APRIL 9, 2019

169/19 Councillor Christie moved that Council convene in closed session to discuss Intergovernmental Relations and Personnel pursuant to section 21 and section 19 of the Freedom of Information and Protection of Privacy Act, at 9:47 a.m.

CARRIED

The following people were in attendance of the closed session to provide a report and advise Council:

Laurie Watt, Interim CAO

Mike Morton, Director of Corporate Services

Carolyn Van der Kuil, Recording Secretary

Will Nyman, Information Management Supervisor

170/19 Councillor Penner moved that Council return to open meeting at 10:46 a.m.

CARRIED

10:47 a.m. – meeting recessed to allow return of public.

10:47 a.m. - meeting resumed with public present.

13.0 Motions from Closed Session

171/19 Deputy Reeve McGhee moved that Council approve the Chief Administrative Officer Term Employment Agreement between Mike Haugen and Kneehill County.

CARRIED UNANIMOUSLY

172/19 Councillor Penner moved that Council authorize the Reeve to sign the Chief Administrative Officer Term Employment Agreement with Mike Haugen on behalf of Kneehill County.

CARRIED UNANIMOUSLY

173/19 Councillor King moved that the Chief Administrative Officer Term Employment Agreement between Mike Haugen and Kneehill County remain confidential in accordance with FOIPPA Section 17 "disclosure harmful to personal privacy".

CARRIED UNANIMOUSLY

174/19 Councillor King moved that Council formally appoint Mike Haugen to carry out the powers, duties and functions of Chief Administrative Officer in accordance with Section 205 (1) of the Municipal Government Act and Kneehill County CAO Bylaw No. 1765, effective May 1, 2019.


CARRIED UNANIMOUSLY

ADJOURNMENT


Adjournment

COUNCIL MINUTES OF APRIL 9, 2019

The meeting adjourned at 10:50 a.m.



Jerry Wittstock
Reeve



Laurie Watt
Interim CAO