



1600-2nd Street NE
Three Hills, AB
T0M 2A0

COUNCIL MEETING AGENDA

May 25, 2021
8:30 a.m.

CALL MEETING TO ORDER

1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of May 11, 2021

3.0 Appointments

- 3.1 Delegation – Capstone Infrastructure, Luas Reindler, Andrea Kausel, Megan Hunter @ 8:35 a.m.

4.0 Transportation

No Report

5.0 Community Services

5.1 Planning

- 5.1.1 Policy 5-1, Subdivision & Development Fees & Refunds Policy Review
- 5.1.2 Policy 5-8, Subdivision – General Conditions Review
- 5.1.3 Policy 5-2, Development Agreement Requirements Policy

5.2 Water/Wastewater/Environment

No Report

5.3 Agricultural Service Board & Parks

- 5.3.1 Horseshoe Canyon Focus Group Recommendations from April 20th Committee of the Whole Meeting

5.4 Protective Services

No Report

6.0 Corporate Services

No Report

7.0 Business Arising from Previous Minutes

No Report

8.0 New Business

- 8.1 Salary Disclosure List
- 8.2 Council Tender Review

9.0 Disposition of Delegation & Public Hearing Business

- 9.1 Capstone Infrastructure

10.0 Council and Committee Reports

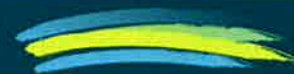
- 10.1 Community Futures Wildrose
- 10.2 Kneehill Regional Family & Community Support Services
- 10.3 AQUA 7
- 10.4 April 20, 2021 Kneehill County Committee of the Whole Meeting Minutes
- 10.5 Drumheller Solid Waste Association
- 10.6 Kneehill Regional Partnership

11.0 Council Follow-up Action List

12.0 Closed Session

- 12.1 Third Party Business Interest (FOIP, Section 16 & 25)
- 12.2 Third Party Business Interest (FOIP, Section 16 & 25)

13.0 Motions from Closed Session



MINUTES OF THE MAY 25, 2021 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhée, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor (Video Conf)
Division No. 5	Jim Hugo, Councillor (Video Conf)
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director Community Services	Laurie Watt
ASB & Parks Manager	Shelby Sherwick
Manager of Planning and Development	Barb Hazelton
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

No additions were made to the agenda.

**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

235/21

Councillor Christie moved approval of the agenda, as presented.

CARRIED

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of May 11, 2021

236/21

Councillor King moved approval of the May 11, 2021 Council Meeting minutes, as presented.

CARRIED

APPOINTMENTS

3.0 Appointments

3.1 Capstone Infrastructure

Lucas Reindler, Andrea Kausel, and Megan Hunter from Capstone Infrastructure provided Council an update on the Kneehill Solar Project.

COMMUNITY
SERVICES
PLANNING

5.0 Community Services

5.1 Planning

**5.1.1 Policy 5-1, Subdivision & Development Fees and Refunds
Policy Review**

237/21 Deputy Reeve McGhee moved that Council approve Policy 5-1,
Subdivision & Development Fees & Refunds Policy, as presented.
CARRIED UNANIMOUSLY

5.1.2 Policy 5-8, Subdivision- General Conditions Review

238/21 Councillor Christie moved that Council approve Policy 5-8,
Subdivision – General Conditions, as presented.
CARRIED

5.1.3 Policy 5-2, Development Agreement Requirements Policy

239/21 Councillor King moved that Council receive for information Policy 5-2
and direct administration to bring back to a future Council meeting.
CARRIED UNANIMOUSLY

The Chair called for a recess at 9:46 a.m. and called the meeting back
to order at 10:05 a.m. with all previously mentioned members present.

ASB & PARKS

5.3 Agricultural Service Board and Parks

**5.3.1 Horseshoe Canyon Focus Group recommendations from
April 20th Committee of the Whole Meeting**

240/21 Councillor King moved that Council approve the Horseshoe Canyon
Focus Group report and presentation, as recommended at the April 20th
Committee of the Whole Meeting.
CARRIED

NEW BUSINESS

8.0 New Business

8.1 Salary Disclosure List

241/21 Councillor Penner moved that Council accept the salary disclosure list
discussion for information, as presented.
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF MAY 25, 2021

8.2 Council Tender Review

The Chair called for a recess to deal with live streaming issues at 11:09 a.m. and called the meeting back to order at 11:12 a.m. with all previously mentioned members present.

242/21

Councillor King moved that Council direct administration to provide a Tender Process presentation to a future Council meeting.

CARRIED UNANIMOUSLY

DISPOSITION OF
DELEGATION
BUSINESS

9.0 Disposition of Delegation Business & Public Hearing Business

9.1 Capstone Infrastructure

243/21

Deputy Reeve McGhee moved that Council receive the presentation from Capstone Infrastructure for information, as presented.

CARRIED UNANIMOUSLY

COUNCIL REPORTS

10.0 Council and Committee Reports

10.1 Community Futures Wildrose- Minutes from the March 4th and April 1st meeting and the 2020/21 Annual Report were provided.

10.2 Kneehill Regional Family and Community Support Services-

Meeting minutes from the March 9th meeting were provided.

10.3 AQUA 7- Meeting minutes from the April 27, 2021 were provided.

10.4 April 20, 2021 Kneehill County Committee of the Whole Meeting Minutes- Meeting minutes were provided.

10.5 Drumheller Solid Waste Association- Meeting minutes were provided from the April 15th meeting.

10.6 Kneehill Regional Partnership Committee- Meeting minutes were provided from the May 19th meeting.

244/21

Councillor King moved that Council receive the Council and Committee reports, as presented.

CARRIED UNANIMOUSLY

COUNCIL ACT LIST

245/21

11.0 Council Follow-Up Action List

Councillor Christie moved that Council receive for information the Council Follow-Up Action List, as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF MAY 25, 2021

The Chair called for a recess at 11:31 a.m. and called the meeting back to order at 11:39 a.m. with all previously mentioned members present.

246/21

Save the Rosebud Request

Deputy Reeve McGhee moved that Council direct administration to create a letter to ask the director of the Regulatory Assurance Section of AUP to use discretionary authority to order an Environment Assessment.

DEFEATED

CLOSED SESSION

247/21

12.0 Closed Session

Councillor King moved that Council convene in Closed Session to discuss Third Party Business Interest pursuant to section 16 & 25 of the Freedom of Information and Protection of Privacy Act, at 11:48 a.m.

CARRIED UNANIMOUSLY

The following people were in attendance of the Closed Session to provide a report and advise Council:

Mike Haugen, CAO

Laurie Watt, Director of Municipal Services

Carolyn Van der Kuil, Recording Secretary

248/21

Councillor King moved that Council return to open meeting at 12:05 p.m.

CARRIED UNANIMOUSLY

12:05 p.m. – meeting recessed to allow return of public.

12:05 p.m. - meeting resumed.

13.0 Motions from Closed Session

249/21

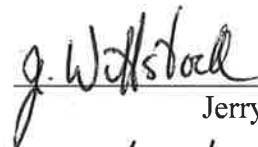
Deputy Reeve McGhee moved that Council authorize the Chief Administrative Officer to endorse the May 25, 2021 Development Process Agreement as discussed.

CARRIED UNANIMOUSLY

ADJOURNMENT

Adjournment

The meeting adjourned at 12:07 p.m.



Jerry Wittstock
Reeve



Mike Haugen
CAO