



1600-2nd Street NE
Three Hills, AB
T0M 2A0

COUNCIL MEETING AGENDA

April 27, 2021
8:30 a.m.

CALL MEETING TO ORDER

1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of April 13, 2021

3.0 Appointments

- 3.1 Delegation- BDO Canada LLP, Alan Litster and Mitchell Kennedy @ 8:35 a.m.-
2020 Financial Statements

4.0 Transportation

- 4.1 Municipal Energy Champions Program
- 4.2 Gravel Crushing Report
- 4.3 Cost Sharing for The Development of Undeveloped Road Allowance
Range Road Rd 22-4

5.0 Community Services

- 5.1 **Planning**
No Report

- 5.2 **Water/Wastewater/Environment**
 - 5.2.1 Resident Engagement Results – Three Hills East Water
 - 5.2.2 Orkney Water Co-op
 - 5.2.3 Policy 14-1, Compensation for Crop and Land Damages

- 5.3 **Agricultural Service Board & Parks**
No Report

- 5.4 **Protective Services**
No Report

6.0 Corporate Services

- 6.1 2020 Audited Financial Statements
- 6.2 Quarterly Financial Report
- 6.3 Local Improvement Amendments
- 6.4 Water Service Area Special Tax Bylaw #1835
- 6.5 2021 Trochu Recreation Area Special Tax Bylaw #1836
- 6.6 2021 Tax Bylaw #1834
- 6.7 Policy #3-16, Organizational Chart

7.0 Business Arising from Previous Minutes

No Report

8.0 New Business

8.1 Community Grants to Non-Profit Organizations Policy #15-3, Round One

8.2 Road Ban Exemption Request

9.0 Disposition of Delegation & Public Hearing Business

No Report

10.0 Council and Committee Reports

10.1 Community Futures Wildrose

11.0 Council Follow-up Action List

12.0 Closed Session

12.1

13.0 Motions from Closed Session



MINUTES OF THE APRIL 27, 2021 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor (Video Conf)
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor (Video Conf)
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director Community Services	Laurie Watt
Director Corporate Services	Bill McKennan
Director of Transportation	Brad Buchert
Environmental Services Manager	John McKiernan
Recording Secretary	Carolyn Van der Kuil
Facilities Maintenance Technician	Jason Fehr

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

No additions/deletions were made to the agenda.

**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

177/21

Councillor Christie moved approval of the agenda as presented.

CARRIED UNANIMOUSLY

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of April 13, 2021

178/21

Councillor King moved approval of the April 13, 2021 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

APPOINTMENTS

3.0 Appointments

3.1 BDO Canada LLP

Alan Litster and Mitch Kennedy reviewed with Council the Draft 2020 Audited Financial Statements.

TRANSPORTATION

4.0 Transportation

4.1 Municipal Energy Champions Program

179/21

Councillor King moved that Council accept the Municipal Energy Champions Program participation report as information.

CARRIED UNANIMOUSLY

4.2 Gravel Crushing Report

180/21

Deputy Reeve McGhee moved that Council receives for information the transportation report regarding gravel crushing operations.

CARRIED UNANIMOUSLY

4.3 Cost Sharing for the Development of Undeveloped Road Allowance Range Road 22-4

181/21

Deputy Reeve McGhee moved that Council approve 50% cost sharing with owner/developer Ryan Furst in the amount of \$6,500 for the development of the undeveloped road allowance on Range Road 22-4 to access a sub-divided parcel situated out of NW-16-28-22-W4, with funds coming from the operating budget.

CARRIED UNANIMOUSLY

The Chair called for a recess at 9:25 a.m. and called the meeting back to order at 9:51 a.m. with all previously mentioned members present.

COMMUNITY
SERVICES
WATER

5.0 Community Services

5.2 Water/Wastewater/Environment

5.2.1 Resident Engagement Results- Three Hills East Water

182/21

Councillor King moved that Council convene in Closed Session to discuss the 2021 Water Survey Results pursuant to section 17 of the Freedom of Information and Protection of Privacy Act, at 10:17 a.m.

