



1600-2nd Street NE
Three Hills, AB
T0M 2A0

COUNCIL MEETING AGENDA

August 17, 2021
8:30 a.m.

CALL MEETING TO ORDER

1.0 Agenda

- 1.1 Additions to the Agenda
- 1.2 Adoption of the Agenda

2.0 Approval of Minutes

- 2.1 Regular Council Meeting Minutes of July 20, 2021

3.0 Appointments

- 3.1 Community Futures Wildrose, Wendy Gerbrandt, Chantale Sangster, & Maddy Pirie @ 8:35 a.m.

4.0 Transportation

No Report

5.0 Community Services

5.1 Planning

- 5.1.1 Bylaw 1844- Redesignation from Agriculture District to Light Industrial District

5.2 Water/Wastewater/Environment

- 5.2.1 Three Hills East Water Consultation

5.3 Agricultural Service Board & Parks

- 5.3.1 Agricultural Disaster Declaration

5.4 Protective Services

- 5.4.1 Bylaw 1800 - Proposed Traffic Control Bylaw
- 5.4.2 Kneehill Area Fire and Emergency Management Mutual Aid Agreement
- 5.4.3 RCMP and Council's Priorities

6.0 Corporate Services

- 6.1 Three-Year Operating and Five-Year Capital Forecasts
- 6.2 Quarterly Financial Reporting
- 6.3 Public Tax Auction

7.0 Business Arising from Previous Minutes

8.0 New Business

- 8.1 Bylaw 1846- Procedural Bylaw
- 8.2 Three Hills 2021 FCSS Community Discovery Night
- 8.3 Kneehill 4-H Multi-Club Request
- 8.4 Justice Minister Meeting Attendance

9.0 Disposition of Delegation & Public Hearing Business

- 9.1 Community Business Investment Program

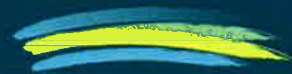
10.0 Council and Committee Reports

11.0 Council Follow-up Action List

12.0 Closed Session

13.0 Motions from Closed Session

ADOPTED



MINUTES OF THE AUGUST 17, 2021 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Deputy Reeve
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Glen Keiver, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Councillor

ABSENT:

Division No. 5	Jim Hugo, Councillor
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ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director Corporate Services	Bill McKennan
Protective Services Manager	Debra Grosfield
Planning and Development Officer	Brandy Hay Morgan
ASB and Parks Manager	Shelby Sherwick
Economic Development Officer	Jacqueline Buchanan
Recording Secretary	Carolyn Van der Kuil

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

No additions to the agenda.

**ADOPTION OF
AGENDA**

1.2 Adoption of Agenda

306/21

Councillor Christie moved approval of the agenda as presented.

CARRIED UNANIMOUSLY

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of July 20, 2021

307/21

Councillor King moved approval of the July 20, 2021 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF AUGUST 17, 2021

APPOINTMENTS

3.0 Appointments

3.1 Community Futures Wildrose

Wendy Gerbrandt presented to Council a new program the County could consider and participate in as part of their Economic Development Business Retention and Expansion Initiative called the Community Business Investment Program.

COMMUNITY SERVICES
ASB & PARKS

5.0 Community Services

5.3 Agricultural Service Board and Parks

5.3.1 Agricultural Disaster Declaration

308/21

Councillor King moved that Council declare an Agricultural Disaster in Kneehill County.

CARRIED UNANIMOUSLY

PLANNING

5.1 Planning

5.1.1 Bylaw 1844- Redesignation from Agriculture District to Light Industrial District

309/21

Deputy Reeve McGhee moved that Council provide first reading to proposed Bylaw 1844, for the purpose of amending Land Use Bylaw 1808 by redesignating a portion of the NE 21-33-26 W4, Plan 141 2515, Block 2, Lot 1 from the Agriculture District to Light Industrial (Section 102 of Land Use Bylaw 1808).

CARRIED UNANIMOUSLY

310/21

Councillor King moved that Council schedule the Public Hearing, as per Section 230 & 692 of the Municipal Government Act, to be held on September 14, 2021 at 10:00 a.m.

CARRIED UNANIMOUSLY

WATER

5.2 Water/Wastewater/Environment

5.2.1 Three Hills East Water Consultation

311/21

Councillor King moved that Council direct administration to pursue the Three Hills East Water Feasibility Study as per the proposal from the consultant, with funding from 2021 operating budget as a special project.

CARRIED UNANIMOUSLY

The Chair called for a recess at 9:39 a.m. and called the meeting back to order at 9:57 a.m. with all previously mentioned Council members present.

