

MINUTES OF THE MARCH 22, 2022 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Councillor
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Carrie Fobes, Councillor
Division No. 5	Laura Lee Machell-Cunningham, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Deputy Reeve

ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director Corporate Services	Bill McKennan
Tax Clerk	Caroline Siverson
Director of Infrastructure	Mike Ziehr
Facilities Maintenance Coordinator	Jason Fehr
Manager of Planning and Development	Barb Hazelton
Recording Secretary	Carolyn Van der Kuil
Communications Officer	Christine Anderson

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:31 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

Additions under New Business

7.6 Office Closure

Additions under Council and Committee Reports

9.4 RMA Spring Conference

**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

80/22

Councillor Christie moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of March 8, 2022

81/22

Deputy Reeve King moved approval of the March 8, 2022 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF MARCH 22, 2022

CLOSED SESSION

11.0 Closed Session

82/22

Councillor Penner moved that Council convene in Closed Session to discuss advice from officials pursuant to Section 24 of the Freedom of Information and Protection of Privacy Act, at 8:33 a.m.

CARRIED UNANIMOUSLY

83/22

Deputy Reeve King moved that Council return to open meeting at 10:23 a.m.

CARRIED UNANIMOUSLY

10:23 a.m. – meeting recessed to allow return of public.

10:40 a.m. - meeting resumed.

INFRASTRUCTURE

4.0 Infrastructure- Roads/Bridges/Water/Wastewater/Environment

4.1 Road Ban Exemption Policy

84/22

Councillor McGhee moved that Council approve the Road Ban Exemption Policy as presented.

CARRIED UNANIMOUSLY

CORPORATE SERV

6.0 Corporate Services

6.1 Tax Payment Plan Request

85/22

Deputy Reeve King moved that Council agree to enter a Tax Agreement Payment Plan with Long Run Exploration Ltd. for the payment of tax arrears in the amount of \$336,307.56 to be paid in 12 equal monthly installments.

CARRIED UNANIMOUSLY

86/22

Councillor Penner moved that Council agree to cancel the 2021 penalties relating to tax rolls 29252720600, 31251731200, 31251841000, 32261141000, 32262231100, 33260410100, 33260541600, 33260841000, 33260920400, 33261020500, 33261710700, 33261941600, 33262020400, 33262920400, 33262941500, 33263010700, 33263110700, 33263241500, 33273641600, 34260620600, 40001660000 in the amount of \$68,780.82.

CARRIED

87/22

Deputy Reeve King moved that Council agree to void the 2022 penalties in the amount of \$24,807.82.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF MARCH 22, 2022

6.2 2022 Operating and Capital Budget Approval

- 88/22** Councillor McGhee moved that Appendix A (Property Taxes) be increased by \$250,000 from \$23,761,496 to \$24,011,496.
CARRIED UNANIMOUSLY
- 89/22** Councillor Penner moved that Appendix A (Contributions to Reserves) be increased by \$250,000 from \$7,085,463 to \$7,335,463.
CARRIED UNANIMOUSLY
- 90/22** Councillor Christie moved that Appendix B Contributions to Reserves (Infrastructure) be increased by \$250,000 from \$600,000 to \$850,000.
CARRIED UNANIMOUSLY
- 91/22** Deputy Reeve King moved that the 2022 Operating Budget in the amount of \$28,142,305 as detailed in Appendix A as amended be approved.
CARRIED UNANIMOUSLY
- 92/22** Councillor Christie moved that the transfers from reserves and contributions to reserves as detailed in Appendix B, as amended, be approved.
CARRIED UNANIMOUSLY
- 93/22** Councillor Penner moved that the 2022 Capital Budget and funding sources in the amount of \$5,230,332 as detailed in Appendix D be approved.
CARRIED UNANIMOUSLY
- 94/22** Deputy Reeve King moved that Council authorize the creation of an Infrastructure Reserve.
CARRIED UNANIMOUSLY
- 95/22** Councillor Penner moved that the Flat Maintenance Rate related to water connections be amended to \$60.00 bimonthly effective May 1, 2022, and that the Master Rate Bylaw be amended accordingly.
CARRIED UNANIMOUSLY
- 96/22** Councillor McGhee moved that Council receive for information the 2022 Operating and Capital Report.
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF MARCH 22, 2022

NEW BUSINESS

7.0 New and Unfinished Business

7.5 AUMA Energy Audit Proposed Projects

- 97/22 Deputy Reeve King moved that Council request Administration to provide additional information for the proposed projects as presented.
CARRIED UNANIMOUSLY

7.1 Policy #3-22, Former Elected Official Waiting Period to Serve as Member at Large

- 98/22 Councillor McGhee moved that Council approve Policy #3-22, Former Elected Official Waiting Period to Serve as Member at Large, as presented.
CARRIED UNANIMOUSLY

7.2 Royal Canadian Legion Military Service Recognition Book

- 99/22 Councillor Christie moved that Council provide support to the Annual Alberta/Northwest Territory Royal Canadian Legion “Military Service Recognition Book” with the purchase of a business card size advertisement at a cost of \$315.00 with funds to come from the 2022 Operating Budget.
CARRIED UNANIMOUSLY

7.3 Ratepayer Evening

- 100/22 Councillor Penner moved that Council direct Administration to organize two Ratepayer Evenings, one in Torrington and one in Carbon in 2022.
CARRIED UNANIMOUSLY

7.4 Economic Development Conference

- 101/22 Councillor McGhee moved that Council approve Councillor Christie’s attendance to the 2022 Economic Development Conference, taking place from April 6 to 8, 2022.
CARRIED UNANIMOUSLY

COUNCIL REPORTS

9.0 Council and Committee Reports

9.1 Community Futures Wildrose- Minutes were provided from the February 3, 2022 meeting.

9.2 Kneehill Housing Corporation – Meeting notes were provided by Councillor Cunningham from the February 2, 2022 meeting

9.3 Kneehill Regional Family and Community Support Services – Minutes were provided from the November 9, 2021 meeting, the December 14, 2021 meeting, and the November 9, 2021 Organizational meeting.

9.4 RMA Spring Conference- A verbal report was provided by Councillor McGhee.

COUNCIL MINUTES OF MARCH 22, 2022

102/22 Deputy Reeve King moved that Council receive the Council and Committee reports for information, as presented.
CARRIED UNANIMOUSLY

The Chair called for a recess at 12:30 p.m. and called the meeting back to order at 1:08 p.m. with all previously mentioned members present.

NEW BUSINESS

7.0 New and Unfinished Business

7.6 Office Closure

103/22 Councillor McGhee moved that Council authorizes administration to close the County offices for one day to facilitate staff training and that the closure be advertised in advance to the public.
CARRIED UNANIMOUSLY

COUNCIL ACT LIST

10.0 Council Follow-Up Action List

104/22 Councillor Cunningham moved that Council receive for information the Council Follow-Up Action List, as presented.
CARRIED UNANIMOUSLY

CLOSED SESSION

11.0 Closed Session

105/22 Councillor Fobes moved that Council convene in Closed Session to discuss advice from officials pursuant to Section 24 of the Freedom of Information and Protection of Privacy Act, at 1:13 p.m.
CARRIED UNANIMOUSLY


106/22 Deputy Reeve King moved that Council return to open meeting at 1:47 p.m.
CARRIED UNANIMOUSLY

1:49 p.m. – meeting recessed to allow return of public.
1:49 p.m. - meeting resumed.

ADJOURNMENT

Adjournment


The meeting adjourned at 1:49 p.m.



Jerry Wittstock
Reeve



Mike Haugen
CAO



Initials