

MINUTES OF THE JULY 15, 2014 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,  
232 MAIN STREET, THREE HILLS, ALBERTA.

**PRESENT:**

|                |                               |
|----------------|-------------------------------|
| Division No. 5 | Bob Long, Reeve               |
| Division No. 3 | Jerry Wittstock, Deputy Reeve |
| Division No. 1 | Brian Holsworth, Councillor   |
| Division No. 2 | Carol Calhoun, Councillor     |
| Division No. 4 | Glen Keiver, Councillor       |
| Division No. 6 | Ken Hoppins, Councillor       |
| Division No. 7 | Bobby Painter, Councillor     |

**ADMINISTRATION PRESENT:**

|   |                      |
|---|----------------------|
| CAO   | Al Hoggan            |
| Assistant CAO                                   | Laurie Watt          |
| Recording Secretary                             | Carolyn Van der Kuil |
| Director of Operations                          | Pete McRae           |
| Director of Planning and<br>Protective Services | Jerry Brett          |
| Director of Finance                             | Mike Morton          |
| Communications Officer                          | Debra Grosfield      |

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:30 a.m.

**AGENDA  
ADDITIONS**

**1.0 Agenda**

**1.1 Additions to the Agenda**

Additions under New Business

8.8 Ratepayer Meeting Overview

**ADOPTION OF  
AGENDA**

**275/14**

**1.2 Adoption of Agenda**

Councillor Holsworth moved approval of the agenda as amended.

CARRIED

**MINUTES**

**276/14**

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of June 24, 2014**

Councillor Calhoun moved approval of the June 24, 2014 Council Meeting minutes as presented.

CARRIED

COUNCIL MINUTES OF JULY 15, 2014

**OPERATIONS**  
**OPER SUMMARY**  
**277/14**

**4.0 Operations**  
**4.1 Operations Summary**

Councillor Wittstock moved that Council receive the Operations Report as presented.

CARRIED

Debi Moon, reporter for the Capital, entered the meeting at 9:07 a.m.

**ROCK HILL RD**  
**278/14**

**4.2 Rock Hill Road- RGE RD 21-3 (South of Hwy 27)**

Councillor Holsworth moved that Administration begin the process to permanently close Rge Rd 21-3, south of Hwy 21.

CARRIED

**FINANCE**  
**POLICY # 16-15**  
**279/14**

**5.0 Finance**  
**5.1 Financial Policy #16-15- Tax Cancellations**

Councillor Calhoun moved that Council approves the Tax Cancellation Policy # 16-15 as presented.

CARRIED

**BANK REC**  
**280/14**

**5.2 Bank Reconciliation- January to April 30, 2014**

Councillor Calhoun moved that Council receive the January to April 30, 2014 Bank Reconciliation Reports as presented.

CARRIED

The meeting recessed from 9:06 a.m. to 9:20 a.m.

**PLAN & PROTECT**  
**GOLDEN ACRES**  
**HONEY PRODUCTS**  
**281/14**

**6.0 Planning and Protective Services**  
**6.1 Golden Acres Honey Products Ltd.- Direct Control District 3**

Councillor Wittstock moved that Kneehill County Council approves Development Permit Application 3444-14 with the following conditions:

1. The development must conform to the site plan, dated July 8, 2014 that was submitted with the application.
2. The Minimum Setback Requirements for this site are:
  - (a) 30.5 m (100 ft) from the rights-of-way of all other roads.
  - (b) Side Yard: 7.6 m (20 ft).
  - (c) Rear Yard: 7.6 m (25 ft).
3. All relevant Safety Codes Permits pertaining to Building, Private Sewage Treatment System, Gas, Electrical, and Plumbing must be applied for prior to any work being performed on site. Permits required may include, but are not limited to:

COUNCIL MINUTES OF JULY 15, 2014

- a. Engineered building design plans must be submitted with the required building permit to the satisfaction of the Safety Codes Officer (Building)
  - b. Additional washrooms and other plumbing needs, for the second-storey addition, may require upgrades to the existing Private Sewage Treatment System (PSTS) and therefore may require a PSTS permit.
4. The developer is responsible for making suitable arrangements with the utility companies for provision of services and/or necessary easements and ensuring all development is outside active utility rights-of-ways.
  5. To the satisfaction of the Development Officer, the esthetics and finishing to exterior of the proposed second story must be compatible to that of the of the principle structure.
  6. This development permit is subject to a 14 day appeal period commencing the date it is advertised in the local newspaper. Consequently, the permit becomes effective after this appeal period expires.
  7. This permit is valid for a period of 1 year from the date of issue or the date of an approved decision of the Development Appeal Board. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.

