



**KNEEHILL COUNTY  
REGULAR COUNCIL MEETING**

**AGENDA**

**Tuesday, April 26, 2016**

**8:30 a.m.**

**Kneehill County Council Chambers  
1600- 2<sup>ND</sup> Street NE  
Three Hills, Alberta**

**1.0 Agenda**

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

**2.0 Approval of Minutes**

- 2.1 Regular Council Meeting Minutes of April 12, 2016

**3.0 Delegations**

- 3.1 BDO Canada LLP- Daniel Luymes, Alan Litster- 8:30 a.m.
- 3.2 Westview Care Community, Gideon Berniko & Murray Baerg at 10:00 a.m

**4.0 Public Hearings**

- 4.1 No Public Hearings Scheduled

**5.0 Corporate Services**

- 5.1 2015 Audited Financial Statements
- 5.2 2016 Operating Budget
- 5.3 2016 Project and Capital Budget
- 5.4 Bylaw # 1703 - 2016 Tax Rate Bylaw
- 5.5 Bylaw # 1701- Trochu Recreation Area Special Tax Rate Bylaw
- 5.6 Bylaw # 1702- Water Service Area Special Tax Rate Bylaw
- 5.7 Bylaw # 1704 - Local Improvement Bylaw

**6.0 Municipal Services**

- 6.1 **Transportation**
  - 6.1.1 2016 Chip Seal Project, Budget Amendment
  - 6.1.2 Dust Control on Gravel Haul Routes
- 6.2 **Water/Wastewater/Environment**
  - 6.2.1 Churchill Water System Upgrade
- 6.3 **Planning**
  - No Report
- 6.4 **Agricultural Service Board**
  - No Report
- 6.5 **Protective Services**
  - 6.5.1 Permission Request for Chickens in Hamlet

**7.0 Business Arising from Previous Minutes**

- No Report

**8.0 New Business**

- 8.1 Three Hills Graduation 2016
- 8.2 2016 Christmas Closure

**9.0 Disposition of Delegation Business**

**10.0 Council and Committee Reports**

- 10.1 Drumheller and District Solid Waste Management Association
- 10.2 Community Futures Wildrose
- 10.3 Canadian Badlands Conference
- 10.4 One on One Meeting with the Reeve

**11.0 Council Follow-up Action List**

**12.0 In Camera**

- 12.1 Land (Section 25 FOIP)

**13.0 Motions from In Camera**

**Adjournment**

ADOPTED

MINUTES OF THE APRIL 26, 2016 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,  
1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA.

**PRESENT:**

Division No. 5	Bob Long, Reeve
Division No. 3	Jerry Wittstock, Deputy Reeve
Division No. 1	Brian Holsworth, Councillor
Division No. 2	Carol Calhoun, Councillor
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor
Division No. 7	Bobby Painter, Councillor

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Communications Officer	Debra Grosfield
Sr. Manager of Transportation and Facilities	Brad Buchert
Environmental Services Manager	John McKiernan
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:30 a.m.

**AGENDA  
ADDITIONS**

**1.0 Agenda**

**1.1 Additions to the Agenda**

**Additions under Council and Committee Reports**

10.3 Canadian Badlands Conference  
10.4 One on One Meeting with the Reeve

**ADOPTION OF  
AGENDA**

**163/16**

**1.2 Adoption of Agenda**

Councillor Wittstock moved approval of the agenda as amended.

CARRIED

**MINUTES**

**164/16**

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of April 12, 2016**

Councillor Calhoun moved approval of the April 12, 2016 Council Meeting minutes as presented.

CARRIED

COUNCIL MINUTES OF APRIL 26, 2016

DELEGATIONS  
BDO CANADA LLP

**3.0 Delegations**

**3.1 BDO Canada LLP- Alan Litster and Mitch Kennedy**

Alan Litster and Mitch Kennedy reviewed the Draft 2015 Audited Financial Statements.

Alan Litster and Mitch Kennedy left the meeting at 8:52 a.m.

CORPORATE SERV  
FINANCIAL  
STATEMENTS  
165/16

**5.0 Corporate Services**

**5.1 2015 Audited Financial Statements**

Councillor Calhoun moved that Council approve the 2015 Audited Financial Statements as presented.

