

MINUTES OF THE JANUARY 26, 2016 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,  
232 MAIN STREET, THREE HILLS, ALBERTA.

**PRESENT:**

Division No. 5	Bob Long, Reeve
Division No. 3	Jerry Wittstock, Deputy Reeve
Division No. 1	Brian Holsworth, Councillor
Division No. 2	Carol Calhoun, Councillor (Video Conf)
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor (Absent)
Division No. 7	Bobby Painter, Councillor (Absent)

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Communications Officer	Debra Grosfield
Environmental Services Manager	John McKiernan
Economic Development Officer	Patrick Earl
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:31 a.m.

**AGENDA  
ADDITIONS**

**1.0 Agenda**

**1.1 Additions to the Agenda**

**Additions under New Business**

8.6 Approval for Councillor Absence

8.7 Letter to Minister of Municipal Affairs

**ADOPTION OF  
AGENDA**

**24/16**

**1.2 Adoption of Agenda**

Councillor Wittstock moved approval of the agenda as amended.

CARRIED

**MINUTES**

**25/16**

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of January 12, 2016**

Councillor Calhoun moved approval of the January 12, 2016 Council Meeting minutes as presented.

CARRIED

COUNCIL MINUTES OF JANUARY 26, 2016

MUNICIPAL SERV  
TRANSPORTATION  
POLICY #13-28

26/16

**5.0 Municipal Services**

**5.1 Transportation**

**5.1.1 Policy # 13-28, Snowplowing of County Road Allowances & Snowplowing/Grading of Private Driveways**

Councillor Holsworth moved that Council approve the amendment to Policy #13-28, Snowplowing of County Road Allowances and Snowplowing/Grading of Private Driveways as presented.

CARRIED

PLANNING  
DESIGNATED  
OFFICER

27/16

**5.3 Planning**

**5.3.1 Development/Designated Officer Position**

Councillor Wittstock moved that Council appoint Barb Hazelton as designated Development Officer for Kneehill County pursuant to Bylaw #1564.

CARRIED

CORPORATE SERV  
BANK REC

28/16

**6.0 Corporate Services**

**6.1 Bank Reconciliation-October, November and December 2015**

Councillor Calhoun moved that Council receive the October, November and December 2015 Bank Reconciliation Report as presented.

CARRIED

BYLAW #1700

29/16

**6.2 Master Rates Bylaw #1700**

Councillor Holsworth moved that first reading be given to Bylaw #1700, that being the 2016 Master Rates Bylaw, establishing rates, fees, penalties and charges for various goods, licenses, permits and services.

CARRIED

30/16

Councillor Wittstock moved that second reading be given to Bylaw #1700.

CARRIED

31/16

Councillor Calhoun moved that consideration to hold third reading be given to Bylaw #1700.

CARRIED UNANIMOUSLY

32/16

Councillor Holsworth moved that third reading be given to Bylaw #1700.

CARRIED

The meeting recessed from 9:07 a.m. to 9:20 a.m.

COUNCIL MINUTES OF JANUARY 26, 2016

POLICY #11-20  
33/16

**6.3 Policy #11-20, Purchasing and Procurement**

Councillor Wittstock moved that Council approve Policy# 11-20, Purchasing and Procurement as presented and to change the Policy number to Financial Policy # 16-19.

CARRIED

NEW BUSINESS  
RATEPAYER MTG  
34/16

**8.0 New Business**

**8.1 Ratepayer Meeting**

Councillor Holsworth moved to hold the 2016 Annual Ratepayer Meeting on Thursday April 21, 2016.

CARRIED

Charity Vollmann, Junior Achievement East Central Region entered the meeting at 9:50 a.m.

DELEGATIONS  
JUNIOR  
ACHIEVEMENT

**3.0 Delegations**

**3.1 Junior Achievement- Charity Vollmann @ 10:00 a.m.**

Charity Vollmann, Regional Coordinator, East Central Region, provided Council with an overview of the Junior Achievement program.

The meeting recessed from 10:18 a.m. to 10:32 a.m.

