



1600-2nd Street NE
Three Hills, AB
T0M 2A0

COUNCIL MEETING AGENDA

January 14, 2020
8:30 a.m.

CALL MEETING TO ORDER

1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of December 10, 2019

3.0 Delegations

No Delegations Scheduled

4.0 Public Hearings

- 4.1 Bylaw 1806, Wheatland County & Kneehill County Intermunicipal Development Plan @ 10:00 a.m.

5.0 Municipal Services

- 5.1 **Transportation**
No Report

- 5.2 **Water/Wastewater/Environment**
No Report

- 5.3 **Planning**
 - 5.3.1 Town of Three Hills & Kneehill County Intermunicipal Development Plan

- 5.4 **Agricultural Service Board & Parks**
No Report

- 5.5 **Protective Services**
 - 5.5.1 Policy 8-20 Public Safety General

6.0 Corporate Services

- 6.1 Penalty Cancellation Request

7.0 Business Arising from Previous Minutes

- 7.1 Council Attendance at the Federation of Canadian Municipalities Conference

8.0 New Business

- 8.1 Intermunicipal Development Plan – Mountain View County
- 8.2 Intermunicipal Development Plan – Starland County
- 8.3 Intermunicipal Development Plan – Stettler County
- 8.4 Policy 3-19-3, Council Appointees Reimbursement
- 8.5 Alberta First Resolution
- 8.6 2019 Communications Report: A Year in Review
- 8.7 Clearwater County Invite to Condor Public Services Building
- 8.8 Meeting Opportunity – Minister of Municipal Affairs

9.0 Disposition of Delegation & Public Hearing Business

- 9.1

10.0 Council and Committee Reports

- 10.1 Community Futures Wildrose

11.0 Council Follow-up Action List

12.0 Closed Session

- 12.1 Legal (Section 24)
- 12.2 Intergovernmental Relations (Section 21)

13.0 Motions from Closed Session

Adjournment



MINUTES OF THE JANUARY 14, 2020 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor (Arrive @ 9:08 a.m.)
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ABSENT:

Division No. 2	Debbie Penner, Councillor
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ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director Corporate Services	Bill McKennan
Protective Services Manager	Debra Grosfield
Manager of ASB and Parks	Bowen Clausen
Environmental Services Manager	John McKiernan
Manager of Planning and Development	Barb Hazelton
Manager of Financial Services	Will Wolfe
Recording Secretary	Carolyn Van der Kuil
Communications Officer	Christine Anderson

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

No additions/deletions were made to the agenda.

**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

1/2020

Councillor King moved approval of the agenda as presented.

CARRIED

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of December 10, 2019

2/2020

Councillor Christie moved approval of the December 10, 2019 Council Meeting minutes as presented.

CARRIED

COUNCIL MINUTES OF JANUARY 14, 2020

MUNICIPAL SERV
PLANNING

5.0 Municipal Services

5.3 Planning

**5.3.1 Town of Three Hills & Kneehill County Intermunicipal
Development Plan**

3/2020

Councillor King moved first reading of Bylaw 1810 for the Town of Three Hills and Kneehill County Intermunicipal Development Plan.

CARRIED UNANIMOUSLY

4/2020

Deputy Reeve McGhee moved to schedule the Public Hearing for the Town of Three Hills and Kneehill County IDP, as per Section 606 of the Municipal Government Act, to be held on February 11, 2020 at 10:00 a.m.

CARRIED UNANIMOUSLY

PROTECTIVE SERV

5.5 Protective Services

5.5.1 Policy 8-20 Public Safety General

5/2020

Deputy Reeve McGhee moved to approve the additions to Policy 8-20 Public Safety General as presented.

CARRIED UNANIMOUSLY

CORPORATE SERV

6.0 Corporate Services

6.1 Penalty Cancellation Request

6/2020

Deputy Reeve McGhee moved to deny the request to waive penalty on rolls 32240810201, 32252631411 & 400020209000 pursuant to Bylaw 1680, Due Date & Penalties for Taxes.

CARRIED UNANIMOUSLY

BUSINESS ARISING

7.0 Business Arising from Previous Minutes

**7.1 Council Attendance at the Federation of Canadian
Municipalities Conference**

7/2020

Councillor King moved to defer this agenda item until later on in the Council meeting.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.0 New Business

8.1 Intermunicipal Development Plan – Mountain View County

8/2020

Deputy Reeve McGhee moved to approve that in accordance with amendments to the MGA section 631 (2) through Bill 25, that Kneehill County Council agrees it is not necessary at this time to adopt an Intermunicipal Development Plan with Mountain View County.