CARRIED

OPERATING  
BUDGET  
166/16

**5.2 2016 Operating Budget**

Councillor Holsworth moved that Council approve the 2016 Operating Budget as presented.

CARRIED

The meeting recessed from 9:25 a.m. to 9:38 a.m.

CAPITAL BUDGET  
167/16

**5.3 2016 Project and Capital Budget**

Councillor Calhoun moved that Council approve the 2016 Capital Budget as presented.

CARRIED

BYLAW #1703  
168/16

**5.4 Bylaw #1703, 2016 Tax Rate Bylaw**

Councillor Hoppins moved that first reading be given to Bylaw #1703, that being a bylaw to authorize the rates of taxation to be levied against assessable property within Kneehill County for the 2016 taxation year.

CARRIED

169/16

Councillor Holsworth moved that second reading be given to Bylaw #1703.

CARRIED

170/16

Councillor Calhoun moved that consideration to hold third reading be given to Bylaw #1703.

CARRIED UNANIMOUSLY

171/16

Councillor Calhoun moved that third reading be given to Bylaw #1703.

CARRIED

**BYLAW #1701**

**5.5 Bylaw #1701, Trochu Recreation Area Special Tax Rate Bylaw**

**172/16**

Councillor Wittstock moved that first reading be given to Bylaw #1701, that being a bylaw to provide for a special tax to raise revenue to pay associated costs of the Trochu Recreation Area.

CARRIED

**173/16**

Councillor Holsworth moved that second reading be given to Bylaw #1701.

CARRIED

**174/16**

Councillor Calhoun moved that consideration to hold third reading be given to Bylaw #1701.

CARRIED UNANIMOUSLY

**175/16**

Councillor Hoppins moved that third reading be given to Bylaw #1701.

CARRIED

**BYLAW #1702**

**5.6 Bylaw #1702, Water Service Area Special Tax Rate Bylaw**

**176/16**

Councillor Holsworth moved that first reading be given to Bylaw #1702, that being a bylaw to provide for a special tax to raise revenue to pay associated costs of the Kneehill County Water Service Area.

CARRIED

**177/16**

Councillor Hoppins moved that second reading be given to Bylaw #1702.

CARRIED

**178/16**

Councillor Calhoun moved that consideration to hold third reading be given to Bylaw #1702.

CARRIED UNANIMOUSLY

**179/16**

Councillor Wittstock moved that third reading be given to Bylaw #1702.

CARRIED

**BYLAW #1704**

**5.7 Bylaw #1704, Local Improvement Bylaw**

**180/16**

Councillor Calhoun moved that first reading be given to Bylaw #1704, that being a bylaw for the amendment of Bylaws 1643 and 1689, bylaws that authorize the Council of the municipality to impose a local improvement tax in respect of all lands that directly benefit from the Sunnyslope Water Pressure Service Area Project.

COUNCIL MINUTES OF APRIL 26, 2016

- CARRIED
- 181/16 Councillor Wittstock moved that second reading be given to Bylaw #1704. CARRIED
- 182/16 Councillor Hoppins moved that consideration to hold third reading be given to Bylaw #1704. CARRIED UNANIMOUSLY
- 183/16 Councillor Holsworth moved that third reading be given to Bylaw #1704. CARRIED
- DELEGATIONS**  
**WESTVIEW CARE**
- 3.0 Delegations**  
**3.2 Westview Care Community, Gideon Berniko & Murray Baerg at 10:00 a.m.**  
Mr. Berniko and Mr. Baerg requested financial assistance in the renovation of the Westview Care Facilities dining room and nurses report room.  
  
