



1600-2nd Street NE
Three Hills, AB
T0M 2A0

COUNCIL MEETING AGENDA

January 26, 2021
8:30 a.m.

CALL MEETING TO ORDER

1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of January 12, 2021

3.0 Appointments

- 3.1 Delegation- Trochu Housing Corporation, Sam Smalldon and Mayor Barry Kletke @ 8:35 a.m.

4.0 Transportation

- 4.1 No Report

5.0 Community Services

- 5.1 **Planning**
 - 5.1.1 No Report
- 5.2 **Water/Wastewater/Environment**
 - 5.2.1 No Report
- 5.3 **Agricultural Service Board & Parks**
 - 5.3.1 No Report
- 5.4 **Protective Services**
 - 5.4.1 Capital Replacements for Fire
 - ~~5.4.2 Emergency Communications System Upgrade Project Change Request~~
 - 5.4.3 RCMP and Council's Priorities

6.0 Corporate Services

- 6.1 Tax Cancellation- Industrial Accounts

7.0 Business Arising from Previous Minutes

- 7.1

8.0 New Business

- 8.1 Master Rates Bylaw #1831
- 8.2 Council Remuneration Review

9.0 Disposition of Delegation & Public Hearing Business

- 9.1 Trochu Housing Corporation

10.0 Council and Committee Reports

- 10.1 Community Future Wildrose
- 10.2 December 1, 2020, Kneehill County Committee of the Whole Minutes

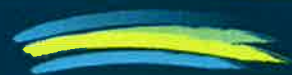
11.0 Council Follow-up Action List

12.0 Closed Session

- 12.1 Personnel Matter (FOIP, Section 17)

13.0 Motions from Closed Session

Adjournment



MINUTES OF THE JANUARY 26, 2021 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor (Arrived @ 1:10 p.m.)
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor (Video Conf)
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director Community Services	Laurie Watt
Director Corporate Services	Bill McKennan
Director of Transportation	Brad Buchert
Protective Services Manager	Debra Grosfield
Kneehill County Fire Chief	Dan Marcellus
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

Delete from the Agenda

5.4.2 Emergency Communications System Upgrade Project Change Request

**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

25/21

Councillor Christie moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of January 12, 2021

26/21

Councillor King moved approval of the January 12, 2021 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JANUARY 26, 2021

APPOINTMENTS

3.0 Appointments

3.1 Trochu Housing Corporation

Sam Smalldon, President of the Trochu Housing Corporation, provided Council information on their request from Kneehill County for financial backing for the Trochu Seniors Supportive Living Facility Project

COMMUNITY
SERVICES
PROTECTIVE SERV

5.0 Community Services

5.4 Protective Services

5.4.1 Capital Replacements for Fire

The Chair called for a recess at 10:13 a.m. and called the meeting back to order at 10:25 a.m. with all previously mentioned Council members present.

27/21 Councillor Christie moved that Council increases the level of service of Tender replacements to purchase a Tender with pump capability, increasing the purchase from \$475,000 to \$575,000 on the Capital Equipment Plan (CEP).

CARRIED

28/21 Councillor King moved that Council maintain the level of service for Brush Truck replacements to purchase Brush Trucks increasing the purchase from \$100,000 to \$120,000 on the Capital Equipment Plan.

CARRIED UNANIMOUSLY

29/21 Deputy Reeve McGhee moved that Council recommends the Capital Equipment Plan annual contribution be increased by \$35,336 in the 2021 proposed budget.

CARRIED UNANIMOUSLY

5.4.3 RCMP and Council's Priorities

30/21 Councillor King moved that Council set their community priorities in regards to RCMP services as follows:

- Rural Crime Prevention
- Presence in rural communities
- Road safety
- Reports on how many active on-duty staff members at each detachment
- Working Cooperatively with Kneehill County Protective Services Department

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JANUARY 26, 2021

CORPORATE SERV

6.0 Corporate Services

6.1 Tax Cancellation- Industrial Account

31/21

Deputy Reeve McGhee moved that the amount of \$12,599.19 in property taxes be expensed and cancelled on rolls 32240810200 & 32252631410 and that administration also be directed to void any 2021 penalties currently attached to these rolls.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.0 New Business

8.1 Master Rates Bylaw #1831

32/21

Councillor King moved that Council give first reading to Bylaw 1831, that being a bylaw to establish rates, fees and charges for various operations products, permits and services with the following amendment; the elimination of the Dust Control rebate.