COMMUNITY  
DISCOVERY NIGHT  
35/16

**8.2 Kneehill Area Community Discovery Nights 2016**

Councillor Holsworth moved that Council authorize the attendance of Councillors wishing to attend the Kneehill Area Community Discovery Nights 2016.

CARRIED

TOURISM  
INVESTMENT  
SYMPOSIUM 2016  
36/16

**8.3 Kneehill County Tourism Investment Symposium 2016**

Councillor Holsworth moved that Council accept the Tourism Investment Symposium overview for information.

CARRIED

FACEBOOK/SOCIAL  
MEDIA  
37/16

**8.4 Facebook/Social Media Follow Up Report**

Councillor Calhoun moved that Council accept the Facebook/Social Media Usage report as presented for information.

CARRIED

COUNCIL MINUTES OF JANUARY 26, 2016

GRAND OPENING  
38/16

**8.5 Grand Opening of Administration Building and Medical Clinic**

Councillor Wittstock moved that Council close the office at noon on Friday, July 8th, 2016 to host the Grand Opening of the new Administration Building and Medical Clinic.

CARRIED

COUNCILLOR  
ABSENCE  
39/16

**8.6 Approval for Councillor Absence**

Councillor Holsworth moved that Council hereby authorize the absence of Councillor Hoppins for medical reasons, up to the end of March 2016 in accordance with Section 174(2)(a) of the Alberta Municipal Government Act.

CARRIED

MINISTER LETTER  
40/16

**8.7 Letter to Minister of Municipal Affairs**

Councillor Keiver moved that Council direct administration to forward a letter to Minister of Municipal Affairs informing them of the letters of support we have received from our urban neighbors in regards to not changing the Linear Assessment Taxation Pooling Program.

CARRIED

DELEGATIONS  
JR ACHIVEMENT  
41/16

**9.0 Disposition of Delegation Business**

**9.1 Junior Achievement Program**

Councillor Calhoun moved that Council approve sponsorship in the amount of \$3,000.00(three thousand dollars) per year for a period of 3 (three) years to the Junior Achievement of Southern Alberta program.

CARRIED

COUNCIL REPORTS  
FCSS

**10.0 Council and Committee Reports**

**10.1 Kneehill Regional Family and Community Support Services-**

Approved minutes were provided from the November 10, 2015 meeting.

DRUM SOLID  
WASTE

**10.2 Drumheller Solid Waste-** Written report was submitted by

Councillor Calhoun on the meeting she attended on December 17, 2015.

COMM FUTURES

**10.3 Community Futures Wildrose-** Written report was submitted by Councillor Keiver on the meeting he attended on January 7, 2016.

42/16

Councillor Wittstock moved that Council receive the Council and Committee reports as presented.

CARRIED

COUNCIL MINUTES OF JANUARY 26, 2016

**COUNCIL ACT LIST**      **11.0 Council Follow-Up Action List**  
43/16      Councillor Holsworth moved that Council receive the January 26, 2016 Council Follow-Up Action List as presented for information.  
CARRIED


**IN-CAMERA**      **12.0 In-Camera**  
44/16      Councillor Holsworth moved that Council go into In-Camera to discuss Legal matters at 11:26 a.m.  
CARRIED


45/16      Councillor Calhoun left the meeting at 11:25 a.m.  
Councillor Holsworth moved that Council go out of In-Camera at 12:10 p.m.  
CARRIED

**MOTIONS IN-CAM**      **13.0 Motions from In-Camera**  
46/16      Councillor Wittstock moved to direct administration to bring back the Procedure Bylaw to a future Council meeting with amendments to the "Attendance of Meetings Through Electronic or Other Communication Facilities" section.  
CARRIED

47/16      Councillor Keiver moved to accept the Hamlet Curbside Collection and Disposal of Waste Contract, provided by the Town of Trochu.  
CARRIED

**ADJOURNMENT**      **Adjournment**  
The meeting adjourned at 12:12 p.m.

  
\_\_\_\_\_  
Bob Long  
Reeve

  
\_\_\_\_\_  
Al Hoggan  
CAO

  
\_\_\_\_\_  
Initials