



1600-2nd Street NE
Three Hills, AB
T0M 2A0

COUNCIL MEETING AGENDA

February 22, 2022
8:30 a.m.

CALL MEETING TO ORDER

1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of February 8, 2022

3.0 Appointments

- 3.1 Alberta Health Services EMS, John Hein @ 9:00 a.m.

4.0 Infrastructure- Roads/Bridges/Water/Wastewater/Environment

- 4.1 Proposed Recycling Bins
- 4.2 Temporary Flow Increase

5.0 Community Services

- 5.1 **Planning**
No Report

- 5.2 **Agricultural Service Board & Parks**
No Report

- 5.3 **Protective Services**
 - 5.3.1 Annual Appointment of Fire Guardians
 - 5.3.2 Policy Review #4-1, Use of Equipment
 - 5.3.3 Council's Policing Priorities

- 5.4 **Economic Development**
No Report

6.0 Corporate Services

- 6.1 Perisson Petroleum Ltd. Tax Deferral Agreement Request
- 6.2 2022 Public Auction Tax Sale Date

7.0 New and Unfinished Business

- 7.1 Town of Trochu Housing Corporation Letter of Support
- 7.2 Strategic Planning Presentations

8.0 Disposition of Delegation & Public Hearing Business

- 8.1 Ambulance Operations and Medical First Responder Disposition

9.0 Council and Committee Reports

9.1 Community Futures Wildrose

10.0 Council Follow-up Action List

11.0 Closed Session

11.1 Disclosure Harmful to Personal Privacy (Section 17, FOIPP)

12.0 Motions from Closed Session

ADOPTED



MINUTES OF THE FEBRUARY 22, 2022, REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Councillor
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Carrie Fobes, Councillor
Division No. 5	Laura Lee Machell-Cunningham, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Deputy Reeve

ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director Community Services	Laurie Watt
Director of Infrastructure	Mike Ziehr
Project Construction Supervisor	Mike Conkin
Protective Services Manager	Debra Grosfield
Environmental Services Manager	John McKiernan
Manager of Planning and Development	Barb Hazelton
Recording Secretary	Carolyn Van der Kuil
Communications Officer	Christine Anderson

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:31 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

Additions under Closed Session

11.1 Disclosure Harmful to Personal Privacy (Section 17, FOIPP)

Additions under Infrastructure

4.2 Temporary Flow Increase

**ADOPTION OF
AGENDA**

34/22

1.2 Adoption of Agenda

Councillor Christie moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

MINUTES

35/22

2.0 Minutes

2.1 Regular Council Meeting Minutes of February 8, 2022

Councillor McGhee moved approval of the February 8, 2022, Council Meeting minutes as presented.

CARRIED

COUNCIL MINUTES OF FEBRUARY 22, 2022,

INFRASTRUCTURE

4.0 Infrastructure- Roads/Bridges/Water/Wastewater/Environment

4.1 Proposed Recycling Bins

36/22

Deputy Reeve King moved that Council prior approves Option 2 in the 2022 Operating Budget and directs Administration to provide recycling bin(s) at the Kneehill County Central Transfer Site (Three Hills Transfer Site) for the purpose of a one-year pilot project.

CARRIED UNANIMOUSLY

4.2 Temporary Flow Increase

37/22

Councillor McGhee moved that Council authorize administration to temporarily increase the flow rate to Sunterra Greenhouse until repairs have been completed.

CARRIED UNANIMOUSLY

COMMUNITY
SERVICES
PROTECT SERV

5.0 Community Services

5.3 Protective Services

5.3.1 Annual Appointment of Fire Guardians

38/22

Deputy Reeve King moved that Council appoint the following as Fire Guardians for the issuance of Fire Permits to March 31, 2023:

- Three Hills Fire Department: Ken Cinnamon, Bob Leuf
- Acme Fire Department: Brian Fradgley, Bert Jackson, John Tersteeg
- Carbon Fire Department: Jody Kranzler, Dan Balderson, Jordan Reed, Jeremy Kranzler, Marty Morgan
- Linden Fire Department: Kenton Klassen, Shawn Klassen, Carson Reimer, Max Penner
- Torrington Fire Department: Doug Fretz, Jason Michielsen, Derek Benedict
- Trochu Fire Department: Richard Hoppins, Alan Adam, Lawrence Hogg
- Kneehill County: Director of Community Services, Manager of Protective Services, Rural Fire Chief

And further, should any of the appointed Fire Guardians leave their respective fire department, or leave their position at Kneehill County, their appointment will be automatically revoked.

