

MINUTES OF THE JULY 26, 2016 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY AT THE KNEEHILL COUNTY OFFICE,  
1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA.

**PRESENT:**

Division No. 5	Bob Long, Reeve
Division No. 3	Jerry Wittstock, Deputy Reeve
Division No. 1	Brian Holsworth, Councillor
Division No. 2	Carol Calhoun, Councillor
Division No. 4	Glen Keiver, Councillor
Division No. 6	Ken Hoppins, Councillor
Division No. 7	Bobby Painter, Councillor

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	Al Hoggan
Director Municipal Services	Laurie Watt
Director Corporate Services	Mike Morton
Communications Officer	Debra Grosfield
Manager Agricultural Services and Parks	Bowen Clausen
Senior Planning & Development Officer	Barb Hazelton
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Long in the Chair**

Reeve Long called the meeting to order at 8:30 a.m.

**AGENDA**

**1.0 Agenda**

**ADDITIONS**

**1.1 Additions to the Agenda**

Additions under New Business

8.2 Administration Building Grand Opening

8.3 Notice of Motion: Council Meeting Live Streaming

Additions under Council and Committee Reports

10.4 One on One with the Reeve

10.5 Agricultural Service Board Summer Tour

**ADOPTION OF  
AGENDA**

**1.2 Adoption of Agenda**

**312/16**

Councillor Wittstock moved approval of the agenda as amended.

CARRIED

**MINUTES**

**2.0 Minutes**

**313/16**

**2.1 Regular Council Meeting Minutes of June 28 2016**

Councillor Hoppins moved approval of the June 28, 2016 Council Meeting minutes as presented.

CARRIED

  
Initials

COUNCIL MINUTES OF JULY 26, 2016

MUNICIPAL SERV  
TRANSPORTATION  
MUNICIPAL SERV.  
SUMMARY

314/16

5.0 Municipal Services  
5.1 Transportation  
5.1.1 Municipal Services Summary

Councillor Wittstock moved that Council receive the Municipal Services Summary Report as presented.

CARRIED

PLANNING  
DEFERRED  
RESERVE

315/16

5.3 Planning  
5.3.1 Deferred Reserve

Councillor Calhoun moved that Council approve deferring the reserves for the second parcel on the NE-22-30-23-W4 and a deferred reserve caveat be registered on the remnant parcel.

CARRIED

ASB  
CN GRANT

316/16

5.4 Agricultural Service Board  
5.4.1 CN EcoConnexions Grant

Councillor Calhoun moved that Council approve Friday, September 30<sup>th</sup>, 2016 at 1:00 p.m. for the CN Rail Ecoconnexions Tree Grant Inaugural Event at Horseshoe Canyon.

CARRIED

HORSESHOE  
CANYON

317/16

5.4.2 Horseshoe Canyon Action Plan

Councillor Hoppins moved that Council receives the Horseshoe Canyon Action Plan for information.

CARRIED

CN GRANT

318/16

5.4.1 CN EcoConnexions Grant Cont'd

Councillor Wittstock moved that Council adopt the RAC-FCM Guidelines for the New Development in Proximity to the Railway Operations as information.

CARRIED

The meeting recessed from 9:15 a.m. to 9:31 a.m.

Bowen Clausen and Barb Hazelton were not present when the meeting reconvened.

CORPORATE SERV  
BANK REC

319/16

6.0 Corporate Services  
6.1 Bank Reconciliation- May 2016

Councillor Holsworth moved that Council accept the May 2016 Bank Reconciliation as information.

CARRIED

  
Initials

COUNCIL MINUTES OF JULY 26, 2016

**POLICY REVIEW**

**6.2 Financial Policy Review**

**320/16**

Councillor Wittstock moved that Council approve Policy #16-13; Tangible Capital Assets Accounting Standards and Depreciation as presented, delete Policy #11-18; Asset Management - Fixed Asset Transfers, Retirements Disposals and delete Policy #11-9 Asset Management- Capitalization of Fixed Assets as presented.

CARRIED

**POLICY #16-20**

**6.3 Policy #16-20 Utility Billing**

**321/16**

Councillor Hoppins moved that Council approve Utility Billing Policy #16-20 as presented and delete Utility Billing Policy #14-14.

CARRIED

**POLICY # 16-17**

**6.4 Policy #16-17 Acceptance of Payments**

**322/16**

Councillor Holsworth moved that Council approve Policy #16-17 Acceptance of Payments as presented.