PROTECTIVE SERV

5.4 Protective Services

5.4.1 Bylaw 1800 - Proposed Traffic Control Bylaw

312/21 Deputy Reeve McGhee moved that Council approve second reading of Bylaw 1800 Traffic Control as presented.
CARRIED UNANIMOUSLY

313/21 Councillor Penner moved to direct administration to draft a letter to railway companies to request them to mow their right of ways along the train tracks within the hamlets of Kneehill County.
CARRIED UNANIMOUSLY

5.4.2 Kneehill Area Fire and Emergency Management Mutual Aid Agreement

314/21 Deputy Reeve McGhee moved that Council approve the Kneehill Area Mutual Aid Agreement, dated August 2021, with the municipalities of Acme, Carbon, Linden, Three Hills and Trochu for the purposes of mutual aid fire and emergency responses within each other's jurisdictions.
CARRIED UNANIMOUSLY

5.4.3 RCMP and Council's Priorities

315/21 Councillor Penner moved that Council accept the RCMP Quarterly Report and Kneehill County Enforcement Report as presented.
CARRIED UNANIMOUSLY

CORPORATE SERV

6.0 Corporate Services

6.1 Three-Year Operating and Five-Year Capital Forecasts

316/21 Councillor Penner moved that Council approves the 2022-2024 Three-Year Operating (Appendix A) and Five-Year Capital (Appendix E) Forecasts as presented.
CARRIED UNANIMOUSLY

6.2 Quarterly Financial Reporting

317/21 Councillor Christie moved that Council approve the creation of a Disaster Recovery Reserve and that a contribution of \$179,090 be approved, related to the DRP funds received from 2018 Overland Flooding.
CARRIED UNANIMOUSLY

318/21 Deputy Reeve McGhee moved that Council approve a contribution of \$134,997, for PERC funds received, to the Revenue Stabilization Reserve.
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF AUGUST 17, 2021

319/21 Councillor Keiver moved that Council approve all contributions received in 2021, for revenue related to the Gravel Blitz, be placed in the Gravel Reserve.

CARRIED UNANIMOUSLY

320/21 Councillor Penner moved that Council approve an additional draw of \$367,081 from the reserves detailed in Appendix C (Over Budget Funding Source) to fund capital projects which are over budget.

CARRIED UNANIMOUSLY

321/21 Councillor King moved to amend the funding source for the Hastie Highway project from the bridge reserve to utilize MSI funding in the amount \$2,900,000.

CARRIED UNANIMOUSLY

322/21 Deputy Reeve McGhee moved that Council receive the Quarterly Financial Report, for the Period ending June 30, 2021, for information.

CARRIED UNANIMOUSLY

6.3 Public Tax Auction

323/21 Councillor Penner moved that Kneehill County transfer the title for Plan 5591FI, Block 6, Lot 4 to Kneehill County pursuant to the Municipal Government Act, Section 424(1).

CARRIED

324/21 Deputy Reeve McGhee moved that Council declares the parcel located at Plan 5591FI, Block 6, Lot 4 as surplus and directs administration to sell the property as per the Disposition of Surplus Lands Policy #16-16.

CARRIED UNANIMOUSLY

The Chair called for a recess at 11:50 a.m. and called the meeting back to order at 12:18 p.m. with all previously mentioned Council members present.

NEW BUSINESS

8.0 New Business

8.1 Bylaw 1846- Procedural Bylaw

325/21 Councillor Penner moved that Council provide first reading to Bylaw 1846, that being a bylaw for the purpose of regulating meeting proceedings for Council and Council Committee meetings.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF AUGUST 17, 2021

326/21 **8.2 Three Hills 2021 FCSS Community Discovery Night**
Councillor Penner moved that Council authorize the attendance of Deputy Reeve McGhee and Councillor King to attend the 2021 Three Hills Community Discovery Night.
CARRIED UNANIMOUSLY

327/21 **8.3 Kneehill 4-H Multi-Club Request**
Councillor Penner moved that Council provide sponsorship to the Kneehill 4-H Multi-Club in the amount of \$500.00 to help cover the costs of hosting the 4-H Archery Camp in Carbon.
CARRIED UNANIMOUSLY

328/21 **8.4 Justice Minister Meeting Attendance**
Councillor Christie moved that Council authorize the attendance of Reeve Wittstock and Deputy Reeve McGhee to the Justice and Solicitor General Meeting that was held on July 23, 2021.
CARRIED UNANIMOUSLY

DISPOSITION OF DELEGATION BUSINESS

9.0 Disposition of Delegation Business & Public Hearing Business

329/21 **9.1 Community Business Investment Program**
Councillor Christie moved that Council directs administration to proceed in partnering with Community Futures Wild Rose to implement the Community Business Investment Program and directs administration to bring the associated policy to Council for decision.
CARRIED UNANIMOUSLY

COUNCIL REPORTS

10.0 Council and Committee Reports

330/21 **10.1 Justice Minister Meeting** – Verbal report by Reeve Wittstock
Councillor King moved that Council receive the Council and Committee reports as presented.
CARRIED UNANIMOUSLY

COUNCIL ACT LIST

11.0 Council Follow-Up Action List

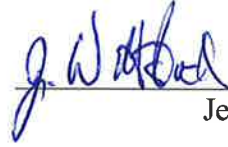
331/21
Councillor Penner moved that Council receive for information the Council Follow-Up Action List as presented.
CARRIED UNANIMOUSLY

COUNCIL MINUTES OF AUGUST 17, 2021

ADJOURNMENT

Adjournment

The meeting adjourned at 12:55 p.m.



Jerry Wittstock
Reeve



Mike Haugen
CAO



Initials