



1600-2nd Street NE
Three Hills, AB
T0M 2A0

COUNCIL MEETING AGENDA

May 11, 2021
8:30 a.m.

CALL MEETING TO ORDER

1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of April 27, 2021

3.0 Appointments

No Appointments are Scheduled for this Meeting

4.0 Transportation

No Report

5.0 Community Services

5.1 Planning

- 5.1.1 Road Closure at Horseshoe Canyon Bylaw #1823
- 5.1.2 Cancellation of the May Municipal Planning Commission Meeting

5.2 Water/Wastewater/Environment

No Report

5.3 Agricultural Service Board & Parks

No Report

5.4 Protective Services

- 5.4.1 Proposed Animal Control Bylaw #1840

6.0 Corporate Services

- 6.1 Canada Revenue Agency Authorization
- 6.2 Disposition of Surplus Lands Policy #16-16

7.0 Business Arising from Previous Minutes

- 7.1 2021 Tax Rate Bylaw #1834

8.0 New Business

- 8.1 Municipal Elections
- 8.2 Kneehill County Scholarship Policy #15-5
- 8.3 Seasonal Road Bans

9.0 Disposition of Delegation & Public Hearing Business

No Report

10.0 Council and Committee Reports

- 10.1 January 19, 2021 Kneehill County Committee of the Whole Meeting Minutes

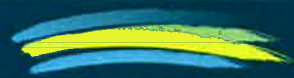
11.0 Council Follow-up Action List

12.0 Closed Session

- 12.1 Land (Section 17 & 24, FOIP Act)

13.0 Motions from Closed Session

ADOPTED



MINUTES OF THE MAY 11, 2021 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve (Video Conf)
Division No. 4	Glen Keiver, Councillor (Video Conf)
Division No. 5	Jim Hugo, Councillor (Video Conf)
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director Community Services	Laurie Watt
Director Corporate Services	Bill McKennan
Director of Transportation	Brad Buchert
Protective Services Manager	Debra Grosfield
Recording Secretary	Carolyn Van der Kuil
Peace Officer	Natalie Chubala

CALL TO ORDER

Deputy Reeve McGhee in the Chair

Deputy Reeve McGhee called the meeting to order at 8:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

Additions under Council and Committee Reports

12.1 Land (Section 17 & 24 FOIP Act)

**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

218/21

Councillor Christie moved approval of the agenda as amended.

CARRIED

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of April 27, 2021

219/21

Councillor King moved approval of the April 27, 2021 Council Meeting minutes as presented.

CARRIED

COUNCIL MINUTES OF MAY 11, 2021

COMMUNITY
SERVICES
PLANNING

5.0 Community Services

5.1 Planning

5.1.1 Road Closure at Horseshoe Canyon Bylaw #1823

- 220/21 Councillor King moved that second reading of Bylaw 1823 to pursue the road closure and consolidation of a portion of Township Road 28-4, which is an undeveloped road allowance adjacent to the south end of Horseshoe Canyon (more specifically the SW-27-28-21-W4), and road plan 834 LK into descriptive plan 091 0342, Block 1, Lot 2.
CARRIED UNANIMOUSLY

- 221/21 Councillor Christie moved that third and final reading be given to Bylaw 1823.
CARRIED UNANIMOUSLY

5.1.2 Cancellation of the May Municipal Planning Commission Meeting

- 222/21 Councillor Penner moved to cancel the Municipal Planning Commission Meeting, scheduled for May 27, 2021.
CARRIED UNANIMOUSLY

PROTECTIVE SERV

5.4 Protective Services

5.4.1 Proposed Animal Control Bylaw #1840

- 223/21 Councillor King moved that Council table the proposed Animal Control Bylaw and direct administration to make changes to the proposed bylaw and bring back to a future Council meeting.
CARRIED UNANIMOUSLY

