



1600-2<sup>nd</sup> Street NE  
Three Hills, AB  
T0M 2A0

## COUNCIL MEETING AGENDA

July 21, 2020  
8:30 a.m.

### CALL MEETING TO ORDER

#### 1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

#### 2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of June 23, 2020

#### 3.0 Delegations

- 3.1 No Delegations Scheduled

#### 4.0 Public Hearings

- 4.1 No Public Hearings Scheduled

#### 5.0 Transportation

- 5.1 Cost Sharing for the Development of Undeveloped Road Allowance Township Road 29-3A
- 5.2 Policy # 13-6-7, Gravel Stock Pile Leases
- 5.3 Policy #13-23-4, Sale, Lease or Rental of County Road Allowances
- 5.4 Policy #13-25, Seeding Roadsides

#### 6.0 Community Services

- 6.1 **Planning**
  - 6.1.1 Draft Land Use Bylaw 1808
  - 6.1.2 Road Closure at Horseshoe Canyon
- 6.2 **Water/Wastewater/Environment**  
No Report
- 6.3 **Agricultural Service Board & Parks**
  - 6.3.1 Horseshoe Canyon Focus Group
- 6.4 **Protective Services**
  - 6.4.1 Kneehill Regional Emergency Management Agency Update

## **7.0 Corporate Services**

- 7.1 2020 Public Auction Tax Sale Date
- 7.2 Tax Cancellation- Trident Exploration
- 7.3 Tax Cancellation- Industrial Accounts
- 7.4 Quarterly Financial Reporting

## **8.0 Business Arising from Previous Minutes**

- 8.1

## **9.0 New Business**

- 9.1 Policy #3-11, Legal Costs
- 9.2 Policy #3-2, Chief Elected Official Known as Reeve
- 9.3 Policy #3-3, Boards and Committees
- 9.4 Policy #15-2, Award Recognition and Congratulatory Presentations
- 9.5 Royal Canadian Legion Military Service Recognition Book
- 9.6 **County Office Green Space**

## **10.0 Disposition of Delegation & Public Hearing Business**

No Delegation or Public Hearing Scheduled

## **11.0 Council and Committee Reports**

- 11.1 Community Futures Wildrose

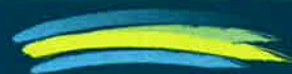
## **12.0 Council Follow-up Action List**

## **13.0 Closed Session**

- 13.1 Disclosure Harmful to Business Interests of a Third Party (FOIP, Section 25)
- 13.2 **Intergovernmental Relations (FOIP, Section 21)**

## **14.0 Motions from Closed Session**

## **Adjournment**



MINUTES OF THE JULY 21, 2020 REGULAR MEETING  
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY  
OFFICE, 1600- 2<sup>ND</sup> STREET NE, THREE HILLS, ALBERTA

**PRESENT:**

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 5	Jim Hugo, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

**ALSO PRESENT:**

Chief Administrative Officer	Mike Haugen
Director Community Services	Laurie Watt
Director Corporate Services	Bill McKennan
Director of Transportation	Brad Buchert
Manager of ASB and Parks	Bowen Clausen
Manager of Planning and Development	Barb Hazelton
Recording Secretary	Carolyn Van der Kuil

**CALL TO ORDER**

**Reeve Wittstock in the Chair**

Reeve Wittstock called the meeting to order at 8:30 a.m.

**AGENDA**

**1.0 Agenda**

**1.1 Additions to the Agenda**

Additions under Closed Session

13.2 Intergovernmental Relations (FOIP, Section 21)

Additions under New Business

9.6 County Office Green Space

**ADOPTION OF  
AGENDA**

**295/2020**

**1.2 Adoption of Agenda**

Councillor Penner moved approval of the agenda as presented/amended.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JULY 21, 2020

MINUTES

**2.0 Minutes**

**2.1 Regular Council Meeting Minutes of June 23<sup>rd</sup>, 2020**

**296/2020** Councillor King moved approval of the June 23<sup>rd</sup>, 2020 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

TRANSPORTATION

**5.0 Transportation**

**5.1 Cost Sharing for the Development of Undeveloped Road Allowance Township Road 29-3A**

**297/2020** Deputy Reeve McGhee moved that Council approve 50% cost sharing with owner/developer Dave and Ruth Stewart in the amount of \$7,248.10 for the development of the undeveloped road allowance Township Road 29-3A to access a sub-divided parcel situated out of NE18-29-23-W4M, with funds coming from the Operating Budget.

