



1600-2nd Street NE
Three Hills, AB
T0M 2A0

COUNCIL MEETING AGENDA

January 12, 2021
8:30 a.m.

CALL MEETING TO ORDER

1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of December 8, 2020

3.0 Appointments

- 3.1 Delegation- STARS Air Ambulance, Glenda Farnden @ 8:35 a.m.
- 3.2 ~~Public Hearing- Bylaw 1828, Keivers Lake Road Closure @ 10:00 a.m.~~

4.0 Transportation

- 4.1 Project Amendment for the Torrington Gravel Pit

5.0 Community Services

5.1 Planning

- 5.1.1 Planning & Development Statistical Summary
- 5.1.2 Municipal Planning Commission - Meeting Cancellation for January 28, 2021
- 5.1.3 Road Closure at Keiver's Lake- Public Hearing Postponement

5.2 Water/Wastewater/Environment

No Report

5.3 Agricultural Service Board & Parks

- 5.3.1 Interim Agricultural Fieldman

5.4 Protective Services

- 5.4.1 Fire Ban Information

6.0 Corporate Services

- 6.1 Short-Term Borrowing Bylaw #1830
- 6.2 Investment Policy #16-7

7.0 Business Arising from Previous Minutes

- 7.1

8.0 New Business

- 8.1 Rural Community Hall Policy # 15-13
- 8.2 Rural Development Network (RDN) Rural Immigration Project – Central Alberta
- 8.3 Kneehill Regional Partnership – Partnership Exploration
- 8.4 Kneehill Regional Partnership – Training Partnerships

9.0 Disposition of Delegation & Public Hearing Business

- 9.1 STARS Air Ambulance

10.0 Council and Committee Reports

- 10.1 Kneehill Regional Family and Community Support Services

11.0 Council Follow-up Action List

12.0 Closed Session

- 12.1 Intergovernmental Relations (FOIP, Section 21)
- 12.2 Third Party Business Interest (FOIP, Section 16 & 25)
- 12.3 Third Party Business Interest (FOIP, Section 16 & 25)
- 12.4 Personnel (FOIP, Section 17)

13.0 Motions from Closed Session

Adjournment



MINUTES OF THE JANUARY 12, 2021 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Deputy Reeve (Video Conf)
Division No. 2	Debbie Penner, Councillor (Video Conf)
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor (Video Conf)
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director Community Services	Laurie Watt
Director Corporate Services	Bill McKennan
Director of Transportation	Brad Buchert
Protective Services Manager	Debra Grosfield
Kneehill County Fire Chief	Dan Marcellus
Manager of Planning and Development	Barb Hazelton
Economic and Development Officer	Jacqueline Buchanan
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:32 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

Deletions

3.2 Public Hearing- Bylaw #1828

Additions under Community Services

5.1.3 Road Closure at Keiver's Lake – Public Hearing Postponement

**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

1/21

Councillor Christie moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JANUARY 12, 2021

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of December 8, 2020

2/21 Councillor King moved approval of the December 8, 2020 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

APPOINTMENTS

3.0 Appointments

3.1 STARS Air Ambulance @8:35 A.M.

Glenda Farnden, STARS Air Ambulance, Sr. Municipal Relations Liaison, provided an update to Council on how COVID-19 has affected the program, Kneehill County mission statistics, fleet renewal update and an update on the H145 intensive care unit.

3/21 Deputy Reeve McGhee moved that Council receive the presentation from STARS Air Ambulance for information, as presented.

CARRIED UNANIMOUSLY

TRANSPORTATION

4.0 Transportation

4.1 Project Amendment for the Torrington Gravel Pit

4/21 Councillor King moved to authorize a budget amendment for the original amount of \$5,250,000.00 to \$6,500,000, to the Torrington Gravel Pit, for the purpose of extracting additional Pit-Run. \$650,000, will be funded through the Gravel Reserve and the additional \$600,000 will be funded through the Roads Reserve.

