



1600-2<sup>nd</sup> Street NE  
Three Hills, AB  
T0M 2A0

# COUNCIL MEETING AGENDA

May 26, 2020  
8:30 a.m.

## CALL MEETING TO ORDER

### 1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

### 2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of May 12, 2020

### 3.0 Delegations

No Delegations Scheduled

### 4.0 Public Hearings

No Public Hearings Scheduled

### 5.0 Municipal Services

#### 5.1 Transportation

- 5.1.1 Policy # 13-36, Maintenance of Dirt Trail Road Allowances
- 5.1.2 Policy # 13-6-2 Gravel Specifications

#### 5.2 Water/Wastewater/Environment

No Report

#### 5.3 Planning

- 5.3.1 Policy #5-18, Location Filming Policy
- 5.3.2 Bylaw 1822- Special Events Bylaw
- 5.3.3 Appointment of a Clerk for the Subdivision & Development Appeal Board

#### 5.4 Agricultural Service Board & Parks

No Report

#### 5.5 Protective Services

No Report

### 6.0 Corporate Services

No Report

### 7.0 Business Arising from Previous Minutes

- 7.1

**8.0 New Business**

8.1 Levy Rates for Marigold Library System

**9.0 Disposition of Delegation & Public Hearing Business**

No Delegation or Public Hearing Scheduled

**10.0 Council and Committee Reports**

10.1 January 21, 2020- Committee of the Whole Minutes

10.2 Kneehill Regional Family and Community Support Services

**11.0 Council Follow-up Action List**

**12.0 Closed Session**

12.1 Land (Section 24 FOIP Act)

**13.0 Motions from Closed Session**

**Adjournment**

ADOPTED



MINUTES OF THE MAY 26<sup>TH</sup>, 2020 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY  
OFFICE, 1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA

**PRESENT:**

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

**ALSO PRESENT:**

Chief Administrative Officer	Mike Haugen
Director Community Services	Laurie Watt
Director of Transportation	Brad Buchert
Manager of Planning and Development	Barb Hazelton
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Wittstock in the Chair**

Reeve Wittstock called the meeting to order at 8:30 a.m.

**AGENDA**

**1.0 Agenda**

**1.1 Additions to the Agenda**

**Additions under Closed Session**

12.1 Land (Section 27)

**Additions under Council and Committee Reports**

10.2 Kneehill Regional Family and Community Support Services

**ADOPTION OF  
AGENDA**

**1.2 Adoption of Agenda**

**248/2020**

Councillor Christie moved approval of the agenda as amended.

CARRIED

**MINUTES**

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of May 12, 2020**

**249/2020**

Councillor King moved approval of the May 12, 2020 Council Meeting minutes as presented.

CARRIED

COUNCIL MINUTES OF MAY 26, 2020

MUNICIPAL SERV  
TRANSPORTATION

**5.0 Municipal Services**

**5.1 Transportation**

**5.1.1 Policy #13-36, Maintenance of Dirt Trail Road Allowances**

250/2020 Councillor King moved that Council approve as presented, Policy #13-36, Maintenance of Dirt Trail Road Allowances.  
CARRIED UNANIMOUSLY

**5.1.2 Policy #13-6-2, Gravel Specifications**

251/2020 Councillor Christie moved that Council approve as presented, Policy #13-6-2, Gravel Specifications.  
CARRIED

PLANNING

**5.3 Planning**

**5.3.1 Policy #5-18, Location Filming Policy**

252/2020 Deputy Reeve McGhee moved that Council approve Policy 5-18, Location Filming Policy, as presented.  
CARRIED UNANIMOUSLY

**5.3.2 Bylaw 1822- Special Events Bylaw**

253/2020 Councillor Keiver moved that Council give first reading to Bylaw 1822, that being a bylaw to provide for the regulation and control of public events within Kneehill County.  
CARRIED UNANIMOUSLY

254/2020 Councillor Penner moved that second reading be given to Bylaw 1822.  
CARRIED UNANIMOUSLY

255/2020 Councillor King moved that Council gives unanimous consent for third and final reading to Bylaw 1822.  
CARRIED UNANIMOUSLY

256/2020 Councillor Christie moved that third reading be given to Bylaw 1822.  
CARRIED

**5.3.3 Appointment of a Clerk for the Subdivision & Development Appeal Board**

257/2020 Deputy Reeve McGhee moved that Council appoint Carolyn Van der Kuil as the clerk to the Subdivision and Development Appeal Board, and appoint Mary Lou Willis as the alternate.  
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF MAY 26, 2020

NEW BUSINESS

**8.0 New Business**

**8.1 Levy Rates for Marigold Library System**

258/2020

Deputy Reeve McGhee moved that Council approve the Marigold Library Schedule C requisition for Marigold Library System that outlines Marigold's levy rates for municipalities and library boards for 2021 and 2022.

CARRIED UNANIMOUSLY

COUNCIL REPORTS

**10.0 Council and Committee Reports**

**10.1 January 21, 2020 Committee of the Whole Meeting-** Meeting minutes were provided.

**10.2 Kneehill Regional Family and Community Support Services-** Councillor King provided a verbal report on the program.

259/2020

Councillor Penner moved that Council receive the Council and Committee reports as presented.

CARRIED UNANIMOUSLY

COUNCIL ACT LIST

260/2020

**11.0 Council Follow-Up Action List**

Councillor Christie moved that Council receive the May 26<sup>th</sup>, 2020 Council Follow-Up Action List as presented for information.

CARRIED UNANIMOUSLY

The Chair called for a recess at 9:11 a.m. and called the meeting back to order at 9:21 a.m. with all previously mentioned Council members present.

CLOSED SESSION

261/2020

**12.0 Closed Session**

Councillor Christie moved that Council convene in Closed Session to discuss Land pursuant to Section 24 of the Freedom of Information and Protection of Privacy Act, at 9:22 a.m.

CARRIED

The following people were in attendance of the Closed Session to provide a report and advise Council:

Mike Haugen, CAO

Laurie Watt, Director of Municipal Services

Brad Buchert, Director of Transportation

Carolyn Van der Kuil, Recording Secretary

COUNCIL MINUTES OF MAY 26, 2020

**262/2020**

Deputy Reeve McGhee moved that Council return to open meeting at 9:59 a.m.

CARRIED

10:00 a.m. – meeting recessed to allow return of public.  
10:00 a.m. - meeting resumed.

**ADJOURNMENT**

**Adjournment**

The meeting adjourned at 10:00 a.m.



Jerry Wittstock  
Reeve



Mike Haugen  
CAO