CARRIED

The following people were in attendance of the Closed Session to provide a report and advise Council:

Mike Haugen, CAO

Laurie Watt, Director of Municipal Services

Bill McKennan, Director of Corporate Services

John McKiernan, Manager of Environmental Services

Brad Buchert, Director of Transportation

Carolyn Van der Kuil, Recording Secretary

COUNCIL MINUTES OF APRIL 27, 2021

- 183/21 Councillor King moved that Council return to open meeting at 10:34 a.m.
CARRIED UNANIMOUSLY
10:34 a.m. – meeting recessed to allow return of public.
10:34 a.m. - meeting resumed.

WATER

5.2 Water/Wastewater/Environment Cont'd

- 184/21 **5.2.1 Resident Engagement Results- Three Hills East Water Cont'd**
Councillor Keiver moved that Council direct administration to explore other water delivery options for the Three Hills East residents.
CARRIED UNANIMOUSLY

5.2.2 Orkney Water Co-op

- Deputy Reeve McGhee recused herself from the Orkney Water Co-op conversation due to pecuniary interest and left the meeting at 11:00 a.m.
- 185/21 Councillor King moved that Council direct administration to continue the exploration of assuming ownership and operation of the Orkney Water Co-op under the supported guidance of Council to restrict flow at all connections.
CARRIED UNANIMOUSLY

Deputy Reeve McGhee returned to the meeting at 11:32 a.m.

- 186/21 **5.2.3 Policy 14-1, Compensation for Crop and Land Damages**
Councillor Christie moved that Council rescind Policy 14-1, Compensation for Crop and Land Damages. Policy 13-8 shall become the guiding policy in place.
CARRIED UNANIMOUSLY

CORPORATE SERV

6.0 Corporate Services

- 187/21 **6.1 2020 Audited Financial Statements**
Deputy Reeve McGhee moved that Council accept the 2020 Audited Financial Statements as presented.
CARRIED

- 188/21 **6.2 Quarterly Financial Reporting**
Councillor King moved that Council receive the Quarterly Financial Reporting for the period ending March 31, 2021 for information.
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF APRIL 27, 2021

6.3 Local Improvement Amendments

- 189/21** Councillor Christie moved that Council give first reading to Bylaw 1837, that being a bylaw for the Grainger-Hesketh Water Service Area Project, replacing Schedule B of Bylaw 1696 due to subdivision activity.
CARRIED UNANIMOUSLY
- 190/21** Councillor Keiver moved that second reading be given to Bylaw 1837.
CARRIED UNANIMOUSLY
- 191/21** Councillor King moved that consideration to hold third reading be given to Bylaw 1837.
CARRIED UNANIMOUSLY
- 192/21** Councillor King moved that third reading be given to Bylaw 1837.
CARRIED UNANIMOUSLY
- 193/21** Deputy Reeve McGhee moved that Council give first reading to Bylaw 1838, that being a bylaw for the Sunnyslope Pressure Water Service Area Project, replacing Schedule B of Bylaw 1689 due to subdivision activity.
CARRIED UNANIMOUSLY
- 194/21** Councillor Christie moved that second reading be given to Bylaw 1838.
CARRIED UNANIMOUSLY
- 195/21** Councillor Penner moved that consideration to hold third reading be given to Bylaw 1838.
CARRIED UNANIMOUSLY
- 196/21** Councillor King moved that third reading be given to Bylaw 1838.
CARRIED UNANIMOUSLY
- 197/21** Deputy Reeve McGhee moved that Council give first reading to Bylaw 1839, that being a bylaw for the Selkirk Water Service Area Project, replacing Schedule B of Bylaw 1682 due to subdivision activity.
CARRIED UNANIMOUSLY
- 198/21** Councillor Keiver moved that second reading be given to Bylaw 1839.
CARRIED UNANIMOUSLY
- 199/21** Councillor Christie moved that consideration to hold third reading be given to Bylaw 1839.
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF APRIL 27, 2021

