

MINUTES OF THE MARCH 22, 2016 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,
1600- 2ND STREET NE, THREE HILLS, ALBERTA.

PRESENT:

Division No. 5	Bob Long, Reeve
Division No. 3	Jerry Wittstock, Deputy Reeve
Division No. 1	Brian Holsworth, Councillor
Division No. 2	Carol Calhoun, Councillor (Video Conf)
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor
Division No. 7	Bobby Painter, Councillor

ADMINISTRATION PRESENT:

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Communications Officer	Debra Grosfield
Sr. Manager of Transportation and Facilities	Brad Buchert
Environmental Services Manager	John McKiernan
Manager Agricultural Services and Parks	Bowen Clausen
Sr. Planner and Development Officer	Barb Hazelton
Economic Development Officer	Patrick Earl
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER

Reeve Long in the Chair

Reeve Long called the meeting to order at 8:31 a.m.

**AGENDA
ADDITIONS**

1.0 Agenda

1.1 Additions to the Agenda

Additions under Minutes

2.2 Public Hearing Minutes for Bylaw 1706

Additions under New Business

8.4 Mayors and Reeves Meeting Attendance

Additions to Planning

5.3.2 Three Hills Cruise Weekend

**ADOPTION OF
AGENDA**

109/16

1.2 Adoption of Agenda

Councillor Wittstock moved approval of the agenda as amended.

CARRIED


Initials

COUNCIL MINUTES OF MARCH 22, 2016

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of March 8, 2016

110/16

Councillor Hoppins moved approval of the March 8, 2016 Council Meeting minutes as presented.

CARRIED

2.2 Public Hearing Minutes for Bylaw 1706

111/16

Councillor Holsworth moved approval of the March 8, 2016 Public Hearing minutes for Bylaw 1706 as presented.

CARRIED

MUNICIPAL SERV
TRANSPORTATION
POLICY # 13-4

5.0 Municipal Services

5.1 Transportation

5.1.1 Residential Dust Suppression, Ratepayer Cost

112/16

Councillor Calhoun moved that Council adjusts the ratepayer cost share price of dust suppression to \$5.30/meter for calcium chloride and \$24.10/meter for spec crude based on mid-March pricing, amending Policy #13-4 accordingly.

CARRIED

WATER/
WASTEWATER
ENVIRONMENT
POLICY #14-15

5.2 Water/Wastewater/Environment

5.2.1 Increased Water Volume Request

113/16

Councillor Wittstock moved to accept the request for increased water volume for service connection located at SE 6-31-25-W4M.

CARRIED

POLICY # 14-9

5.2.2 Policy #14-9, Guidelines for Future Water Systems

114/16

Councillor Calhoun moved that Council approve the amendments to Policy #14-9 as presented.

CARRIED

PLANNING
SALE OF LAND

5.3 Planning

5.3.1 Sale of Land

115/16

Councillor Holsworth moved to direct administration to proceed with the land exchange and transfer of land as outlined in the proposed agreement, and advertise accordingly to meet the conditions of Section 70 of the MGA.

CARRIED

COUNCIL MINUTES OF MARCH 22, 2016

**THILLS CRUISE
WEEKEND**

116/16

5.3.2 Three Hills Cruise Weekend

Councillor Calhoun moved that Council, as per Bylaw 899 and amended by Bylaw 945, permit the Three Hills Cruise Weekend Committee to hold the Drag Racing event at the Three Hills Airport on Saturday, June 4 and Sunday, June 5, 2016 and mowing of airport property is provided for the event . The committee is also required to have insurance coverage and an Emergency Plan in place.

CARRIED

Barb Hazelton left the meeting at 8:53 a.m.

**PROTECTIVE SERV
FIRE GUARDIANS**

117/16

5.5 Protective Services

5.5.1 Annual Appointments of Fire Guardians for Fire Permits

Councillor Hoppins moved that Council appoint the following as Fire Guardians for the issuance of Fire Permits to March 2017:

- Three Hills Fire Department: Art Creasser & Bob Leuf
- Acme Fire Department: Brian Fradgley, Bert Jackson, Mike Sawkins & John Tersteeg
- Carbon Fire Department: Jody Kranzler, Marty Morgan & Kerry Morgan
- Linden Fire Department: Shawn Klassen & Robin Boese
- Torrington Fire Department: Mike Bauer, Paul Devos & Ed Look
- Trochu Fire Department: Richard Hoppins, Alan Adam, Lawrence Hogg
- Kneehill County Positions: Manager of Protective Services, Customer Service Representatives, Occupational Health & Safety Officer, Kneehill County Peace Officers* (PO's do not issue permits)
- Kneehill County (by virtue of position): Chief Elected Official, County Reeve, CAO & Kneehill County Councilors.

Should any of the appointed Fire Guardians leave their respective fire department, or leave their position at Kneehill County, their appointment will be revoked immediately.

CARRIED

The meeting recessed from 8:55 a.m. to 9:04 a.m.

Jessie Kasha, Human Resources Officer was present and John McKiernan was not present when the meeting reconvened.

Mike Morton, Director of Finance introduced Mike Leask to Council. Mr. Leask will be working for Kneehill County as the GIS Technician.

COUNCIL MINUTES OF MARCH 22, 2016

Debra Grosfield also introduced Natalie Chubala to Council. Ms. Chubala will be working for Kneehill County as a Community Peace Officer.

