



1600-2nd Street NE
Three Hills, AB
T0M 2A0

COUNCIL MEETING AGENDA

April 13, 2021
8:30 a.m.

CALL MEETING TO ORDER

1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of March 23, 2021

3.0 Appointments

- 3.1 Delegation- Robert and Erica Paxton, Ultrasound Services @ 8:30 a.m.
- 3.2 Delegation- Accurate Assessment, Troy Birtles, Ray Fortin, Sean Barrett, Kris Meadows @ 10:00 a.m.
- 3.3 Delegation- David Price, Agriculture Hall of Fame @ 11:00 a.m.

4.0 Transportation

No Report

5.0 Community Services

5.1 **Planning**
No Report

5.2 **Water/Wastewater/Environment**
No Report

5.3 **Agricultural Service Board & Parks**
No Report

5.4 **Protective Services**
5.4.1 Community Emergency Management Program – 2020 Review

6.0 Corporate Services

- 6.1 Bylaw 1833- Borrowing Guarantee
- 6.2 To Set Reserve Bid for Public Auction

7.0 Business Arising from Previous Minutes

No Report

8.0 New Business

- 8.1 Community Futures Wild Rose – “Mastering Recovery” Project Support
- 8.2 Seniors Outreach Annual General Meeting
- 8.3 Kneehill Regional Partnership- Training Partnerships
- 8.4 Kneehill Urban & Rural Advocacy Society
- 8.5 Cannabis Operations
- 8.6 Doctor Recruitment and Retention Task Force Terms of Reference

9.0 Disposition of Delegation & Public Hearing Business

- 9.1 Ultrasound Services in Kneehill County
- 9.2 Accurate Assessment
- 9.3 David Price, Agriculture Hall of Fame

10.0 Council and Committee Reports

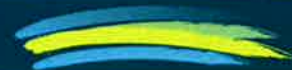
- 10.1 Kneehill Regional Partnership**

11.0 Council Follow-up Action List

12.0 Closed Session

- 12.1 Third Party Business Interest (FOIP, Section 16 & 25)

13.0 Motions from Closed Session



MINUTES OF THE APRIL 13, 2021 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor (Video Conf)
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director Community Services	Laurie Watt
Director Corporate Services	Bill McKennan
Protective Services Manager	Debra Grosfield
Manager of Planning and Development	Barb Hazelton
Economic Development Officer	Jacqueline Buchanan
Property Tax Officer	Caroline Siverson
Recording Secretary	Mary Lou Willis
Communications Officer	Christine Anderson

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

Additions under Council and Committee Reports

10.1 Kneehill Regional Partnership

**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

155/21

Councillor Christie moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF APRIL 13, 2021

MINUTES

2.0 Minutes

156/21

2.1 Regular Council Meeting Minutes of March 23, 2021

Councillor King moved approval of the March 23, 2021 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

APPOINTMENTS

3.0 Appointments

3.1 Robert and Erica Paxton, Ultrasound Services @ 8:30 a.m.

Robert and Erica Paxton provided information regarding a funding request to supply ultrasound services to Kneehill County and surrounding area.

PROTECTIVE SERV

5.4 Protective Services

157/21

5.4.1 Community Emergency Management Program -2020 Review

Councillor Christie moved that Council accept the Community Emergency Management Program 2020 Review by Alberta Emergency Management Agency as presented for information.

CARRIED UNANIMOUSLY

158/21

Councillor King moved that Council recommend Emergency Management Elected Officials Training under the Kneehill Regional Partnership as an initiative.

CARRIED UNANIMOUSLY

CORPORATE SERV

6.0 Corporate Services

159/21

6.1 Bylaw 1833, Borrowing Guarantee

Councillor Christie moved that Council give second reading to Bylaw 1833, that being a bylaw to authorize the guarantee of a loan by the Town of Trochu.

CARRIED

160/21

Councillor King moved that Council give third and final reading to Bylaw 1833, that being a bylaw to authorize the guarantee of a loan by the Town of Trochu.

CARRIED

6.2 To Set Reserve Bid for Public Auction

161/21 Councillor King moved that Pursuant to the Municipal Government Act, Part 10, Section 8, Council sets the reserve bid for Roll 32263445100, Plan 5594FI, Block 6, Lot 4, Torrington at \$15,000 with the following conditions:

- The property must not be sold for less than the reserve bid
- The purchaser takes possession of the property “as is”
- The purchaser will be responsible for the full 2021 levy
- The purchaser is to pay all transfer costs
- The purchaser to pay GST
- The full purchase price must be paid by a certified cheque or cash by end of business, May 27, 2021.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.0 New Business

8.1 Community Futures Wild Rose- “Mastering Recovery” Project Support

162/21 Councillor Penner moved that Council supports the Community Futures Wild Rose Mastering Recovery project through a letter of support, \$1000.00 contribution and in-kind administrative support as required.