CARRIED UNANIMOUSLY

COMMUNITY
SERVICES
PLANNING

5.0 Community Services

5.1 Planning

5.1.1 Planning and Development Statistical Summary

5/21 Councillor Christie moved that Council accept the Planning & Development statistical summary as information.

CARRIED UNANIMOUSLY

5.1.2 Municipal Planning Commission- Meeting Cancellation for January 28, 2021

6/21 Councillor King moved that Council approve the cancellation of the January 28, 2021 Municipal Planning Commission meeting.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JANUARY 12, 2021

5.1.3 Road Closure at Keiver's Lake – Public Hearing Postponement

7/21 Deputy Reeve McGhee moved that Council reschedule the public hearing originally scheduled for January 12, 2021 at 10:00 a.m. as per Section 22 and 230 of the Municipal Government Act to February 9, 2021 at 10:00 a.m.

CARRIED UNANIMOUSLY

ASB & PARKS

5.3 Agricultural Service Board and Parks

5.3.1 Interim Agricultural Fieldman

8/21 Councillor Penner moved that Council appoint Fallon Sherlock as interim Agricultural Fieldman for Kneehill County.

CARRIED UNANIMOUSLY

PROTECTIVE SERV

5.4 Protective Services

5.4.1 Fire Ban Information

9/21 Councillor King moved that Council receive the report on Fire Ban processes as information.

CARRIED UNANIMOUSLY

CORPORATE SERV

6.0 Corporate Services

6.1 Bylaw 1830, Short-Term Borrowing

10/21 Councillor Christie moved that Council give first reading to Bylaw #1830, that being a bylaw to authorize the short-term borrowing of funds, from time to time, as may be necessary to meet the financial obligations of Kneehill County.

CARRIED UNANIMOUSLY

11/21 Councillor Keiver moved that Council give second reading to Bylaw #1830.

CARRIED UNANIMOUSLY

12/21 Deputy Reeve McGhee moved that Council give unanimous consent for third and final reading to Bylaw # 1830.

CARRIED UNANIMOUSLY

13/21 Councillor King moved that Council give third reading to Bylaw #1830.

CARRIED UNANIMOUSLY

6.2 Policy #16-7, Investment Policy

14/21 Councillor Christie moved that the current policy 16-7 titled "Investments" dated June 27, 2017 be deleted and the updated Investment Policy 16-7 dated January 12, 2021 be adopted.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JANUARY 12, 2021

The Chair called for a recess at 9:24 a.m. and called the meeting back to order at 9:40 a.m. with all previously mentioned members present.

NEW BUSINESS

8.0 New Business

8.1 Rural Community Hall Policy #15-13

- 15/21 Deputy Reeve McGhee moved that Council direct administration, for the 2021 budget year, to provide the same funding level that was provided to the Rural Community Halls listed in Policy #15-13, in 2020.

CARRIED UNANIMOUSLY

8.2 Rural Development Network (RDN) Rural Immigration Project- Central Alberta

- 16/21 Deputy Reeve McGhee moved that Council directs Administration to sign a Letter of Support for use by the Rural Development Network in application of the Community Capacity for Newcomer Integration Grant.

CARRIED

8.3 Kneehill Regional Partnership- Partnership Exploration

- 17/21 Councillor King moved that Council submit the following initiatives to the Kneehill Regional Partnership as options for exploring regionalization or regional partnerships:
1. Regional Marketing and Tourism Campaign
 2. Review of Doctor Recruitment and Retention Task Force

CARRIED UNANIMOUSLY

8.4 Kneehill Regional Partnership- Training Partnerships

- 18/21 Deputy Reeve McGhee moved that Council submit the following initiatives to the Kneehill Regional Partnership as options for exploring regionalization or regional partnerships:
1. Prospective Councillor Training
 2. Purchasing Law

CARRIED UNANIMOUSLY

DISPOSITION OF
DELEGATION
BUSINESS

9.0 Disposition of Delegation Business & Public Hearing Business

9.1 STARS Air Ambulance

- 19/21 Councillor King moved that Council receive the presentation from STARS Air Ambulance for information, as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JANUARY 12, 2021