CARRIED UNANIMOUSLY

**5.2 Policy #13-6-7, Gravel Stock Pile Leases**

**298/2020** Councillor King moved that Council approve as presented, Policy #13-6-7, Gravel Stock Pile Leases.

CARRIED UNANIMOUSLY

**5.3 Policy #13-23-4, Sale, Lease or Rental of County Road Allowances**

**299/2020** Councillor Keiver moved that Council approve as presented, Policy #13-23-4, Sale, Lease or Rental of County Road Allowances.

CARRIED UNANIMOUSLY

**5.4 Policy #13-25, Seeding Roadsides**

**300/2020** Councillor Christie moved that Council approve as presented, Policy #13-25, Seeding Roadsides.

CARRIED UNANIMOUSLY

COMMUNITY  
SERVICES  
PLANNING

**6.0 Community Services**

**6.1 Planning**

**6.1.1 Draft Land Use Bylaw 1808**

**301/2020** Deputy Reeve McGhee moved that Council move to set a Public Hearing for Land Use Bylaw 1808, to be held on September 8, 2020 at 10:00 a.m., as per Section 692(1)(e) of the Municipal Government Act.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JULY 21, 2020

**6.1.2 Road Closure at Horseshoe Canyon**

**302/2020** Councillor Christie moved that Council move first reading of Bylaw 1823 to pursue the road closure and consolidation of a portion of Township Road 28-4, which is an undeveloped road allowance adjacent to the south end of Horseshoe Canyon (more specifically the SW-27-28-21-W4), and road plan 834 LK into descriptive plan 091 0342, Block 1, Lot 2.

CARRIED UNANIMOUSLY

**303/2020** Deputy Reeve McGhee moved that Council set a public hearing for August 18, 2020 at 10:00 a.m. as per Section 22 of the Municipal Government Act.

CARRIED UNANIMOUSLY

**ASB & PARKS**

**6.3 Agricultural Service Board & Parks**

**6.3.1 Horseshoe Canyon Focus Group**

**304/2020** Councillor Penner moved that Council approve the Terms of Reference for Horseshoe Canyon Focus Group, as presented.

CARRIED

**PROTECTIVE SERV**

**6.4 Protective Services**

**6.4.1 Kneehill Regional Emergency Management Agency Update**

**305/2020** Councillor King moved that Council accepts the Kneehill Regional Emergency Management Agency report for information as presented.

CARRIED UNANIMOUSLY

The Chair called for a recess at 9:12 a.m. and called the meeting back to order at 9:32 a.m. with all previously mentioned members present.

**CORPORATE SERV**

**7.0 Corporate Services**

**7.1 2020 Public Auction Tax Sale Date**

**306/2020** Councillor King moved that the 2020 Tax Sale Public Auction be held on Thursday, October 15, 2020 at 2:00 p.m. in the Kneehill County Administration Building.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JULY 21, 2020

**7.2 Tax Cancellation- Trident Exploration**

**307/2020** Deputy Reeve McGhee moved that the balance of 2018 & 2019 property taxes in arrears in the amount of \$219,274.66 be expensed and cancelled on rolls 30220531300, 31250331100, 31252010100, 31253031400, 31253040900, 31253231300, 32261210700, 32261920500, 32261941500, 32262831300, 32262841600, 32263010200, 32263020400, 32272410800, 32272431300, 32272431600, 33262810200, 33272410100, 34223431400, 34223241600, 34223031300, 34221631400, 34222010800, 34222210800, 34222810200, 34230410700, 34231120600, 34232320400, 33272441600, and 32250610200.

CARRIED UNANIMOUSLY

**308/2020** Councillor King moved that administration submit an application under the Provincial Education Requisition Credit (PERC) for the uncollectable Education Requisition and the uncollectable Designated Industrial Property Requisition on these Oil & Gas Properties.

CARRIED UNANIMOUSLY

**309/2020** Councillor Christie moved that administration is directed to void any 2020 penalties currently attached to these rolls.