200/21 Councillor King moved that third reading be given to Bylaw 1839.
CARRIED UNANIMOUSLY

6.4 Water Service Area Special Tax Bylaw #1835

201/21 Councillor Christie moved that Council give first reading to Bylaw 1835, that being a bylaw for the 2021 Water Service Area Special Tax.
CARRIED UNANIMOUSLY

202/21 Councillor King moved that second reading be given to Bylaw 1835.
CARRIED UNANIMOUSLY

203/21 Deputy Reeve McGhee moved that consideration to hold third reading be given to Bylaw 1835.
CARRIED UNANIMOUSLY

204/21 Councillor King moved that third reading be given to Bylaw 1835.
CARRIED UNANIMOUSLY

The Chair called for a recess at 12:05 p.m. and called the meeting back to order at 1:00 p.m. with all previously mentioned members present except Councillor Keiver.

6.5 Trochu Recreation Area Special Tax Bylaw #1836

205/21 Councillor King moved that Council give first reading to Bylaw 1836, that being a bylaw for the 2020 Trochu Recreation Area Special Tax.
CARRIED

206/21 Councillor Christie moved that second reading be given to Bylaw 1836.
CARRIED UNANIMOUSLY

207/21 Councillor King moved that consideration to hold third reading be given to Bylaw 1836.
CARRIED UNANIMOUSLY

208/21 Deputy Reeve McGhee moved that third reading be given to Bylaw 1836.
CARRIED UNANIMOUSLY

6.6 2021 Tax Bylaw #1834

209/21 Deputy Reeve McGhee moved that Council give first reading to Bylaw 1834 that, being a bylaw for the 2021 Tax Rates.
CARRIED

210/21 Councillor Christie moved that second reading be given to Bylaw 1834.
CARRIED

COUNCIL MINUTES OF APRIL 27, 2021

211/21 Councillor King moved that consideration to hold third reading be given to Bylaw 1834.
DID NOT RECEIVE UNANIMOUS CONSENT

6.7 Policy #3-16, Organizational Chart
212/21 Deputy Reeve McGhee moved that Council accept the attached Organizational Chart for information.
CARRIED UNANIMOUSLY

213/21 Councillor Christie moved that Council rescind Policy #3-16.
CARRIED UNANIMOUSLY

NEW BUSINESS

8.0 New Business
8.1 Community Grants to Non-Profit Organizations Policy #15-3, Round One
214/21 Deputy Reeve McGhee moved that Council approve the Round One Community Grants to Non-Profit Organizations funding to the following organizations:

- Acme & District Golf Course - \$2,500.00
- Parkview Lodge of Carbon- \$6,000.00

CARRIED UNANIMOUSLY

215/21 **8.2 Road Ban Exemption Request**
Deputy Reeve McGhee moved that Council receive the road ban exemption request for information.
CARRIED UNANIMOUSLY

COUNCIL REPORTS

10.0 Council and Committee Reports
10.1 Community Futures Wildrose- Minutes were provided from the February 4th meeting.
216/21 Councillor Christie moved that Council receive the Council and Committee reports as presented.
CARRIED

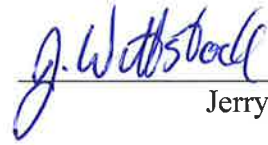
COUNCIL ACT LIST

217/21 **11.0 Council Follow-Up Action List**
Councillor King moved that Council receive for information the Council Follow-Up Action List as presented.
CARRIED UNANIMOUSLY

ADJOURNMENT

Adjournment
The meeting adjourned at 1:44 p.m.

COUNCIL MINUTES OF APRIL 27, 2021



Jerry Wittstock
Reeve



Mike Haugen
CAO