COUNCIL REPORTS **10.0 Council and Committee Reports**
10.1 Kneehill Regional Family and Community Support Services-
Minutes were provided from the September 15, 2020 meeting.
20/21 Councillor King moved that Council receive the Council and
Committee reports as presented.
CARRIED UNANIMOUSLY

COUNCIL ACT LIST **11.0 Council Follow-Up Action List**
21/21 Councillor Christie moved that Council receive for information the
Council Follow-Up Action List as presented.
CARRIED

CLOSED SESSION **12.0 Closed Session**
22/21 Councillor King moved that Council convene in Closed Session to
discuss the following listed below at 10:17 a.m.:

- Intergovernmental Relations (FOIP, Section 21)
- Third Party Business Interest (FOIP, Section 16 & 25)
- Third Party Business Interest (FOIP, Section 16 & 25)
- Personnel (FOIP, Section 17)

CARRIED UNANIMOUSLY

The following people were in attendance of the Closed Session to
provide a report and advise Council:

- Mike Haugen, CAO
- Laurie Watt, Director of Municipal Services
- Bill McKennan, Director of Corporate Services
- Carolyn Van der Kuil, Recording Secretary
- Debra Grosfield, Protective Services Manager
- Dan Marcellus, Fire Chief

23/21 Councillor Christie moved that Council return to open meeting at 12:13
p.m.
CARRIED UNANIMOUSLY

12:13 p.m. – meeting recessed to allow return of public.
12:13 p.m. - meeting resumed.

13.0 Motions from Closed Session
Councillor Hugo excused himself from voting on motions from closed
session as he could not hear the closed session conversation.

24/21 Councillor King moved that Council accept as information the
Emergency Communications System Upgrade Project and direct
administration to come back to January 26th Council meeting with
options.
CARRIED

COUNCIL MINUTES OF JANUARY 12, 2021


- 25/21** Deputy Reeve McGhee moved that Council agrees to entering into a Tax Agreement with Lynx Energy ULC for the payment of 2020 taxes over an 18- month payment plan, beginning January 31, 2021 and no penalties will be assessed and that the 2020 penalties be voided.
CARRIED
- 26/21** Councillor King moved that Council agrees to entering into a Tax Agreement with Vantage Point Resources Inc. for the payment of tax arrears and 2020 taxes and that the agreement shall not exceed 27 months, no further penalties will be assessed, and the 2020 penalties be voided.
CARRIED
- 27/21** Councillor Christie moved that Council agrees to entering into a Tax Agreement with Canstone Energy Ltd. for the payment of tax arrears and 2020 levies and that the agreement shall not exceed 36 months, no further penalties will be assessed, and the 2020 penalties be voided.
CARRIED
- 28/21** Councillor King moved that Council agrees to entering into a Tax Agreement with Perisson Petroleum Corporation for the payment of tax arrears and 2020 taxes and that the agreement shall not exceed 12 months and no further penalties will be assessed, and the 2020 penalties be voided.
CARRIED
- 29/21** Councillor King moved that Council agrees to entering into a Tax Agreement with High Point Oil Inc., for the payment of tax arrears and 2020 taxes and that the agreement shall not exceed 36 months, for full re-payment of the tax arrears and 2020 levies, no further penalties will be assessed, and the 2020 penalties be voided.
CARRIED
- 30/21** Councillor Penner moved that Council moved to pay the Southern Alberta Energy for Waste Association invoice for the 2021 budget year.
CARRIED
- 31/21** Deputy Reeve McGhee moved that Council direct administration to request a specific and precise request from the Trochu Housing Corporation.
CARRIED

COUNCIL MINUTES OF JANUARY 12, 2021

ADJOURNMENT

Adjournment

The meeting adjourned at 12:20 p.m.



Jerry Wittstock
Reeve



Mike Haugen
CAO