CARRIED UNANIMOUSLY

9/2020 **8.2 Intermunicipal Development Plan – Starland County**
Deputy Reeve McGhee moved to approve that in accordance with amendments to the MGA section 631 (2) through Bill 25, that Kneehill County Council agrees it is not necessary at this time to adopt an Intermunicipal Development Plan with Starland County.
CARRIED UNANIMOUSLY

10/2020 **8.3 Intermunicipal Development Plan – Stettler County**
Councillor Christie moved to approve that in accordance with amendments to the MGA section 631 (2) through Bill 25, that Kneehill County Council agrees it is not necessary at this time to adopt an Intermunicipal Development Plan with Stettler County.
CARRIED UNANIMOUSLY

11/2020 **8.4 Policy 3-19-3, Council Appointees Reimbursement**
Councillor King moved to approve Policy #3-19-3, Council Appointees Reimbursement as presented.
CARRIED UNANIMOUSLY

12/2020 **8.5 Alberta First Resolution**
Councillor Keiver moved that Council opt to decline support to the Alberta First Resolution.
CARRIED UNANIMOUSLY

13/2020 **8.6 2019 Communications Report: A Year in Review**
Councillor Hugo arrived at the meeting @ 9:08 a.m.
Deputy Reeve McGhee moved to accept the 2019 Communications Report for information as presented.
CARRIED

14/2020 **8.7 Clearwater County Invite to Condor Public Services Building**
Deputy Reeve McGhee moved to approve Council attendance to attend the Clearwater County's new Public Services Building Grand Opening on Thursday, February 5 at 7:00 p.m.
CARRIED

15/2020 **8.8 Meeting Opportunity – Minister of Municipal Affairs**
Deputy Reeve McGhee moved to accept the invitation for information as presented.
CARRIED UNANIMOUSLY

The Chair called for a recess at 9:17 a.m. and called the meeting back to order at 9:33 a.m. with all previously mentioned members present.

COUNCIL MINUTES OF JANUARY 14, 2020

BUSINESS ARISING

7.0 Business Arising from Previous Minutes
7.1 Council Attendance at the Federation of Canadian Municipalities Conference

16/2020 Councillor King moved to lift this agenda item from the table.

CARRIED

17/2020 Councillor Hugo moved to endorse Council policies regarding FCM Conference attendance.

Councillor Hugo requested a recorded vote.
In Favour: Reeve Wittstock, Deputy Reeve McGhee, Councillor Christie, Councillor Keiver, Councillor King
Opposed: Councillor Hugo

CARRIED

COUNCIL REPORTS

10.0 Council and Committee Reports
10.1 Community Futures Wildrose

18/2020 Councillor Christie moved that Council receive the Council and Committee reports as presented.

CARRIED

COUNCIL ACT LIST

11.0 Council Follow-Up Action List

19/2020 Councillor King moved that Council receive the January 14, 2020 Council Follow-Up Action List as presented for information.

CARRIED

The Chair called for a recess at 9:51 a.m. and called the meeting back to order at 10:00 a.m. with all previously mentioned members present.

PUBLIC HEARINGS

4.0 Public Hearings
4.1 Bylaw #1806, Wheatland County & Kneehill County Intermunicipal Development Plan @ 10:00 a.m.

20/2020 Councillor King moved that the Public Hearing for Bylaw #1806 be opened at 10:00 a.m.

CARRIED

Person(s) who presented:	Barb Hazelton, Manager of Planning and Development
Person(s) who spoke in favour:	None
Person(s) who spoke in opposition:	Wendy Clark Rick Skibsted Addendum of late submissions were received
Person(s) who spoke in rebuttal:	None

COUNCIL MINUTES OF JANUARY 14, 2020

21/2020 Councillor Christie moved that the Public Hearing for Bylaw #1806 be closed at 10:48 a.m.

CARRIED

The Chair called for a recess at 10:49 a.m. and called the meeting back to order at 11:15 a.m. with all previously mentioned members present.

**DISPOSITION OF
DELEGATION
BUSINESS**

9.0 Disposition of Delegation Business

22/2020 Councillor King moved that Council postpone second and third reading of Bylaw #1806, until after the Wheatland/Kneehill County IDP Committee meet.

CARRIED UNANIMOUSLY

CLOSED SESSION

12.0 Closed Session

23/2020 Deputy Reeve McGhee moved that Council convene in closed session to discuss Legal and Intergovernmental Relations pursuant to section 24 and section 21 of the Freedom of Information and Protection of Privacy Act, at 11:18 a.m.

CARRIED

The following people were in attendance of the closed session to provide a report and advise Council:

Mike Haugen, CAO

Bill McKennan, Director of Corporate Services

Barb Hazelton, Manager of Planning and Development

Carolyn Van der Kuil, Recording Secretary

24/2020 Deputy Reeve McGhee moved that Council return to open meeting at 12:25 p.m.

CARRIED

12:25 p.m. – meeting recessed to allow return of public.

12:25 p.m. - meeting resumed.

13.0 Motions from Closed Session

25/2020 Councillor King moved that Council authorize the Reeve and CAO to sign the Agreement for Purchase and Sale in addition to the Restrictive Covenant Agreement for the purchase of a parcel of land and improvements located at SE 15-28-22 W4M.

CARRIED UNANIMOUSLY

26/2020 Councillor Christie moved that Council transfer \$150,000.00 for the purchase of the property located at SE 15-28-22 W4M to come from the Contingency Reserve.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JANUARY 14, 2020

27/2020


Deputy Reeve McGhee moved that Council authorize the funds realized from the sale of surplus equipment located on the property located at SE 15-28-22 W4M be transferred to the Building Reserve.

CARRIED UNANIMOUSLY

ADJOURNMENT

Adjournment

The meeting adjourned at 12:27 p.m.


Jerry Wittstock
Reeve


Mike Haugen
CAO