CARRIED

33/21

Councillor Christie moved that Council give second reading to Bylaw 1831.

CARRIED

8.2 Council Remuneration Review

The Chair called for a recess at 12:05 p.m. and called the meeting back to order at 1:11 p.m. with all previously mentioned Council members present including Councillor Penner. Councillor Hugo was not present when the meeting reconvened.

34/21

Councillor King moved to table this agenda item until later in the meeting when Councillor Hugo was in attendance.

CARRIED

COUNCIL REPORTS

10.0 Council and Committee Reports

10.1 Community Futures Wildrose- Minutes were provided from the November 5th and December 3rd meetings.

10.2 December 1, 2020, Kneehill County Committee of the Whole Minutes- Minutes were provided.

35/21

Deputy Reeve McGhee moved that Council receive the Council and Committee reports as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JANUARY 26, 2021

8.2 Council Remuneration Review Cont'd

Councillor Hugo returned to the meeting at 1:30 p.m.

- 36/21** Councillor King moved to lift from the table Council Remuneration Review.
CARRIED
- 37/21** Councillor King moved that Council direct administration to prepare draft policies governing Council remuneration.
CARRIED UNANIMOUSLY

COUNCIL ACT LIST

38/21

11.0 Council Follow-Up Action List

Councillor Christie moved that Council receive for information the Council Follow-Up Action List as presented.

CARRIED UNANIMOUSLY

The Chair called for a recess at 2:45 p.m. and called the meeting back to order at 2:57 p.m. with all previously mentioned members present except Councillor Hugo.

CLOSED SESSION

39/21

12.0 Closed Session

Councillor King moved that Council convene in Closed Session to discuss Personnel Item pursuant to Section 17 of the Freedom of Information and Protection of Privacy Act and Third Party Business pursuant to Section 16 and 24 of the Freedom of Information and Protection of Privacy Act, at 2:57 p.m.

CARRIED

The following people were in attendance of the Closed Session to provide a report and advise Council:

Mike Haugen, CAO

Laurie Watt, Director of Municipal Services

Bill McKennan, Director of Corporate Services

Carolyn Van der Kuil, Recording Secretary

- 40/21** Councillor King moved that Council return to open meeting at 3:43 p.m.
CARRIED
- 3:43 p.m. – meeting recessed to allow return of public.
3:45 p.m. - meeting resumed.

DISPOSITION OF DELEGATION BUSINESS

9.0 Disposition of Delegation Business & Public Hearing Business

9.1 Trochu Housing Corporation

41/21

Deputy Reeve McGhee moved that Council provide unanimous approval to extend the Council meeting past 4:30 p.m. as per Procedural Bylaw #1821.

Time: 4:21 p.m.

CARRIED UNANIMOUSLY

The Chair called for a recess at 4:21 p.m. and called the meeting back to order at 4:27 p.m. with all previously mentioned members present except Councillor Hugo.

42/21

Councillor King moved that Council direct administration to prepare a framework related to possible support of the Trochu Housing Corporation Project prepared for the February 9th, 2021 Council Meeting.

CARRIED

CLOSED SESSION

12.0 Closed Session

43/21

Councillor King moved that Council convene in Closed Session to discuss Personnel Item pursuant to Section 17 of the Freedom of Information and Protection of Privacy Act at 4:41

CARRIED

The following people were in attendance of the Closed Session to provide a report and advise Council:
Mike Haugen, CAO

44/21

Councillor King moved that Council return to open meeting at 4:56 p.m.

CARRIED

4:58 p.m. – meeting recessed to allow return of public.

4:58 p.m. - meeting resumed.

13.0 Motions from Closed Session

45/21

Deputy Reeve McGhee moved that Council authorize the Reeve to sign the amended Chief Administrative Officer Employment Agreement with Mike Haugen on behalf of Kneehill County once amendments have been made by legal counsel.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JANUARY 26, 2021

46/21

Councilor King moved that the Chief Administrative Officer Employment Agreement between Mike Haugen and Kneehill County remain confidential in accordance with FOIP Section 17 "disclosure harmful to personal privacy".

CARRIED UNANIMOUSLY

ADJOURNMENT

Adjournment

The meeting adjourned at 5:01 p.m.



Jerry Wittstock
Reeve



Mike Haugen
CAO



Initials