CARRIED UNANIMOUSLY

8.2 Seniors Outreach Annual General Meeting

163/21 Deputy Reeve McGhee moved that Council authorize attendance of the Reeve or alternate to attend either in person or in a pre-recorded presentation to the Seniors Week Launch being held on Monday, June 7th, 2021.

CARRIED UNANIMOUSLY

8.3 Kneehill Regional Partnership- Training Partnerships

164/21 Councillor Penner moved that Council submit the following initiatives to the Kneehill Regional Partnership as options for exploring regionalization or regional partnerships:

1. Engineering for Elected Official Training
2. Intermunicipal Collaboration Framework Refresher Training
3. Economic Development for Elected Officials

CARRIED UNANIMOUSLY

8.4 Kneehill Urban and Rural Advocacy Society

165/21 Councillor Penner moved that Council decline the request to attend the Kneehill Urban & Rural Advocacy Society Meeting and invite them to attend Council as a delegation.

CARRIED

COUNCIL MINUTES OF APRIL 13, 2021

The Chair called a recess at 9:50 am. The meeting called back to order at 10:00am, with all previously mentioned members present.

APPOINTMENTS

3.0 Appointments Cont'd

3.2 Accurate Assessment, Troy Birtles, Ray Fortin, and Kris Meadows @ 10:00 a.m.

Accurate Assessment representatives provided Council with information pertaining to changes in the Assessment Base from the 2019-2020 Assessment Year. This included residential, non-residential, farmland, DIP, and linear assessments.

- 166/21** **8.5 Cannabis Operations**
Councillor King moved that Council direct Administration to initiate a conversation with RMA and FCM to lobby for more access to information relevant to cannabis production within municipalities.
CARRIED UNANIMOUSLY

- 167/21** **8.6 Doctor Recruitment and Retention Task Force Terms of Reference**
Councillor King moved to table the discussions until after the delegation.
CARRIED

APPOINTMENTS

3.0 Appointments Cont'd

3.3 David Price, Agriculture Hall of Fame @ 11:00 a.m.

On behalf of Council, Reeve Wittstock congratulated David Price on being inducted into the Alberta Agricultural Hall of Fame.

- 168/21** **8.6 Doctor Recruitment and Retention Task Force Terms of Reference Con'td**
Councillor Christie moved to lift from the table the discussions on Doctor Recruitment and Retention.
CARRIED
- 169/21** Deputy Reeve McGhee moved that Council to direct Administration to provide feedback to the Kneehill Regional Partnership as discussed.
CARRIED

The Chair called a recess at 12:05 pm. The meeting was called back to order at 1:00pm, with all previously mentioned members present, except for Councillor Hugo and Councillor Keiver.

COUNCIL MINUTES OF APRIL 13, 2021

DISPOSITION OF DELEGATION BUSINESS

9.0 Disposition of Delegation Business & Public Hearing Business

9.1 Ultrasound Services in Kneehill County

170/21 Councillor McGhee moved that Council decline the request to provide funding for a private ultrasound business and request Administration to refer the business to our Economic Development Officer for support.
CARRIED

9.2 Accurate Assessment

171/21 Councillor King moved that Council move to receive the Accurate Assessment presentation for information.
CARRIED

9.3 David Price, Agriculture Hall of Fame

172/21 Councillor Penner moved that Council receive for information the David Price Delegation.
CARRIED

COUNCIL REPORTS

10.0 Council and Committee Reports

10.1 Kneehill Regional Partnership Update

In addition to a financial update, Councillor McGhee provided an update on the initiatives of the Kneehill Regional Partnership.

173/21 Councillor Christie moved that Council receive the Council and Committee reports as presented.
CARRIED

Councillor Keiver returned to the meeting at 1:28 pm.

COUNCIL ACT LIST

11.0 Council Follow-Up Action List

174/21 Councillor King moved that Council receive for information the Council Follow-Up Action List as presented.
CARRIED

CLOSED SESSION

12.0 Closed Session

175/21 Councillor Christie moved that Council convene in Closed Session to discuss Third Party Business Interest pursuant to Section 16 & 25 of the Freedom of Information and Protection of Privacy Act, at 1:48 a.m.
CARRIED UNANIMOUSLY

The following people were in attendance of the Closed Session to provide a report and advise Council:

Mike Haugen, CAO

Laurie Watt, Director of Community Services

COUNCIL MINUTES OF APRIL 13, 2021

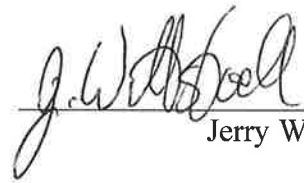
176/21 Councillor King moved that Council return to open meeting at 2:40 pm.
CARRIED UNANIMOUSLY

2:40 pm – meeting recessed to allow return of public.
2:40 pm - meeting resumed.

ADJOURNMENT

Adjournment

The meeting adjourned at 2:42 pm.



Jerry Wittstock
Reeve



Mike Haugen
CAO