Gideon Berniko and Murray Baerg left the meeting at 10:19 a.m.
- MUNICIPAL SERV**  
**TRANSPORTATION**  
**CHIP SEAL**  
**PROJECT**
- 6.0 Municipal Services**  
**6.1 Transportation**  
**6.1.1 2016 Chip Seal Project, Budget Amendment**
- 184/16 Councillor Holsworth moved that Council approve \$50,000 additional funds to apply a cape seal micro-surface to the 2016 Chip Seal Project. CARRIED
- DUST CONTROL**  
**185/16**
- 6.1.2 Dust Control on Gravel Haul Roads**  
Councillor Calhoun moved that Council receive the Dust Control on Gravel Haul Routes Report for information. CARRIED
- WATER/  
WASTEWATER  
ENVIRONMENT  
CHURCHILL WATER**
- 6.2 Water/Wastewater/Environment**  
**6.2.1 Churchill Water System Upgrade**  
Councillor Hoppins moved that Council direct Administration to work with WSP on the Industry/Commercial/Residential option for water service upgrades in the Churchill area and bring back to Council by June 30, 2016, a design plan for final Council approval. CARRIED

COUNCIL MINUTES OF APRIL 26, 2016

**187/16** Councillor Calhoun moved to make the request to AQUA 7 Regional Water Services Commission for permission to service the Churchill Water Service Area.

CARRIED

The meeting recessed from 10:51 a.m. to 10:59 a.m.  
Brad Buchert and John McKiernan were not present when the meeting reconvened.

**PROTECTIVE SERV  
CHICKENS IN  
HAMLET**

**6.5 Protective Services**

**6.5.1 Permission Request for Chickens in Hamlet**

**188/16**

Councillor Holsworth moved that Council deny the request from a resident in Windborne to have up to six (6) laying hens in their yard, and directs Administration to delete Section 3(1) of the Animal Control Bylaw.

CARRIED

**NEW BUSINESS  
THILLS GRAD**

**8.0 New Business**

**8.1 Three Hills Graduation 2016**

**189/16**

Councillor Calhoun moved that Council authorize the attendance of the Reeve or designate to the Three Hills Graduation Banquet and Ceremony on Saturday, May 21st, 2016.

CARRIED

**XMAS CLOSURE  
190/16**

**8.2 2016 Christmas Closure**

Councillor Hoppins moved that Council approve the 2016 Christmas Closure from Monday, December 26, 2016 to Tuesday, January 3, 2017 at 8:30 a.m.

CARRIED

**COUNCIL REPORTS  
DRUM WASTE**

**10.0 Council and Committee Reports**

**10.1 Drumheller and District Solid Waste Management**

**Association-** Draft minutes were provided from the February 25, 2016 meeting.

**COMM FUTURES**

**10.2 Community Futures Wild rose-** Draft minutes were provided from the February 4<sup>th</sup>, 2016 meeting.

**10.3 Canadian Badlands Conference-** Reeve Long provided a verbal report on the conference he attended from April 19-21, 2016.

**10.4 One on One with the Reeve- Reeve Long –** Reeve Long provided a verbal report on the meetings he had on Monday, April 25<sup>th</sup>, 2016.

COUNCIL MINUTES OF APRIL 26, 2016

**191/16** Councillor Calhoun moved that Council receive the Council and Committee reports as presented. CARRIED

**DELEGATIONS  
WESTVIEW CARE**

**192/16**

**9.0 Disposition of Delegation Business**

**9.1 Westview Care Community**

Councillor Hoppins moved to table the Westview Care Community agenda item until the next Regular Council meeting.

CARRIED

**COUNCIL ACT LIST  
193/16**

**11.0 Council Follow-Up Action List**

Councillor Holsworth moved that Council receive the April 26, 2016 Council Follow-Up Action List as presented for information.

CARRIED

The meeting recessed from 11:39 a.m. to 12:50 p.m.  
Councillor Keiver and Mike Morton were not present when the meeting reconvened.

**IN-CAMERA**

**194/16**

**12.0 In-Camera**

Councillor Calhoun moved that Council go into In-Camera to discuss Land and Labor matters at 12:50 p.m.

CARRIED

Al Hoggan, Laurie Watt, Debra Grosfield and Carolyn Van der Kuil left the meeting at 1:00 p.m.

Reeve Long took over the recording of the minutes.

**195/16**

Councillor Holsworth moved that Council go out of In-Camera at 2:13 p.m.

CARRIED



COUNCIL MINUTES OF APRIL 26, 2016

ADJOURNMENT Adjournment

The meeting adjourned at 2:13 p.m.



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Bob Long  
Reeve



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Al Hoggan  
CAO



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Initials