

MINUTES OF THE FEBRUARY 4, 2014 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,
232 MAIN STREET, THREE HILLS, ALBERTA.

PRESENT:

Division No. 5	Bob Long, Reeve
Division No. 3	Jerry Wittstock, Deputy Reeve
Division No. 1	Brian Holsworth, Councillor (Absent)
Division No. 2	Carol Calhoun, Councillor (Video Conf)
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor
Division No. 7	Bobby Painter, Councillor

ADMINISTRATION PRESENT:

CAO	Al Hoggan
Assistant CAO	Laurie Watt
Recording Secretary	Carolyn Van der Kuil
Director of Operations	Pete McRae
Director of Planning and Protective Services	Jerry Brett
Director of Finance	Mike Morton

CALL TO ORDER

Reeve Long in the Chair

Reeve Long called the meeting to order at 8:31 a.m.

AGENDA

1.0 Agenda

ADDITIONS

1.1 Additions to the Agenda

Additions under Finance

5.1 AQUA 7 Rate Increase

**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

25/14

Councillor Wittstock moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of January 14th, 2014

26/14

Councillor Hoppins moved approval of the January 14th, 2014 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF FEBRUARY 4, 2014

**OPERATIONS
OPER SUMMARY
27/14**

4.0 Operations

4.1 Operations Summary

Councillor Wittstock moved that Council receive the Operations Report as presented.

CARRIED UNANIMOUSLY

**FINANCE
AQUA 7
28/14**

5.0 Finance

5.1 AQUA 7 Rate Increase

Councillor Wittstock moved to defer, AQUA 7 rate increase, agenda item until April 1, 2014.

CARRIED UNANIMOUSLY

**NEW BUSINESS
CAO REPORT
29/14**

8.0 New Business

8.1 CAO Report

Councillor Calhoun moved that the CAO Report for January 2014 be received for information.

CARRIED UNANIMOUSLY

Debi Moon, reporter for the Capital, entered the meeting at 8:52 a.m.

**EDO CONFERENCE
30/14**

8.2 Economic Developers Alberta 2014 AGM and Conference

Councillor Calhoun moved that Reeve Long be approved to attend the 2014 Economic Developers Alberta Conference on April 9-11, 2014 and that Administration be directed to complete all necessary arrangements for this conference.

CARRIED UNANIMOUSLY

**PARADE FLOAT
31/14**

8.3 Parade Float

Councillor Hoppins moved that Council approve vinyl wrapping of a County Vehicle to be used for the 2014 parade season with funds to come from Council Promotional Items Account.

CARRIED UNANIMOUSLY

**POLICY # 3-16
32/14**

8.4 Policy Review #3-16- Organizational Chart for the Municipality

Councillor Wittstock moved that, Policy 3-16, Organizational Chart for the Municipality, be approved as proposed and presented.

CARRIED UNANIMOUSLY

**POLICY #3-22
33/14**

8.5 Policy Review # 3-22- Former Elected Official Waiting Period to Serve as Member-at-Large.

Councillor Calhoun moved that, Policy 3-22, Former Elected Official to Serve as Member-at-Large, be accepted as proposed and presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF FEBRUARY 4, 2014

Councillor Calhoun, Debi Moon and Ted Traikovski, Planner for Kneehill County entered the meeting at 10:01 a.m.

**DELEGATIONS
BYLAW #1665**

3.0 Delegations Cont'd

3.2 Public Hearing for Bylaw #1665, Redesignation NW 15-30-21-W4M, Retail Store Use from "A" to "LRC"

41/14

Councillor Hoppins moved the Regular Council meeting recess to hear the public hearing scheduled for 10:00 a.m. (Bylaw #1665-Redesignation from "A" to "LRC").

CARRIED UNANIMOUSLY

Time: 10:04 a.m.

42/14

Councillor Painter moved the meeting back in session.

CARRIED UNANIMOUSLY

Time: 10:20 a.m.

**PLAN & PROTECT
BYLAW # 1665**

6.0 Planning and Protective Services

6.1 Bylaw 1665- Redesignation NW 15-30-21-W4M, Retail Store Use from "A" to "LRC"

43/14

Councillor Calhoun moved second reading of Bylaw #1665, this being a Bylaw to redesignate a portion of a parcel containing 11.97 acres (4.483 ha) on Lot 3; Block 1; Plan 071 0090 within NQ 15-30-21-W4M, from Agriculture (A) to Local Rural Commercial (LRC).

