

MINUTES OF THE JANUARY 14, 2014 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,  
232 MAIN STREET, THREE HILLS, ALBERTA.

**PRESENT:**

Division No. 5	Bob Long, Reeve
Division No. 3	Jerry Wittstock, Deputy Reeve (Video Conf)
Division No. 1	Brian Holsworth, Councillor (Absent)
Division No. 2	Carol Calhoun, Councillor
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor
Division No. 7	Bobby Painter, Councillor (Absent)

**ADMINISTRATION PRESENT:**

CAO	Al Hoggan
Assistant CAO	Laurie Watt
Recording Secretary	Carolyn Van der Kuil
Director of Operations	Pete McRae
Director of Planning and Protective Services	Jerry Brett
Director of Finance	Mike Morton

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:33 a.m.

**AGENDA**

**1.0 Agenda**

**ADDITIONS**

**1.1 Additions to the Agenda**

None were forthcoming

**ADOPTION OF  
AGENDA**

**1.2 Adoption of Agenda**

**1/14**

Councillor Keiver moved approval of the agenda as presented.

CARRIED UNANIMOUSLY

**MINUTES**

**2.0 Minutes**

**2/14**

**2.1 Public Hearing Minutes of Bylaw #1657**

Councillor Calhoun moved approval of the December 4<sup>th</sup>, 2013 Public Hearing Minutes of Bylaw #1657 as presented.

CARRIED UNANIMOUSLY

**3/14**

**2.2 Special Council Meeting Minutes of December 4<sup>th</sup>, 2013**

Councillor Hoppins moved approval of the December 4<sup>th</sup>, Special Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JANUARY 14, 2014

**2.3 Regular Council Meeting Minutes of December 17<sup>th</sup>, 2013**

4/14 Councillor Calhoun moved approval of the December 17<sup>th</sup>, 2013 Council Meeting minutes as amended.

CARRIED UNANIMOUSLY

**OPERATIONS  
OPER SUMMARY**

**4.0 Operations  
4.1 Operations Summary**

5/14 Councillor Calhoun moved that Council receive the Operations Report as presented.

CARRIED UNANIMOUSLY

Debi Moon, reporter for the Capital, entered the meeting at 8:46 a.m.

**GRADERS**

**4.2 Contract Graders vs Kneehill Owned Graders**

6/14 Councillor Hoppins moved to receive the Contract Grader versus Kneehill Owned Graders Report as information.

CARRIED UNANIMOUSLY

7/14 Councillor Wittstock moved to confirm that one additional grader be purchased as part of the 2014 Capital Program.

CARRIED UNANIMOUSLY

**FINANCE  
BANK REC**

**5.0 Finance  
5.1 November 2013 Bank Reconciliation**

8/14 Councillor Hoppins moved that Council receive the November 2013 Bank Reconciliation Report as presented.

CARRIED UNANIMOUSLY

**PLAN & PROTECT  
BYLAW # 1657**

**6.0 Planning and Protective Services  
6.1 Bylaw 1657- Land Use Bylaw 1564 Amendment, Badlands Motorsports Resort from "A" Agriculture to "DC4" Direct Control**

9/14 Councillor Hoppins moved third reading for Bylaw 1657 for the redesignation of the Land from "A" to "DC4" as amended by Schedule "D".

CARRIED

The meeting recessed from 9:00 a.m. to 9:10 a.m.

**NEW BUSINESS  
CAO REPORT**

**8.0 New Business  
8.1 CAO Report**

10/14 Councillor Keiver moved that the CAO Report for December 2013 be received for information.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JANUARY 14, 2014

STRAT PLANNING  
11/14

**8.2 Strategic Planning Dates**

Councillor Hoppins moved that Council approves the Strategic Planning meeting for the dates of April 24th and 25th, 2014 and that Administration be directed to complete all necessary arrangements for this scheduled meeting.

CARRIED UNANIMOUSLY

RATEPAYER MTG  
12/14

**8.3 Annual Ratepayer Meeting Date**

Councillor Calhoun moved that Council select the following date of April 16, 2014 for the Annual Ratepayer Meeting.

