



1600-2<sup>nd</sup> Street NE  
Three Hills, AB  
T0M 2A0

## COUNCIL MEETING AGENDA

May 24, 2022  
8:30 a.m.

### CALL MEETING TO ORDER

#### 1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

#### 2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of May 10, 2022

#### 3.0 Appointments

- 3.1 Delegation - Kneehill Regional Family & Community Support Services, Shelley Jackson Barry @ 8:33 a.m.
- 3.2 Delegation- Strategic Steps, Ian McCormick @ 9:00 a.m., Agenda Item 7.2
- 3.3 Delegation- Accurate Assessment, Troy Birtles @ 10:00 a.m.

#### 4.0 Infrastructure- Roads/Bridges/Water/Wastewater/Environment

- 4.1 Three Hills Cruise Water Truck Request

#### 5.0 Community Services

- 5.1 **Planning**
  - 5.1.1 Road Closure - Undeveloped Road Allowance North of Ptn. NW 21-30-26 W4 Plan 931 0847 Block A
  - 5.1.2 Encroachment Agreement Ptn. NW 21-30-26 W4 Plan 931 0847 Block A
- 5.2 **Agricultural Service Board & Parks**
  - 5.2.1 Horseshoe Canyon Pilot Branding Program
- 5.3 **Protective Services**  
No Report
- 5.4 **Economic Development**  
No Report

#### 6.0 Corporate Services

No Report

#### 7.0 New and Unfinished Business

- 7.1 Marigold Library Agreement and Schedule C
- 7.2 Draft Strategic Plan @ 9:00 a.m.

**8.0 Disposition of Delegation & Public Hearing Business**

- 8.1 Kneehill Regional Family and Community Support Services
- 8.2 Accurate Assessment

**9.0 Council and Committee Reports**

- 9.1 Community Futures Wildrose

**10.0 Council Follow-up Action List**

**11.0 Closed Session**

**12.0 Motions from Closed Session**

ADOPTED



MINUTES OF THE MAY 24, 2022 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY  
OFFICE, 1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA

**PRESENT:**

|                |  |
|----------------|--|
| Division No. 1 | Faye McGhee, Councillor                  |
| Division No. 3 | Jerry Wittstock, Reeve (Video Conf)      |
| Division No. 4 | Carrie Fobes, Councillor                 |
| Division No. 5 | Laura Lee Machell-Cunningham, Councillor |
| Division No. 6 | Wade Christie, Councillor                |
| Division No. 7 | Kenneth King, Deputy Reeve               |

**ABSENT:**

|                |                           |
|----------------|---------------------------|
| Division No. 2 | Debbie Penner, Councillor |
|----------------|---------------------------|

**ALSO PRESENT:**

|                                     |                      |
|-------------------------------------|----------------------|
| Chief Administrative Officer        | Mike Haugen          |
| Director of Infrastructure          | Mike Ziehr           |
| Parks and ASB Manager               | Shelby Sherwick      |
| Financial Planning Coordinator      | Marika Von Mirbach   |
| Environmental Services Manager      | John McKiernan       |
| Manager of Planning and Development | Barb Hazelton        |
| Recording Secretary                 | Carolyn Van der Kuil |

**CALL TO ORDER**

**Deputy Reeve King in the Chair**

Deputy Reeve King called the meeting to order at 8:31 a.m.

**AGENDA**

**1.0 Agenda**

**1.1 Additions to the Agenda**

Additions under Closed Session

Additions under New Business

Additions under Council and Committee Reports

**ADOPTION OF  
AGENDA**

**179/22**

**1.2 Adoption of Agenda**

Councillor Christie moved approval of the agenda as presented.

CARRIED UNANIMOUSLY

**MINUTES**

**180/22**

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of May 10, 2022**

Councillor McGhee moved approval of the May 10, 2022 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF MAY 24, 2022

APPOINTMENTS

**3.0 Appointments**

**3.1 Kneehill Regional Family & Community Support Services**

Shelley Jackson Barry, FCSS Director presented to Council the 2021 Annual Report.

