



1600-2<sup>nd</sup> Street NE  
Three Hills, AB  
T0M 2A0

# COUNCIL MEETING AGENDA

June 23, 2020

8:30 a.m.

## CALL MEETING TO ORDER

### 1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

### 2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of June 9, 2020

### 3.0 Delegations

No Delegations Scheduled

### 4.0 Public Hearings

No Public Hearings Scheduled

### 5.0 Transportation

- 5.1 Policy #13-18, Land Agreements
- 5.2 Policy #13-20-2, Building Standards
- 5.3 Policy #13-20-4, County Blade Grade Road Standards

### 6.0 Community Services

- 6.1 **Planning**  
No Report
- 6.2 **Water/Wastewater/Environment**
  - 6.2.1 Non-County Residential Connection to Rural Waterline
- 6.3 **Agricultural Service Board & Parks**
  - 6.3.1 Horseshoe Canyon
  - 6.3.2 Provincial Campgrounds
- 6.4 **Protective Services**
  - 6.4.1 Emergency Communications System Upgrade Project

### 7.0 Corporate Services

- 7.1 Annual Tax Cancellations

### 8.0 Business Arising from Previous Minutes

- 8.1

## **9.0 New Business**

- 9.1 Newspaper Delivery Program
- 9.2 2020 Discovery Fair and Ratepayer Evening
- 9.3 Acme Funding Request

## **10.0 Disposition of Delegation & Public Hearing Business**

No Delegation or Public Hearings Scheduled

## **11.0 Council and Committee Reports**

- 11.1 Community Futures Wildrose
- 11.2 May 19, 2020- Committee of the Whole minutes
- 11.3 **Kneehill Regional Doctor Recruitment and Retention Committee**
- 11.4 **Drumheller & District Solid Waste Association**

## **12.0 Council Follow-up Action List**

## **13.0 Closed Session**

- 13.1 Disclosure Harmful to Business Interests of a Third Party (Section 16 & 25)
- 13.2 Advice from Officials (Section 24)

## **14.0 Motions from Closed Session**

## **Adjournment**



MINUTES OF THE JUNE 23, 2020 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY  
OFFICE, 1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA

**PRESENT:**

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

**ALSO PRESENT:**

Chief Administrative Officer	Mike Haugen
Director Community Services	Laurie Watt
Director Corporate Services	Bill McKennan
Director of Transportation	Brad Buchert
Protective Services Manager	Debra Grosfield
Kneehill County Fire Chief	Dan Marcellus
Manager of ASB and Parks	Bowen Clausen
Environmental Services Manager	John McKiernan
Recording Secretary	Carolyn Van der Kuil
Communications Officer	Christine Anderson

**CALL TO ORDER**

**Reeve Wittstock in the Chair**

Reeve Wittstock called the meeting to order at 8:31 a.m.

**AGENDA**

**1.0 Agenda**

**1.1 Additions to the Agenda**

**Additions under Council and Committee Reports**

11.3 Kneehill Regional Doctor Recruitment & Retention Committee

11.4 Drumheller & District Solid Waste Association

**ADOPTION OF  
AGENDA**

**1.2 Adoption of Agenda**

**270/2020**

Councillor Christie moved approval of the agenda as amended.

CARRIED

COUNCIL MINUTES OF JUNE 23, 2020

MINUTES

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of June 9, 2020**

**271/2020** Deputy Reeve McGhee moved approval of the June 9, 2020 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