CARRIED

**BUSINESS ARISING  
COMMEMORATIVE  
PLAQUE**

**7.0 Business Arising from Previous Minutes**

**7.1 Commemorative Plaque for New Administration**

**323/16**

Councillor Hoppins moved that Council approve the purchase of the commemorative plaque for the Administration Building as presented with funding to come from the Administration and Medical Clinic Building Capital Project.

CARRIED

**324/16**

Councillor Hoppins moved to table the placement of the plaque discussion until after we receive the plaque.

CARRIED

**NEW BUSINESS  
DISCOVERY  
NIGHTS**

**8.0 New Business**

**8.1 Three Hills 2016 Community Discovery Night/Trochu 2016 Flapjack Fiesta and Community Showcase**

**325/16**

Councillor Wittstock moved that Council authorize the attendance of Reeve Long to attend the 2016 Three Hills Community Discovery Night and the attendance of Councillor Hoppins to the 2016 Trochu Flapjack Fiesta and Community Showcase.

CARRIED

**GRAND OPENING**

**8.2 Administration Building Grand Opening**

The Reeve and Council wanted to thank Administration for doing an exceptional job in coordinating and organizing the Administration

COUNCIL MINUTES OF JULY 26, 2016

Building Grand Opening. There was approximately 600 people in attendance for the event.

LIVE STREAMING

**8.3 Notice of Motion: Council Meeting Live Streaming**

Reeve Long provided Council a Notice of Motion to bring to the next Council meeting, the costs and capabilities of live streaming for future Council meetings.

The meeting recessed from 10:10 a.m. to 10:29 a.m.

COUNCIL REPORTS  
RDRMUG

**10.0 Council and Committee Reports**

**10.1 Red Deer River Municipal Users Group-** A written report was provided by Councillor Wittstock on the meeting he attended on June 16, 2016.

AQUA 7

**10.2 AQUA 7 Regional Water Services Commission-** A written report was provided by Councillor Wittstock on the meeting he attended on June 16, 2016.

KHILL HOUSING

**10.3 Kneehill Housing-** A written report was provided by Councillor Hoppins on the meeting he attended.

ONE ON ONE WITH  
REEVE

**10.4 One on One Meeting with the Reeve-** Reeve Long provided a verbal report to Council on the meeting he attended on July 25<sup>th</sup>, 2016.

ASB SUMMER TOUR

**10.5 Agricultural Service Board Summer Tour-** Councillor Holsworth provided a verbal report on the ASB Summer Tour that took place on July 20<sup>th</sup>.

326/16

Councillor Wittstock moved that Council receive the Council and Committee reports as presented.

CARRIED

COMMEMORATIVE  
PLAQUE

**7.1 Commemorative Plaque for New Administration Cont'd**

327/16

Councillor Holsworth moved to bring back to the table Agenda Item 7.1, Commemorative Plaque for New Administration.

CARRIED

328/16

Councillor Calhoun moved that the Chief Administrative Officer's name be included on the Commemorative Plaque.

CARRIED

COUNCIL ACT LIST

**11.0 Council Follow-Up Action List**

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**329/16** Councillor Hoppins moved that Council receive the July 26, 2016 Council Follow-Up Action List as presented for information.  
CARRIED

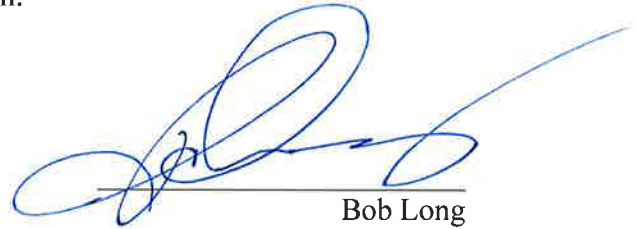
**IN-CAMERA**

**330/16** **12.0 In-Camera**  
Councillor Holsworth moved that Council go into In-Camera to discuss Legal matters at 10:44 a.m.  
CARRIED

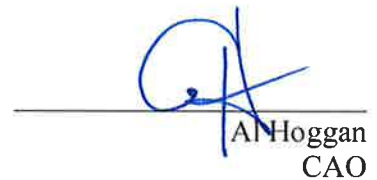
**331/16** Councillor Hoppins moved that Council go out of In-Camera at 11:40 a.m.  
CARRIED

**ADJOURNMENT**

**Adjournment**  
The meeting adjourned at 11:40 a.m.



Bob Long  
Reeve



AN Hoggan  
CAO



Initials