



1600-2nd Street NE
Three Hills, AB
T0M 2A0

COUNCIL MEETING AGENDA

February 23, 2021
8:30 a.m.

CALL MEETING TO ORDER

1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of February 9, 2021

3.0 Appointments

- 3.1 Delegation- Don Ferguson @ 8:35 a.m.
- 3.2 Public Hearing- Bylaw 1829- Municipal Development Plan @ 10:00 a.m.
- 3.3 Delegation- Three Hills RCMP, Sgt. Jamie Day @ 11:00 a.m.

4.0 Transportation

No Report

5.0 Community Services

5.1 Planning

- 5.1.1 Bylaw 1832- Redesignation, SW 35-33-26 W4 Plan 5899 GW from Hamlet General District to Agriculture District

5.2 Water/Wastewater/Environment

No Report

5.3 Agricultural Service Board & Parks

- 5.3.1 Tolman West Campground

5.4 Protective Services

No Report

6.0 Corporate Services

- 6.1 Fiscal Update
- 6.2 2020 Project Status Report
- 6.3 2020 Preliminary Operating Budget Results
- 6.4 2021 Operating and Capital Budget Approval

7.0 Business Arising from Previous Minutes

- 7.1 Council Compensation and Expense Remuneration

8.0 New Business

- 8.1 Policy #3-27, Council Correspondence
- 8.2 Policy #11-1, Handling Public Concerns
- 8.3 Kneehill 4-H District Request
- 8.4 David Price Induction into the Alberta Agriculture Hall of Fame
- 8.5 TELUS Letter of Support Request
- 8.6 Board Member Appointment to the Trochu Housing Corporation
- 8.7 Newspaper Delivery Program
- 8.8 New Council Orientation
- 8.9 **CN Rail and Grain Corp.**

9.0 Disposition of Delegation & Public Hearing Business

- 9.1 Don Ferguson Request
- 9.2 Bylaw 1829- Municipal Development Plan
- 9.3 Three Hills RCMP

10.0 Council and Committee Reports

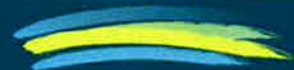
- 10.1 Community Futures Wildrose
- 10.2 Kneehill Regional Doctor Recruitment and Retention Committee
- 10.3 **Kneehill Regional Partnership**

11.0 Council Follow-up Action List

12.0 Closed Session

No Report

13.0 Motions from Closed Session



MINUTES OF THE FEBRUARY 23, 2021 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor (Video Conf)
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director Community Services	Laurie Watt
Director Corporate Services	Bill McKennan
Director of Transportation	Brad Buchert
ASB & Parks Manager	Shelby Sherwick
Financial Planning Coordinator	Marika Von Mirbach
Manager of Planning and Development	Barb Hazelton
Recording Secretary	Carolyn Van der Kuil
Communications Officer	Christine Anderson

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

Additions under New Business

8.9 CN Rail and Grain Corp

Additions under Council and Committee Reports

10.3 Kneehill Regional Partnership


**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

70/21

Councillor Christie moved approval of the agenda as amended.

CARRIED


Initials

COUNCIL MINUTES OF FEBRUARY 23, 2021

MINUTES

2.0 Minutes

71/21

2.1 Regular Council Meeting Minutes of February 9, 2021

Councillor King moved approval of the February 9, 2021 Council Meeting minutes as presented.

CARRIED

APPOINTMENTS

3.0 Appointments

3.1 Delegation- Don Ferguson @ 8:35 a.m.

Don Ferguson requested from Council to provide access to his property located at SW 19-29-22-W4 and NW 18-29-22-W4.

COMMUNITY SERVICES PLANNING

5.0 Community Services

5.1 Planning

5.1.1 Bylaw 1832- Redesignation, SW 35-33-26 W4 Plan 5899 GW from Hamlet General District to Agriculture District

72/21

Deputy Reeve McGhee moved first reading of proposed Bylaw 1832 for the purpose of amending Land Use Bylaw 1808 by redesignating a portion of SW 35-33-26 W4 Plan 5899 GW from the Hamlet General District to the Agriculture District.