CARRIED UNANIMOUSLY

TRI-CAMPUS  
SCHOOL  
13/14

**8.4 Acme, Carbon, Dr. Elliott School Request**

Councillor Calhoun moved that Council provides support to the Acme, Carbon and Dr. Elliott Schools in applying for financial grants and direct administration to create a letter of support.

CARRIED UNANIMOUSLY

ASB POLICIES  
14/14

**8.5 Agricultural Service Board Policies**

Councillor Wittstock moved that Council approve amendments to:  
**Agricultural Pest Policies:** Grasshopper Control, Nuisance Species, Coyote Predation, Clubroot Control  
**Soil Conservation Policies:** Stubble Burning, Equipment Rental  
**Animal Health Policies:** Livestock Health and Disease Control  
**Administrative Policies:** Pesticide Container Collection, Haying County Road Allowances, Public Lands Mowing.  
Delete existing Policy 1-6 dealing with staff license, certification fees and training as well as 1-18 dealing with shelterbelt trees.

CARRIED UNANIMOUSLY

SPRING 2014 AAMDC  
15/14

**8.6 Spring 2014 AAMDC Convention- Ministerial Meetings**

Councillor Calhoun moved that no Ministerial meetings are required at the Spring AAMDC Convention.

CARRIED UNANIMOUSLY

COUNCIL REPORTS

**10.0 Council and Committee Reports**

**10.1 AQUA7-** Written report was submitted from Councillor Wittstock on the AQUA 7 Organizational and Regular Meeting that was held on December 18, 2013.

**10.2 Drumheller Solid Waste Management Association-** Written report was submitted from Councillor Calhoun on the Drumheller Solid Waste Management Association meeting that was held on December 19<sup>th</sup>, 2013.

COUNCIL MINUTES OF JANUARY 14, 2014

**16/14** Councillor Hoppins moved that Council receive the Council and Committee reports as presented.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE**  
**17/14** **11.0 Correspondence Report**  
Councillor Keiver moved that Council receive the Correspondence Report as presented.  
CARRIED UNANIMOUSLY

Debi Moon left the meeting at 9:53 a.m.

**COUNCIL ACT LIST**  
**18/14** **12.0 Council Follow-up Action List**  
Councillor Calhoun moved Council receive the January 8th, 2014 Council Follow-Up Action List as presented for information.  
CARRIED UNANIMOUSLY

The meeting recessed from 9:56 a.m. to 10:11 a.m.  
Councillor Wittstock left the meeting at 9:56 a.m.

**IN-CAMERA**  
**19/14** **14.0 In-Camera**  
Councillor Hoppins moved that Council go into In-camera at 10:11 a.m.  
CARRIED UNANIMOUSLY

**20/14** Councillor Keiver moved that Council go out of In-camera at 11:04 a.m.  
CARRIED UNANIMOUSLY

**IN-CAMERA MOTIONS**  
**21/14** **15.0 Motions from In-Camera**  
Councillor Hoppins moved that Council decline the application submitted by the Carbon Outdoor Recreation Facility/Skate Park Committee for the 2013 Recreation and Leisure Capital Funding Grant.  
CARRIED UNANIMOUSLY

**22/14** Councillor Keiver moved that Council direct Administration to investigate alternatives to the LAPP program.  
CARRIED UNANIMOUSLY

**23/14** Councillor Calhoun moved that Council direct Administration to investigate purchasing Plan 1353LK; Block 17; Lots 8-11; (Area south of Kneehill Funeral Services and hedge) as future supplementary parking for staff and visitors.  
CARRIED UNANIMOUSLY

**24/14** Councillor Hoppins moved that Council direct Administration to

COUNCIL MINUTES OF JANUARY 14, 2014

investigate an addition onto the Kneehill County Administration building with general estimates to be presented to Council for review.

CARRIED UNANIMOUSLY

ADJOURNMENT

**Adjournment**

The meeting adjourned at 11:08 a.m.

---

Bob Long  
Reeve

---

Al Hoggan  
CAO