INFRASTRUCTURE

**4.0 Infrastructure- Roads/Bridges/Water/Wastewater/Environment**

**4.1 Three Hills Cruise Water Truck Request**

181/22

Councillor Christie moved that Council approve the request to supply a truck, operator and water to the Cruise Committee..

CARRIED UNANIMOUSLY

COMMUNITY  
SERVICES  
PLANNING

**5.0 Community Services**

**5.1 Planning**

**5.1.1 Road Closure - Undeveloped Road Allowance North of Ptn. NW 21-30-26 W4 Plan 931 0847 Block A**

182/22

Councillor McGhee moved that Council give First Reading of Bylaw 1856 for the road closure of the portion of undeveloped road allowance between the south half of 28-30-26 W4 and north of the Portion of NW 21-30-26 W4 Plan 931 0847 Block A.

CARRIED UNANIMOUSLY

183/22

Councillor Christie moved that Council set a public hearing for June 14, 2022 at 10:00 a.m. as per Section 22 and 230 of the Municipal Government Act.

CARRIED UNANIMOUSLY

**5.1.2 Encroachment Agreement Ptn. NW 21-30-26 W4 Plan 931 0847 Block A**

184/21

Reeve Wittstock moved that Council authorize Administration to enter into encroachment agreement between Kneehill County and the landowners' of Plan 931 0847 Block A, to allow development of a temporary accessory building within the undeveloped road allowance adjacent to the north property line.

CARRIED UNANIMOUSLY

The Chair called for a recess at 9:24 a.m. and called the meeting back to order at 9:36 a.m. with all previously mentioned members present.

APPOINTMENTS

**3.0 Appointments Cont'd**

**3.3 Accurate Assessment**

Troy Birtles, Sean Barrett and Kris Meadows presented Council information regarding Kneehill County's Assessment.

COUNCIL MINUTES OF MAY 24, 2022

AG SERVICES

**5.2 Agricultural Service Board and Parks**

**5.2.1 Horseshoe Canyon Pilot Branding Program**

185/22

Councillor McGhee moved that Council approves the presented Horseshoe Canyon branded materials for sale by staff or by third party operators as a pilot branding program for 2022.

CARRIED UNANIMOUSLY

NEW BUSINESS

**7.0 New and Unfinished Business**

**7.1 Marigold Library Agreement and Schedule C**

186/22

Reeve Wittstock moved that Council direct administration to bring back more information regarding the Marigold Library System.

CARRIED UNANIMOUSLY

**7.2 Strategic Plan**

187/22

Councillor Cunningham moved that Council direct administration to continue working with the facilitator to complete the 2022 Strategic Plan.

CARRIED UNANIMOUSLY

DISPOSITION OF  
DELEGATION  
BUSINESS

**8.0 Disposition of Delegation Business & Public Hearing Business**

**8.1 Kneehill Regional Family & Community Support Services  
Delegation**

188/22

Councillor Christie moved that Council receive for information the Kneehill Regional Family and Community Support Services Annual Report and presentation.

CARRIED UNANIMOUSLY

**8.2 Accurate Assessment Delegation**

189/22

Reeve Wittstock moved that Council receive for information the Accurate Assessment presentation.

CARRIED UNANIMOUSLY

COUNCIL REPORTS

**9.0 Council and Committee Reports**

**9.1 Community Futures Wildrose**

190/22

Councillor Christie moved that Council receive the Council and Committee reports for information, as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF MAY 24, 2022

COUNCIL ACT LIST  
191/22

**10.0 Council Follow-Up Action List**

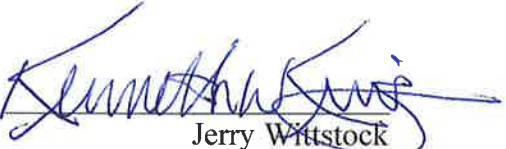
Councillor McGhee moved that Council receive for information the Council Follow-Up Action List as presented.

CARRIED UNANIMOUSLY

ADJOURNMENT

**Adjournment**

The meeting adjourned at 10:57 a.m.

  
Jerry Wittstock  
Reeve

  
Mike Haugen  
CAO