TRANSPORTATION

**5.0 Transportation**

**5.1 Policy #13-18, Land Agreements**

**272/2020** Deputy Reeve McGhee moved that Council approve as presented, Policy #13-18, Land Agreements.

CARRIED UNANIMOUSLY

**5.2 Policy #13-20-2, Building Standards**

**273/2020** Councillor Christie moved that Council approve as presented, Policy #13-20-2, Building Standards.

CARRIED UNANIMOUSLY

**5.3 Policy #13-20-4, County Blade Grade Road Standards**

**274/2020** Councillor King moved that Council approves to rescind Policy #13-20-4, County Blade Grade Road Standards.

CARRIED UNANIMOUSLY

COMMUNITY  
SERVICES  
WATER

**6.0 Community Services**

**6.2 Water/Wastewater/Environment**

**6.2.1 Policy #14-17, Non-County Residential Connection Rural Waterline**

**275/2020** Councillor King moved that Council accepts the proposed Policy #14-17, Non-County Residential Connection to Rural Waterline, written for the purpose of allowing non-county residents the opportunity to apply and receive a water service provided by Kneehill County.

CARRIED UNANIMOUSLY

**276/2020** Councillor Penner moved that Council accept the non-county resident connection fee as \$15,000.00 plus direct construction costs to install the connection for the year 2020. It is directed that the non-county resident connection fee be included in the Master Rates Bylaw review.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JUNE 23, 2020

ASB & PARKS

**6.3 Agricultural Service Board & Parks**

**6.3.1 Horseshoe Canyon**

**277/2020** Councillor King moved that Council directs administration to move forward with day use washroom facility with small retail/café space as approved in the 2020 budget.

CARRIED

**278/2020** Councillor Penner Council directs administration to move forward with infrastructure changes as approved in the 2020 budget to accommodate charge parking implementation for 2021 season.

CARRIED

**279/2020** Deputy Reeve McGhee moved that Council directs Administration to develop a Terms of Reference for Council's consideration to form a focused task force for the development Horseshoe Canyon, utilizing a third party to act as a facilitator.

CARRIED

**6.3.2 Provincial Campgrounds**

**280/2020** Councillor King moved that Council directs Administration to actively pursue further details on a partnership opportunity with the Province for Bleriot Ferry Campground and Tolman West Campground.

CARRIED

The Chair called for a recess at 9:14 a.m. and called the meeting back to order at 9:27 a.m. with all previously mentioned Council members present.

PROTECTIVE SERV

**6.4 Protective Services**

**6.4.1 Emergency Communications System Upgrade Project**

**281/2020** Deputy Reeve McGhee moved that administration bring back further information regarding funding options.

CARRIED UNANIMOUSLY

CORPORATE SERV

**7.0 Corporate Services**

**7.1 Annual Tax Cancellations**

**282/2020** Deputy Reeve McGhee moved to table this agenda item until later in the meeting.

CARRIED UNANIMOUSLY

NEW BUSINESS

**9.0 New Business**

**9.1 Newspaper Delivery Program**

**283/2020** Councillor Keiver moved that Council approves the Newspaper Delivery Transition Program as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JUNE 23, 2020

**9.2 2020 Discovery Fair and Ratepayer Evening**

284/2020

Councillor King moved that Council host two Discovery Fair Ratepayer Evening events in 2020 to be scheduled based on relaxation of the COVID-19 restrictions.

CARRIED UNANIMOUSLY

CORPORATE SERV

**7.0 Corporate Services Cont'd**

**7.1 Annual Tax Cancellations**

285/2020

Councillor Christie moved to remove from the table the Annual Tax Cancellation agenda item.

CARRIED UNANIMOUSLY

286/2020

Councillor Penner moved that Council approve the cancellation of 2020 taxes in the total amount of \$3,720.77 for the Gas Co-Op owned properties: roll 32272431200, 33232920400, 34241720510, 35240620400, 29222241500, 29230920610, 30212040900, 30241931300, 30253510100, 31220841600, 31221141600, 31250241500 as per Council Policy #16-15.

CARRIED UNANIMOUSLY

287/2020

Deputy Reeve McGhee moved to approve the cancellation of 2019 taxes in the amount of \$125.65 for Roll 30211533000 and the 2020 taxes (estimated at \$130.00) as per the directive from the Province regarding the Grants in Place of Taxes program.