CORPORATE SERV

6.0 Corporate Services

6.1 Canada Revenue Agency Authorization

- 224/21 Reeve Wittstock moved that the following administrative staff are authorized to conduct the affairs of Kneehill County with the Canada Revenue Agency on behalf of Kneehill County Council; Mike Haugen, CAO, Bill McKennan, Director of Corporate Services and Marika von Mirbach, Financial Planning Coordinator.
CARRIED UNANIMOUSLY

6.2 Disposition of Surplus Lands Policy #16-16

- 225/21 Councillor King moved that Council approve the Disposition of Surplus Lands Policy #16-16, as presented
CARRIED UNANIMOUSLY

The Chair called for a recess at 9:28 a.m. and called the meeting back to order at 9:44 a.m. with all previously mentioned members present.

COUNCIL MINUTES OF MAY 11, 2021

BUSINESS ARISING

7.0 Business Arising from Previous Minutes

7.1 2021 Tax Rate Bylaw #1834

226/21

Councillor Penner moved that Council give third and final reading to Bylaw #1834, that being a bylaw for the 2021 tax rates.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.0 New Business

8.1 Municipal Election

Councillor Hugo left the meeting at 9:48 a.m.

227/21

Councillor Penner moved that Council authorizes the Returning Officer to divide the local jurisdiction into voting subdivisions and may alter the boundaries, but may not alter them between the time of the giving of notice of an election and the election day. In the event that the Returning Officer does not divide the local jurisdiction into alternative voting subdivisions, each municipal division shall be considered an individual voting subdivision.

CARRIED UNANIMOUSLY

228/21

Councillor King moved that Council allow for Special Ballot to electors who meet the requirements under the Local Authorities Election Act. An application for Special Ballot may be made to the Returning Officer in writing by telephone, in person, or by email. Applications for Special Ballots shall be submitted between August 3, 2021 and 4:00 p.m. on Friday, October 15, 2021. Completed Special Ballots shall be received by the Returning Officer no later than 4:00 p.m. on Election Day. The procedures to be followed for voting by Special Ballot are those procedures set out in the Local Authorities Election Act.

CARRIED UNANIMOUSLY

8.2 Kneehill County Scholarship Policy #15-5

229/21

Reeve Wittstock moved that Council approve Policy #15-5, Scholarship Policy as presented.

CARRIED UNANIMOUSLY

8.3 Seasonal Road Bans

230/21

Councillor Christie moved that Council direct administration to come back to a future Council meeting and present options for agricultural exemptions for Road Bans.

CARRIED

COUNCIL MINUTES OF MAY 11, 2021

COUNCIL REPORTS

10.0 Council and Committee Reports

10.1 January 19, 2021 Kneehill County Committee of the Whole Meeting Minutes- Minutes were provided from that meeting.

231/21

Councillor King moved that Council receive the Council and Committee reports as presented.

CARRIED UNANIMOUSLY

COUNCIL ACT LIST

11.0 Council Follow-Up Action List

232/21

Reeve Wittstock moved that Council receive for information the Council Follow-Up Action List as presented.

CARRIED UNANIMOUSLY

CLOSED SESSION

12.0 Closed Session

233/21

Councillor King moved that Council convene in Closed Session to discuss a land issue pursuant to section 17 & 24 of the Freedom of Information and Protection of Privacy Act, at 10:34 a.m.

CARRIED UNANIMOUSLY

The following people were in attendance of the Closed Session to provide a report and advise Council:

Mike Haugen, CAO

Laurie Watt, Director of Municipal Services

Bill McKennan, Director of Corporate Services

Brad Buchert, Director of Transportation

Carolyn Van der Kuil, Recording Secretary

234/21

Councillor King moved that Council return to open meeting at 10:45 a.m.

CARRIED UNANIMOUSLY

10:48 a.m. – meeting recessed to allow return of public.

10:48 a.m. - meeting resumed.

Councillor Keiver was not present when the meeting resumed.

ADJOURNMENT

Adjournment

The meeting adjourned at 10:49 a.m.



Faye McGhee
Deputy Reeve



Mike Haugen
CAO