CARRIED UNANIMOUSLY

44/14

Councillor Hoppins moved third reading of Bylaw #1665.

CARRIED UNANIMOUSLY

The meeting recessed from 10:22 a.m. to 10:31 a.m.

Ted Traikovski was not present when the meeting resumed.

**NEW BUSINESS
POLICY #15-12**

8.0 New Business Cont'd

8.10 Policy #15-12- Regional Resource Urban Sustainability Grant

45/14

Councillor Hoppins moved to remove agenda item # 8.10 from the table.

46/14

Councillor Hoppins moved that, Policy 15-12, Regional Resource Urban Sustainability Grant, be accepted as proposed and presented and that 50/50 distribution funding formula be applied.

CARRIED

COUNCIL MINUTES OF FEBRUARY 4, 2014

47/14 Councillor Calhoun moved that in 2014 each municipality receive the same 2013 funding levels as under Policy # 15-08, Recreation and Leisure Services Grant, with the addition of 1% Cost of Living Allowance (COLA), and Policy # 15-08 be repealed on December 31, 2014.

CARRIED UNANIMOUSLY

HR POLICY

48/14

8.11 Human Resource Policy – Item 22

Councillor Calhoun moved that Council approve the amendments to Item 22 – Employee Benefits of the Human Resource policy as presented.

CARRIED UNANIMOUSLY

HR POLICY

49/14

8.12 Human Resource Policy – Item 13

Councillor Wittstock moved that Council approve the amendments to Item 13 – Use of Municipal Vehicles of the Human Resource policy as presented.

CARRIED

DISCOVERY NIGHT

50/14

8.13 Kneehill Area Community Discovery Nights 2014

Councillor Keiver moved that Council authorize the attendance of Councillors wishing to attend the 2014 Kneehill Area Community Discovery Nights.

CARRIED UNANIMOUSLY

POLICY #15-11

51/14

8.14 Policy #15-11- Recreational and Leisure Capital Funding

Councillor Hoppins moved that Policy #15-11, Recreational and Leisure Capital Funding, be repealed effective immediately.

CARRIED UNANIMOUSLY

The meeting recessed from 11:50 a.m. to 1:14 p.m.

Councillor Calhoun and Debi Moon were not present when the meeting reconvened.

IN-CAMERA

52/14

14.0 In-Camera

Councillor Wittstock moved that Council go into In-camera at 1:14 p.m.

CARRIED UNANIMOUSLY

53/14

Councillor Painter moved that Council go out of In-camera at 1:39 p.m.

CARRIED UNANIMOUSLY

Councillor Calhoun re-entered the meeting at 1:39 p.m.

COUNCIL MINUTES OF FEBRUARY 4, 2014

**NEW BUSINESS
COUNTY OFFICE**

**8.0 New Business Cont'd
8.15 New County Office Construction**

54/14

Councillor Wittstock moved that, the design, tender, and construction of a new County Office as proposed be approved, and that prior to tender, Kneehill County Council will approve the proposed County Office design.

CARRIED UNANIMOUSLY

55/14

Councillor Hoppins moved that a committee be formed, to consist of all members of Council, to oversee the development of the administration building.

CARRIED UNANIMOUSLY

COUNCIL REPORTS

10.0 Council and Committee Reports

10.1 Community Futures Wild Rose- Minutes from the January 2nd meeting were submitted from Councillor Keiver.

10.2 Community Action Committee- Councillor Hoppins provided Council a verbal report on the meeting he attended on January 16, 2014.

56/14

Councillor Hoppins moved that Council receive the Council and Committee reports as presented.

CARRIED UNANIMOUSLY

CORRESPONDENCE

11.0 Correspondence Report

57/14

Councillor Painter moved that Council receive the Correspondence Report as presented.

CARRIED UNANIMOUSLY

COUNCIL ACT LIST

12.0 Council Follow-up Action List

58/14

Councillor Hoppins moved to rescind motion # 578/13.

CARRIED UNANIMOUSLY

59/14

Councillor Calhoun moved Council receive the February 4th, 2014 Council Follow-Up Action List as presented for information.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF FEBRUARY 4, 2014

ADJOURNMENT

Adjournment

The meeting adjourned at 2:04 p.m.

Bob Long
Reeve

Al Hoggan
CAO