



1600-2<sup>nd</sup> Street NE  
Three Hills, AB  
T0M 2A0

## COUNCIL MEETING AGENDA

June 8, 2021  
8:30 a.m.

### CALL MEETING TO ORDER

#### 1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

#### 2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of May 25, 2021

#### 3.0 Appointments

- 3.1 Delegation- Kneehill Regional Family and Community Support Services (KRFCSS), Shelley Jackson-Berry, KRFCSS Director, Lindsay McNena and Yvonne Wilson, Family Wellness Workers @ 8:35 a.m.

#### 4.0 Transportation

No Report

#### 5.0 Community Services

- 5.1 **Planning**  
No Report
- 5.2 **Water/Wastewater/Environment**  
No Report
- 5.3 **Agricultural Service Board & Parks**  
No Report
- 5.4 **Protective Services**
  - 5.4.1 Bylaw 1840- Proposed Animal Control Bylaw

#### 6.0 Corporate Services

- 6.1 Policy 17-1, Safety Policy

#### 7.0 Business Arising from Previous Minutes

No Report

**8.0 New Business**

- 8.1 Changes to Council Electronic Device Procurement
- 8.2 County Reopening
- 8.3 Dr. Recruitment and Retention Task Force Terms of Reference
- 8.4 Council Roles and Responsibilities
- 8.5 Budget Video
- 8.6 Clarification on Capstone

**9.0 Disposition of Delegation & Public Hearing Business**

- 9.1 Kneehill Regional Family and Community Support Services Delegation

**10.0 Council and Committee Reports**

No Report

**11.0 Council Follow-up Action List**

**12.0 Closed Session**

- 12.1 Land (Section 17 & 24, FOIP Act)

**13.0 Motions from Closed Session**



MINUTES OF THE JUNE 8, 2021 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY  
OFFICE, 1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA

**PRESENT:**

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor (Video Conf)
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

**ALSO PRESENT:**

Chief Administrative Officer	Mike Haugen
Director Corporate Services	Bill McKennan
Protective Services Manager	Debra Grosfield
Information Management Supervisor	Will Nyman
Manager of Planning and Development	Barb Hazelton
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Wittstock in the Chair**

Reeve Wittstock called the meeting to order at 8:35 a.m.

**AGENDA**

**1.0 Agenda**

**1.1 Additions to the Agenda**

Additions under New Business

8.4 Council Roles and Responsibilities

8.5 Budget Video

8.6 Clarification on Capstone

**ADOPTION OF  
AGENDA**

**250/21**

**1.2 Adoption of Agenda**

Councillor Christie moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

**MINUTES**

**251/21**

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of May 25, 2021**

Councillor King moved approval of the May 25, 2021 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JUNE 8, 2021

**8.0 New Business**

**8.4 Councillor Roles and Responsibilities**

- 252/21** Deputy Reeve McGhee moved that Council, in accordance with the Municipal Government Act and the Kneehill County Code of Conduct and Ethics Bylaw, rescind the appointment of Councillor Hugo to all committees and boards to which he was previously appointed and that permission to attend any conferences be revoked as a result of contraventions of the Kneehill County Code of Conduct and Ethics Bylaw.  
CARRIED
- 253/21** Deputy Reeve McGhee moved that Council direct Councillor Hugo to refrain from attending County job sites and facilities other than for Council and Committee of the Whole Meetings, and to have no contact with Administration, staff, and contractors other than the Chief Administrative Officer or their designate.  
CARRIED
- 254/21** Councillor Penner moved that Council send a letter via registered mail confirming these decisions of Council to Councillor Hugo.  
CARRIED

**APPOINTMENTS**

**3.0 Appointments**

**3.1 Kneehill Regional Family and Community Support Services**

Shelley Jackson-Berry, KRFCSS Director, Lindsay McNena and Yvonne Wilson, Family Wellness Workers provided Council a presentation on the Kneehill Regional Family and Community Support Services 2020 Annual Report.

The Chair called for a recess at 9:57 a.m. and called the meeting back to order at 10:15 a.m. with all previously mentioned Council members present.