CARRIED UNANIMOUSLY

73/21

Councillor Christie moved that Council schedule the Public Hearing, as per Section 230 & 692 of the Municipal Government Act, to be held on March 23, 2021 at 10:00 a.m.

CARRIED UNANIMOUSLY

ASB & PARKS

5.3 Agricultural Service Board and Parks

5.3.1 Tolman West Campground

74/21

Councillor King moved that Council moves to withdraw interest in assuming operation of Tolman West Campground.

CARRIED UNANIMOUSLY

75/21

Councillor Christie moved that Council approves that Starland County be permitted to operate Tolman West Campground within the boundary of Kneehill County and making sure if they withdraw Kneehill County is notified.

CARRIED UNANIMOUSLY

CORPORATE SERV

6.0 Corporate Services

6.1 Fiscal Update

76/21

Councillor King moved that the Fiscal Update report be received for information, as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF FEBRUARY 23, 2021

The Chair called for a recess at 9:53 a.m. and called the meeting back to order at 10:00 a.m. with all previously mentioned members present except Councillor Hugo.

Councillor Hugo arrived at 10:08 a.m.

APPOINTMENTS

3.0 Appointments Cont'd

3.2 Bylaw #1829- Municipal Development Plan @ 10:00 a.m.

77/21

Councillor King moved that the Public Hearing for Bylaw #1829 be opened at 10:03a.m.

CARRIED

Person(s) who presented: Barb Hazelton, Planning and Development Manager
Person(s) who spoke in favour: None
Person(s) who spoke in opposition: None
Additional Written Comments: NRCB
Village of Carbon
TC Energy
ATCO Gas and Pipelines
Person(s) who spoke in rebuttal: None

78/21

Councillor Christie moved that the Public Hearing for Bylaw #1829 be closed at 10:29 a.m.

CARRIED

CORPORATE SERV

6.0 Corporate Services

6.2 2020 Project Status Report

79/21

Deputy Reeve McGhee moved that Council approve the budget amendments for Capital Projects which are over-spent by funding these from the projects that were under-spent and which had the same original funding source as detailed in Appendix A – Capital Projects.

CARRIED

80/21

Councillor Christie moved that Council approve \$20,000 in carry-forward funding for the RR24 project funded through the Roads Reserve.

CARRIED

81/21

Councillor Penner moved that Council approve \$25,000 in carry-forward funding for the Churchill project funded through the Water Service Area Reserve.

CARRIED

COUNCIL MINUTES OF FEBRUARY 23, 2021

- 82/21** Councillor King moved that Council approve \$25,000 in carry-forward funding for the Wimborne Environmental project funded through the Environmental Reserve.
CARRIED
- 83/21** Councillor King moved that Council approve funds in the amount of \$2,051,916 relating to completed projects which are currently in the Transitional Reserve be transferred to the Roads Reserve.
CARRIED
- 84/21** Councillor Christie moved that Council approve the carry-forward projects and funding sources as detailed in Appendix B – 2020 Carry Forward Projects.
CARRIED
- 85/21** Councillor Keiver moved that Council approve the budget amendments for Capital Equipment Plan purchases which are over-spent by funding these from the projects that were under-spent as detailed in Appendix C – Capital Equipment Plan Projects.
CARRIED
- 86/21** Deputy Reeve McGhee moved that Council approve the carry-forward CEP project, funded through the Capital Equipment Plan Reserve as detailed in Appendix C.
CARRIED
- 87/21** Councillor Keiver moved that the 2020 Project Status Report be received for information.
CARRIED

6.3 2020 Preliminary Operating Budget Results

The Chair tabled this agenda item to hear delegation at 10:54 a.m.

APPOINTMENTS

3.0 Appointments Cont'd

3.3 Delegation- Three Hills & Beiseker RCMP

Sgt. Jamie Day and Cpl. Leif Svendsen from the Three Hills and Beiseker detachments provided Council an update on the rural crime statistics in the area and the Annual Performance Plan Consultation.

The Chair called for a recess at 11:15 a.m. and called the meeting back to order at 11:20 a.m. with all previously mentioned members present.