**CORPORATE SERV
UTILITY
ACCOUNTS**

118/16

6.0 Corporate Services

6.1 Utility Write Off Request

Councillor Wittstock moved that Council approve the write off of Utility Account #401000.02 in the amount of \$508.36.

CARRIED

**TAX
CANCELLATION**

119/16

6.2 Tax Cancellations

Councillor Holsworth moved that Council approve the recommendation by Administration to transfer the following tax rolls to doubtful accounts for the total of \$529,249.91 to the 2015 tax cancellations expense: 32232420600, 40001640000, 40001400000, 40001520000, 31232220400, 30242920300, 31231510100, 31231520600, 31252420400, 31252441600, 31252610200, 31252620300, 31230541500, 31230931200, 31230940910, 31231031400, 34253631100, 33242220400, 40001610000, 30232241500, 30231141500, 30230631400, 31231231100, 40000230000.

CARRIED

POLICY #3-16

120/16

6.3 Council Policy #3-16, Organizational Chart for the Municipality

Councillor Calhoun moved that Council accept the Organizational Chart as presented.

CARRIED

Jessie Kasha left the meeting.

**ENVIRONMENTAL
ASSESSMENT**

121/16

6.4 Environmental Assessments- Kriedo Consulting

Councillor Hoppins moved to approve Kriedo Consulting to perform phase 2 engineering on Wimborne Inactive Fuel Station site (Plan 7015EF, Block 2, Lot 9) for \$21,400 to comply with PSAB 3260 standard with funds to come from Environmental Reserve.

CARRIED

**NEW BUSINESS
4-H REQUEST**

122/16

8.0 New Business

8.1 Kneehill 4-H District Request

Councillor Wittstock moved that Council approve sponsorship in the amount of \$600.00 to the Kneehill 4-H District to help with the cost of printing the 2016 District Show/Sale Catalogue.

CARRIED


Initials

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**RATEPAYER
MEETING
123/16**

8.2 Ratepayer Meeting: Agenda

Councillor Holsworth moved to approve the Agenda for the Ratepayer Meeting as presented and to amend the communications budget for presentations to \$3500.00.

CARRIED

The meeting recessed from 9:52 a.m. to 10:03 a.m.

**COMMUNITY
GRANTS
124/16**

**8.3 Community Grants to Non Profit Organizations Policy #15-3,
Round One, March 2016**

Councillor Wittstock moved that Council approve the March 2016 Community Grants to Non-Profit Organizations funding to the following organizations:

Linden Benevolent Society for Seniors \$5,000.00
Hesketh Community Hall Association \$5,000.00
Carbon New Horizons Group \$2,000.00
Three Hills Rural Community Association \$5,000.00
Three Hills History Book Society \$3,000.00
Linden Citizens on Patrol \$5,000.00
Acme Municipal Library \$2,000.00
Swalwell Ladies Town and Country \$1,000.00
Three Hills Health Care Center Auxiliary Society \$897.00

CARRIED

**MAYORS &
REEVE'S MTG
125/16**

8.4 Mayors and Reeve's Meeting

Councillor Calhoun moved that Council approve Deputy Reeve Wittstock to attend the Mayor and Reeve's meeting being held in Red Deer on March 23, 2016.

CARRIED

**COUNCIL REPORTS
FCSS**

10.0 Council and Committee Reports

10.1 Kneehill Regional Family and Community Support Services-

Approved meeting minutes from the January 12, 2016 meeting were provided.

KHILL HOUSING

10.2 Kneehill Housing- Written report was provided by Councillor Hoppins on the meeting he attended on March 9, 2016.

126/16

Councillor Wittstock moved that Council receive the Council and Committee reports as presented.

CARRIED

COUNCIL MINUTES OF MARCH 22, 2016


- COUNCIL ACT LIST**
127/16 **11.0 Council Follow-Up Action List**
Councillor Painter moved that Council receive the March 22, 2016 Council Follow-Up Action List as presented for information.
CARRIED
- IN-CAMERA**
128/16 **12.0 In-Camera**
Councillor Holsworth moved that Council go into In-Camera to discuss Land and Labour matters at 10:35 a.m.
CARRIED
Councillor Calhoun left the meeting at 10:35 a.m.
Laurie Watt, Mike Morton, Debra Grosfield, Patrick Earl, Brad Buchert, Bowen Clausen left the meeting at 11:32 a.m.
- 129/16** Councillor Holsworth moved that Council go out of In-Camera at 12:10 p.m.
CARRIED
- MOTIONS IN-CAM**
130/16 **13.0 Motions from In-Camera**
Councillor Hoppins moved to appoint the Torrington Deputy Fire Chief as recommended by the Torrington Fire Chief.
MOTION DEFEATED
- 131/16** Councillor Holsworth moved to direct administration to continue with the purchase of land discussed In-Camera.
Councillor Hoppins requested a recorded vote.
IN FAVOUR: OPPOSED:
Reeve Long Councillor Keiver
Councillor Wittstock
Councillor Hoppins
Councillor Holsworth
Councillor Painter
Councillor Calhoun was absent at the time of the vote.
CARRIED

COUNCIL MINUTES OF MARCH 22, 2016

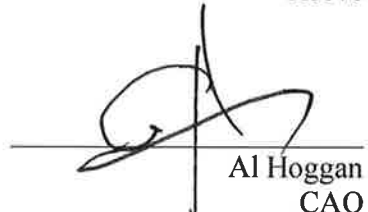
ADJOURNMENT

Adjournment

The meeting adjourned at 12:15 p.m.



Bob Long
Reeve



Al Hoggan
CAO