**COMMUNITY  
SERVICES  
PROTECTIVE SERV**

**5.0 Community Services**

**5.4 Protective Services**

**5.4.1 Bylaw 1840- Proposed Animal Control Bylaw**

- 255/21** Councillor Penner moved that Council provide first reading as amended to Bylaw 1840, being a bylaw to provide for the licensing, regulating, and control of dogs, hens and animals.  
CARRIED UNANIMOUSLY
- 256/21** Councillor Christie moved that second reading be given to Bylaw 1840.  
CARRIED UNANIMOUSLY

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257/21 Councillor King moved that Council gives unanimous consent for third and final reading to Bylaw 1840.  
CARRIED UNANIMOUSLY

258/21 Councillor King moved that third and final reading be given to Bylaw 1840.  
CARRIED UNANIMOUSLY

CORPORATE SERV

**6.0 Corporate Services**

**6.1 Policy 17-1, Safety Policy**

259/21 Deputy Reeve McGhee moved that Council approve Policy 17-1, Safety Policy, as presented.  
CARRIED UNANIMOUSLY

NEW BUSINESS

**8.0 New Business (Cont'd)**

**8.1 Changes to Council Electronic Device Procurement**

260/21 Councillor King moved that Council approve Policy #3-1, Council Compensation and Expense Reimbursement, as presented.  
CARRIED UNANIMOUSLY

**8.2 County Re-Opening**

261/21 Deputy Reeve McGhee moved that Council accept the report on the County's re-opening plan for information, as presented.  
CARRIED UNANIMOUSLY

**8.3 Dr. Recruitment and Retention Task Force Terms of Reference**

262/21 Deputy Reeve McGhee moved that Council defer this agenda item to the next Committee of the Whole meeting.  
CARRIED UNANIMOUSLY

**8.5 Kneehill County Budget Video**

263/21 Councillor Christie moved that Council receive for information the Kneehill County Budget Video.  
CARRIED UNANIMOUSLY

**8.6 Clarification on Capstone**

264/21 Councillor King moved that Council receive for information the clarification on the Kneehill Solar Development.  
CARRIED UNANIMOUSLY

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DISPOSITION OF  
DELEGATION  
BUSINESS

**9.0 Disposition of Delegation Business & Public Hearing Business**

**9.1 Kneehill Regional Family and Community Support Services  
Delegation**

265/21

Councillor King moved that Council receive for information the Kneehill Family and Community Support Services Annual Report and presentation.

CARRIED UNANIMOUSLY

COUNCIL ACT LIST  
266/21

**11.0 Council Follow-Up Action List**

Councillor Penner moved that Council receive for information the Council Follow-Up Action List as presented.

CARRIED UNANIMOUSLY

The Chair called for a recess at 11:54 a.m. and called the meeting back to order at 12:00 p.m. with all previously mentioned members present.

Councillor Hugo and Deputy Reeve McGhee were not present when the meeting convened.

CLOSED SESSION  
267/21

**12.0 Closed Session**

Councillor Christie moved that Council convene in Closed Session to discuss Land pursuant to Section 17 & 24 of the Freedom of Information and Protection of Privacy Act, at 12:03 p.m.

CARRIED UNANIMOUSLY

The following people were in attendance of the Closed Session to provide a report and advise Council:

Mike Haugen, CAO

Bill McKennan, Director of Corporate Services

Barb Hazelton, Planning and Development Manager

Carolyn Van der Kuil, Recording Secretary

268/21

Councillor King moved that Council return to open meeting at 12:43 p.m.

CARRIED UNANIMOUSLY

12:44 p.m. – meeting recessed to allow return of public.

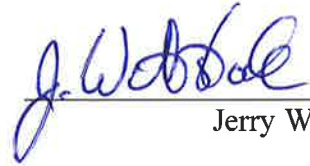
12:44 p.m. - meeting resumed.

COUNCIL MINUTES OF JUNE 8, 2021

ADJOURNMENT

**Adjournment**

The meeting adjourned at 12:45 p.m.



Jerry Wittstock  
Reeve



Mike Haugen  
CAO



Initials