COUNCIL MINUTES OF FEBRUARY 23, 2021

CORPORATE SERV

6.0 Corporate Services

6.3 2020 Preliminary Operating Budget Results Cont'd

The Chair removed this agenda item from the table.

- 88/21** Councillor Christie moved that Council approve an additional contribution of \$78,001 to the Water Service Area Reserve.
CARRIED UNANIMOUSLY
- 89/21** Councillor King moved that Council approve a draw from the Revenue Stabilization Reserve in the amount of \$1,425,000 to fund the allowance for uncollectable property taxes.
CARRIED UNANIMOUSLY
- 90/21** Councillor Penner moved that Council approve an additional contribution of \$59,863 to the Capital Equipment Plan Reserve.
CARRIED UNANIMOUSLY
- 91/21** Deputy Reeve McGhee moved that Council approve a contribution to the Parks Reserve in the amount of \$80,000 from the operating surplus to provide contingency funding for the Road Spraying program.
CARRIED UNANIMOUSLY
- 92/21** Councillor Keiver moved that Council approve a reduction of \$30,000 for the Horseshoe Canyon Capital Project to fund the Horseshoe Canyon focus group, and that \$18,000 be funded as a carry-forward operating project funded from the Parks Reserve.
CARRIED UNANIMOUSLY
- 93/21** Deputy Reeve McGhee moved that Council approve the remaining balance of the 2020 Operating Budget Surplus be allocated to the Revenue Stabilization Reserve.
CARRIED UNANIMOUSLY
- 94/21** Councillor Christie moved that Council approve a contribution of \$240,000 to the Revenue Stabilization Reserve to fund carry-forward initiatives as detailed in Appendix B.
CARRIED UNANIMOUSLY
- 95/21** Councillor Penner moved that the 2020 Preliminary Operating Budget Results report be received for information.
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF FEBRUARY 23, 2021

6.4 2021 Operating and Capital Budget Approval

The Chair called for a recess at 12:16 p.m. and called the meeting back to order at 1:10 p.m. with all previously mentioned members present.

96/21 Councillor King moved that the 2021 Operating Budget in the amount of \$29,947,902 as detailed in Appendix A be approved.

Councillor Hugo requested a recorded vote:

In Favour:

Reeve Wittstock, Deputy Reeve McGhee, Councillor Keiver, Councillor King, Councillor Penner, Councillor Christie

Opposed:

Councillor Hugo

CARRIED

97/21 Councillor Keiver moved that the transfers from reserves and contributions to reserves as detailed in Appendix B be approved.

CARRIED

98/21 Deputy Reeve McGhee moved that the 2021 Capital Budget and funding sources in the amount of \$12,870,182 as detailed in Appendix E be approved.

CARRIED

99/21 Councillor Christie moved that the 2021 Operating and Capital Budget Approval Report be received for information.

CARRIED UNANIMOUSLY

Councillor Hugo left the meeting at 1:40 p.m.

BUSINESS ARISING

7.0 Business Arising from Previous Minutes

7.1 Council Compensation and Expense Remuneration

100/21 Councillor King moved to table this agenda item until later in the meeting.

CARRIED

NEW BUSINESS

8.0 New Business

8.1 Policy #3-27, Council Correspondence

101/21 Councillor Christie moved that Council approve Policy #3-27, Council Correspondence, as presented.

CARRIED

COUNCIL MINUTES OF FEBRUARY 23, 2021

102/21 **8.2 Policy #11-1, Handling Public Concerns**
Councillor Penner moved that Council approve Policy #11-1, Handling Public Concerns, as presented.
CARRIED

103/21 **8.3 Kneehill 4-H District Request**
Deputy Reeve McGhee moved that Council approve sponsorship in the amount of \$800.00 to the Kneehill 4-H District to help with the cost associated with the 2021 District Show/Sale.
CARRIED
Councillor Hugo returned to the meeting at 1:58 p.m.