CARRIED UNANIMOUSLY

NEW BUSINESS

**9.0 New Business Cont'd**

**9.3 Acme Funding Request**

288/2020

Deputy Reeve McGhee moved that Council approve a grant of \$200,000.00 funded from the Gravel Reserve for the Village of Acme to be used for infrastructure repairs.

CARRIED UNANIMOUSLY

COUNCIL REPORTS

**11.0 Council and Committee Reports**

**11.1 Community Futures Wildrose**-Minutes were provided from the April 2, 2020 and the May 7<sup>th</sup>, 2020 meeting.

**11.2 May 19, 2020, Kneehill County Committee of the Whole Minutes**- Minutes were provided from the May 19<sup>th</sup>, 2020 meeting.

**11.3 Kneehill Regional Doctor Recruitment and Retention Committee**- Verbal report was provided by Councillor King.

COUNCIL MINUTES OF JUNE 23, 2020

**11.4 Drumheller and District Solid Waste Association**- Councillor

Penner provided a verbal report.

**289/2020**

Councillor Christie moved that Council receive the Council and Committee reports as presented.

CARRIED UNANIMOUSLY

**COUNCIL ACT LIST**

**290/2020**

**12.0 Council Follow-Up Action List**

Councillor King moved that Council receive the June 23, 2020 Council Follow-Up Action List as presented for information.

CARRIED

The Chair called for a recess at 10:32 a.m. and called the meeting back to order at 10:43 a.m. with all previously mentioned Council members present.

**CLOSED SESSION**

**291/2020**

**13.0 Closed Session**

Councillor Christie moved that Council convene in Closed Session to discuss:

- Disclosure harmful to business interests of a third party pursuant to Section 16 and 25 of the Freedom of Information and Protection of Privacy Act and;
- Advice from Officials pursuant to Section 24 of the Freedom of Information and Protection of Privacy Act, at 10:43 a.m.

CARRIED UNANIMOUSLY

The following people were in attendance of the Closed Session to provide a report and advise Council:

Mike Haugen, CAO

Laurie Watt, Director of Municipal Services

Bill McKennan, Director of Corporate Services

Carolyn Van der Kuil, Recording Secretary

Laurie Watt, Bill McKennan, and Carolyn Van der Kuil left the meeting at 11:55 a.m. and returned at 12:25 p.m.

**292/2020**

Councillor King moved that Council return to open meeting at 12:27 p.m.

CARRIED

12:28 p.m. – meeting recessed to allow return of public.

12:28 p.m. - meeting resumed.

COUNCIL MINUTES OF JUNE 23, 2020

**293/2020** **14.0 Motions from Closed Session**  
Deputy Reeve McGhee moved that the outstanding taxes and any taxes accrued prior to the proposed purchase of well 02/07-16-034-22W4 be cancelled.

Councillor Keiver requested a recorded vote.

**In Favour**

Councillor Christie  
Councillor Penner  
Deputy Reeve McGhee  
Reeve Wittstock  
Councillor King

**Opposed**

Councillor Keiver  
Councillor Hugo

CARRIED

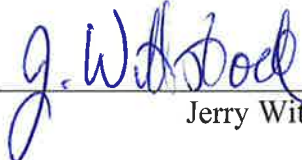
**PROTECTIVE SERV**

**294/2020** **6.4 Protective Services**  
**6.4.1 Emergency Communications System Upgrade Project**  
Deputy Reeve McGhee moved that Council authorize a budget amendment for Capital Project #B1943 from \$310,000 to \$960,250 with funds to come from the Contingency Reserve with additional funding in the amount of \$300,000 to be placed in the 2021 Capital Budget for potential purchase/replacement of the Trochu Tower.  
CARRIED UNANIMOUSLY


**ADJOURNMENT**

**Adjournment**

The meeting adjourned at 12:34 p.m.

  
\_\_\_\_\_  
Jerry Wittstock  
Reeve

  
\_\_\_\_\_  
Mike Haugen  
CAO

  
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Initials