Failure to comply with the conditions of this permit will render it null and void.

CARRIED

**NEW BUSINESS**

**STRAT PLAN DATES**

**282/14**

**8.0 New Business**

**8.1 Strategic Planning Dates Revision**

Councillor Holsworth moved that Council accept Administration's recommendation to revise the dates for the Strategic Planning sessions as requested.

CARRIED

**KNEEHILL HEALTH  
& WELLNESS**

**283/14**

**8.2 Kneehill Health and Wellness Funding Request**

Councillor Calhoun moved that Council approve sponsorship in the amount of \$1,500 to the Kneehill Area Wellness Centre program for a period of three years commencing on January 1, 2015.

CARRIED

COUNCIL MINUTES OF JULY 15, 2014

ADOA CONF  
284/14

**8.3 ADOA Sponsorship Request**

Councillor Hoppins moved to provide sponsorship to the ADOA Conference being held in Canmore, AB on September 28 to October 1, 2014 in the amount of \$1,500.

CARRIED

THRASHERS  
HOCKEY  
285/14

**8.4 Three Hills Thrashers Junior Hockey Club Funding Request**

Councillor Calhoun moved that Council provides support to the Three Hills Thrashers Junior “B” Hockey Club, by sponsoring the “Friends of Thrashers” sponsorship level in the amount of \$350.00 with the two season tickets being donated to Kidsport.

CARRIED

MEDICAL/ADM  
BLDG  
286/14

**8.5 New Medical Clinic and Administration Building Draft Design Approval**

Councillor Hoppins moved to table this agenda item until later in the meeting.

CARRIED

VILLAGE OF ACME  
REQUEST  
287/14

**8.6 Village of Acme Request**

Councillor Calhoun moved to send a letter to the Village of Acme advising Council that Kneehill County presently does not have the capacity to assist with their request but to remind the Village that they may use the Regional Urban Sustainability Grant Operating funds to look into private consultants that specialize in Municipal Government to assist with their needs.

CARRIED

SPOG & AER MTG  
288/14

**8.7 Meeting with Sundre Petroleum Operators Group and Alberta Energy Regulator**

Councillor Wittstock moved that Council authorize the attendance of the Reeve to attend the Sundre Petroleum Operators Group and Alberta Energy Regulator meeting on Thursday, July 17th, 2014.

CARRIED

RATEPAYER MTG

**8.8 Ratepayer Meeting Overview**

Council discussed the 2014 Ratepayer format.

The meeting recessed from 10:44 a.m. to 10:56 a.m. Councillor Keiver was not present when the meeting reconvened.



COUNCIL MINUTES OF JULY 15, 2014

**IN-CAMERA**

**292/14**

**14.0 In-Camera**

Councillor Calhoun moved that Council go into In-Camera at 11:16 a.m.

CARRIED

Councillor Calhoun left the meeting at 11:17 a.m.

Councillor Calhoun entered the meeting at 11:45 a.m.

Councillor Painter left the meeting at 12:50 p.m.

**293/14**

Councillor Calhoun moved that Council go out of In-Camera at 12:45 p.m.

CARRIED

**MEDICAL/ADM  
BLDG**

**294/14**

**8.5 New Medical Clinic and Administration Building Draft Design Approval Cont'd**

Councillor Hoppins moved to remove this agenda item off the table.

CARRIED

**295/14**

Councilor Holsworth moved that Council approves the draft design as submitted and that Administration be directed to go to the tender stage with this project, with tender openings to be completed during a regularly scheduled Council meeting.

Councillor Hoppins requested a recorded vote.

Councillors Painter and Keiver were absent from the vote.

IN FAVOUR:

Reeve Long

Councillor Calhoun

Councillor Wittstock

Councillor Holsworth

OPPOSED:

Councillor Hoppins

CARRIED

**MOTIONS IN-CAM**

**296/14**

**15.0 Motions from In-Camera**

Councillor Hoppins moved that Administration is directed to complete the recommended action that was discussed in-camera regarding the legal issue.

CARRIED

COUNCIL MINUTES OF JULY 15, 2014

**297/14** Councillor Hoppins moved that Council direct administration to complete the recommended action as amended regarding the contractual issue discussed in-camera.

Councillor Calhoun abstained from voting due to a fiduciary interest.

CARRIED

**ADJOURNMENT**

**Adjournment**

The meeting adjourned at 1:30 p.m.

---

Bob Long  
Reeve

---

Al Hoggan  
CAO