104/21 **8.4 David Price Induction into the Alberta Agriculture Hall of Fame**
Deputy Reeve McGhee moved that Council direct administration to invite David Price to a future Council meeting, to formally congratulate Mr. Price on his achievement of being inducted into the Alberta Agriculture Hall of Fame and to create an article in the next Ratepayer Newsletter acknowledging this accomplishment.
CARRIED UNANIMOUSLY

BUSINESS ARISING

7.0 Business Arising from Previous Minutes Cont'd
7.1 Council Compensation and Expense Remuneration
105/21 Councillor King moved to remove this agenda item from the table.
CARRIED

106/21 Councillor King moved that Council direct administration to bring back the Council Compensation and Expense Reimbursement Policy for ratification to the next Council Meeting.
CARRIED

NEW BUSINESS

8.0 New Business Cont'd
8.5 TELUS Letter of Support Request
107/21 Deputy Reeve McGhee moved that Council direct administration to provide a letter of support for TELUS regarding their application to the Universal Broadband Fund.
CARRIED UNANIMOUSLY

8.6 Board Member Appointment to the Trochu Housing Corporation
108/21 Councillor Penner moved that Council move to appoint Councillor King to the Trochu Housing Corporation Committee and Councillor Christie as alternate.
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF FEBRUARY 23, 2021

8.7 Newspaper Delivery Program

109/21 Councillor Penner moved that Council continue the Capital Newspaper Delivery Program for 2021, and that staff be directed to develop a pay for service program to begin in 2022 offered to ratepayers who do not get the Three Hills Capital in the mail.

CARRIED

8.8 New Council Orientation

110/21 Councillor King moved that Council provide feedback to the Kneehill Regional Partnership that our preference would be to have a smaller regional orientation for member municipalities.

CARRIED UNANIMOUSLY

8.9 CN Rail and Grain Corp

111/21 Councillor Penner moved that Council direct administration to create a letter to the CN Rail and Grain Corporation in regards to train placement at the Grain Terminal located next to Huxley.

CARRIED UNANIMOUSLY

**DISPOSITION OF
DELEGATION
BUSINESS**

9.0 Disposition of Delegation Business & Public Hearing Business

9.1 Don Ferguson Request

112/21 Councillor Keiver moved that Council receive for information and encourage Mr. Ferguson to work privately with the landowner for easement.

CARRIED UNANIMOUSLY

9.2 Bylaw 1829 Municipal Development Plan

113/21 Deputy Reeve McGhee moved second reading of proposed Bylaw 1829 for the purpose of adopting the Municipal Development Plan as amended.

CARRIED UNANIMOUSLY

114/21 Councillor Christie moved third reading of proposed Bylaw 1829.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF FEBRUARY 23, 2021

- 115/21** **9.3 Three Hills & Beiseker RCMP**
Councillor King moved that Council receive for information the Three Hills and Beiseker RCMP report and provide the Three Hills detachment a list of Council's community priorities as follows:
- Rural Crime Prevention
 - Presence in rural communities
 - Road safety
 - Reports on how many active on-duty staff members are at each detachment
 - Working Cooperatively with Kneehill County Protective Services Department

CARRIED UNANIMOUSLY

COUNCIL REPORTS

10.0 Council and Committee Reports

10.1 Community Futures Wildrose- Minutes were provided from the January 7th, 2021 meeting.

10.2 Kneehill Regional Doctor Recruitment and Retention Committee- Minutes were provided from the February 10th, Organizational meeting and Regular meeting.

10.3 Kneehill Regional Partnership- Deputy Reeve McGhee provided a verbal report on the meeting she attended on Feb 17th, 2021.

- 116/21** Councillor King moved that Council receive the Council and Committee reports as presented.

CARRIED

COUNCIL ACT LIST
117/21

11.0 Council Follow-Up Action List

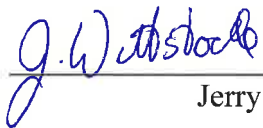
Deputy Reeve McGhee moved that Council receive for information the Council Follow-Up Action List as presented.

CARRIED

ADJOURNMENT

Adjournment



The meeting adjourned at 3:24 p.m.



Jerry Wittstock
Reeve



for Mike Haugen
CAO

Initials