CARRIED UNANIMOUSLY

5.3.2 Policy Review #4-1, Use of Equipment

39/22

Councillor Penner moved that Council rescind Policy 4-1 Use of Equipment (Fire).

CARRIED UNANIMOUSLY

- 40/22** **5.3.3 Council's Policing Priorities**
Councillor McGhee moved that Council approve the new 2022 Policing Priorities for Kneehill County as:
- Rural Crime Prevention
 - Safety through programs and workshops
 - Presence in rural communities
 - Road Safety
 - Working with Community Peace Officers in delivery of enforcement and public safety education
- CARRIED UNANIMOUSLY

The Chair called for a recess at 9:20 a.m. and called the meeting back to order at 9:39 a.m. with all previously mentioned members present.

APPOINTMENTS

3.0 Appointments

3.1 Alberta Health Services EMS

John Hein and Scott Hollsworth presented to Council regarding ambulance coverage in Kneehill County and Medical First Response questions.

CORPORATE SERV

6.0 Corporate Services

- 41/22** **6.1 Perisson Petroleum Ltd. Tax Deferral Agreement Request**
Councillor McGhee moved that Council agrees to entering a Tax Deferral Payment Agreement with Perisson Petroleum Ltd. for the payment of 2019-2021 tax arrears and the 2022 levy; for the period of January 31, 2022, to November 30, 2023.
- CARRIED UNANIMOUSLY
- 42/22** Councillor Christie moved that Administration cancels the 2020 & 2021 penalties and that no further penalties will be assessed during the term of the Agreement.
- CARRIED UNANIMOUSLY
- 43/22** **6.2 2022 Public Auction Tax Sale Date**
Deputy Reeve King moved that Council approve the 2022 Tax Sale Public Auction be held on Thursday, May 26, 2022, at 2:00 p.m. at the County Administration Office.
- CARRIED UNANIMOUSLY

The Chair called for a recess at 10:45 a.m. and called the meeting back to order at 11:08 a.m. with all previously mentioned members present.

COUNCIL MINUTES OF FEBRUARY 22, 2022,

NEW BUSINESS

7.0 New and Unfinished Business

7.1 Town of Trochu Housing Corporation Letter of Support

44/22

Deputy Reeve King moved that Council provide the Town of Trochu letters of support as requested for capital grant applications for the Trochu Seniors Supportive Living Facility Project.

CARRIED UNANIMOUSLY

7.2 Strategic Planning Presentations

45/22

Councillor Penner moved that Council receive for information the Strategic Planning Presentations, as presented.

CARRIED UNANIMOUSLY

COUNCIL REPORTS

9.0 Council and Committee Reports

9.1 Community Futures Wildrose- Minutes were provided from the December 4, 2021, and January 6, 2022, meetings.

46/22

Councillor Christie moved that Council receive for information the Council and Committee reports as presented.

CARRIED UNANIMOUSLY

**DISPOSITION OF
DELEGATION
BUSINESS**

8.0 Disposition of Delegation Business & Public Hearing Business

8.1 Ambulance Operations and Medical First Responder

Disposition

47/22

Councillor Cunningham moved that Council send a letter of concern to the Minister of Health regarding Kneehill County's concern with the length of response time for ambulance services in rural Alberta.

CARRIED UNANIMOUSLY

COUNCIL ACT LIST

10.0 Council Follow-Up Action List

48/22

Councillor McGhee moved that Council receive for information the Council Follow-Up Action List as presented.

CARRIED UNANIMOUSLY

The Chair called for a recess at 12:06 p.m. and called the meeting back to order at 12:59 p.m. with all previously mentioned Council members present.

49/22

Councillor Fobes moved that Council decline the invitation with the RCMP K Division during the RMA Conference.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF FEBRUARY 22, 2022,

CLOSED SESSION

50/22

11.0 Closed Session

Councillor Christie moved that Council convene in Closed Session to discuss disclosure harmful to personal privacy pursuant to Section 17 of the Freedom of Information and Protection of Privacy Act, at 12:59 p.m.

CARRIED UNANIMOUSLY

51/22

Deputy Reeve King moved that Council return to open meeting at 1:21 p.m.

CARRIED UNANIMOUSLY

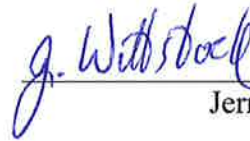
1:22 p.m. – meeting recessed to allow return of public.

1:22 p.m. - meeting resumed.

ADJOURNMENT

Adjournment

The meeting adjourned at 1:23 p.m.



Jerry Wittstock
Reeve



Mike Haugen
CAO