CARRIED UNANIMOUSLY

**7.3 Tax Cancellation- Industrial Accounts**

**310/2020** Deputy Reeve McGhee moved that the amount of \$577,991.76 in property taxes be expensed and cancelled on rolls 40001620000, 40001010000, 29251041000, 30231141500, 31231231100, 32232410800, 32232420600, 33242220400, and 40001030000.

CARRIED UNANIMOUSLY

**311/2020** Councillor Penner moved that administration submit an application under the Provincial Education Requisition Credit (PERC) for the uncollectable Education Requisition and the uncollectable Designated Industrial Property Requisition on these Oil & Gas Properties.

CARRIED UNANIMOUSLY

**312/2020** Councillor King moved that administration is directed to void any 2020 penalties currently attached to these rolls.

CARRIED UNANIMOUSLY

**7.4 Quarterly Financial Reporting**

**313/2020** Councillor King moved that Council receive the Quarterly Financial Reporting for the Period ending June 30, 2020 for information.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JULY 21, 2020

NEW BUSINESS

**9.0 New Business**

**9.1 Policy #3-11, Legal Costs**

**314/2020** Deputy Reeve McGhee moved that Council approve Policy #3-11, Legal Costs, as presented.  
CARRIED UNANIMOUSLY

**9.2 Policy #3-2, Chief Elected Official Known as Reeve**

**315/2020** Councillor Penner moved that Council approve Policy #3-2, Title of Chief Elected Officer, as presented.  
CARRIED UNANIMOUSLY

**9.3 Policy #3-3, Boards and Committees**

**316/2020** Councillor King moved that Council rescind Policy #3-3, Boards and Committees.  
CARRIED UNANIMOUSLY

**9.4 Policy #15-2, Award Recognition and Congratulatory Presentations**

**317/2020** Deputy Reeve McGhee moved that Council approve Policy #15-2, Special Occasion and Milestone Recognition, as presented.  
CARRIED UNANIMOUSLY

**9.5 Royal Canadian Legion Military Service Recognition Book**

**318/2020** Councillor Penner moved that Council provide support to the Annual Alberta/Northwest Territory Royal Canadian Legion "Military Service Recognition Book" with the purchase of a business card size advertisement at a cost of \$285.00 with funds to come from the Operating Budget.  
CARRIED UNANIMOUSLY

**9.6 County Office Green Space**

**319/2020** Councillor Keiver moved that Council direct Administration to work with local groups for the purpose of utilizing the area behind the County Office for community benefit.  
CARRIED UNANIMOUSLY

COUNCIL REPORTS

**11.0 Council and Committee Reports**

**11.1 Community Futures Wildrose-** Minutes from the June 4, 2020 meeting were provided.

**320/2020** Councillor Christie moved that Council receive the Council and Committee reports as presented.  
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF JULY 21, 2020

COUNCIL ACT LIST  
321/2020

**12.0 Council Follow-Up Action List**

Councillor King moved that Council receive the July 21, 2020 Council Follow-Up Action List as presented for information.

CARRIED UNANIMOUSLY

The Chair called for a recess at 10:48 a.m. and called the meeting back to order at 10:57 a.m. with all previously mentioned members present.

CLOSED SESSION  
322/2020

**13.0 Closed Session**

Councillor Christie moved that Council convene in Closed Session to discuss disclosure harmful to business interests of a third party pursuant to Section 25 of the Freedom of Information and Protection of Privacy Act and Intergovernmental Relations pursuant to Section 21 of the Freedom of Information and Protection of Privacy Act, at 10:57 a.m.

CARRIED UNANIMOUSLY

The following people were in attendance of the Closed Session to provide a report and advise Council:

Mike Haugen, CAO

Laurie Watt, Director of Municipal Services

Bill McKennan, Director of Corporate Services

Barb Hazelton, Manager of Planning and Development

Carolyn Van der Kuil, Recording Secretary

323/2020

Councillor King moved that Council return to open meeting at 12:24 p.m.

CARRIED UNANIMOUSLY

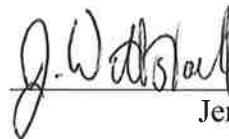
12:25p.m. – meeting recessed to allow return of public.

12:25 p.m. - meeting resumed.

ADJOURNMENT

**Adjournment**

The meeting adjourned at 12:25 p.m.



Jerry Wittstock  
Reeve



Mike Haugen  
CA



Initials